

**BOARD OF HEALTH MEETING**  
**Friday, February 1, 2013**  
**7:30 a.m.**  
**Winnebago County Health Department**  
**1<sup>st</sup> Floor Conference Room, County Administration Building**

**CALL TO ORDER:** The meeting was called to order by Chairman Shiloh Ramos at 7:40 am

**ROLL CALL:** Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Tom Ellis; Dr. Sam Hofman; Sue Panek;

**EXCUSED:** Deb Allison-Aasby and Joanne Sievert.

Also present were Doug Gieryn, Health Department Director; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Barb Sheldon, WIC Director; Anne Boyce, Environmental Health Supervisor; Anna Carpenter, re:THINK staff; Cheryl Laabs, Public Health Nurse and re:THINK; and Mike Norton, County Board Supervisor.

**APPROVE MINUTES:** Moved and second, Ellis/Egan to approve the Minutes from December 7, 2012. Motion carried 5-0, voice vote.

**PUBLIC COMMENTS:** None.

**BUSINESS:**

**A. STAFF REPORTS**

**Anne Boyce – Environmental Health**

- New Environmental Health Specialist, Sarah Burmeister has been hired to fill the current vacancy. Sarah was an intern with us in the past and will transition well to the department.
- Staff member Jane Daum has been out on medical leave and will return on Monday, part time.
- Doug and the environmental staff are looking at re-evaluating the fee structure for licensing. We have been understaffed and currently contract with UWO for an LTE to keep up with activity. The new fee structure may allow us to hire additional staff.
  - Anne also oversees Preparedness issues, which takes time away from Sanitarian responsibilities.
- Radon test results are in for 2012. 54% tested less than 4, 29% tested 4.1 to 8, and 17% tested greater than 8. We contacted those that tested higher than 4.
  - Radon funding was cut by the CDC, but we will continue to sell the remaining test kits that we have, and promote testing.
- Staff will receive training on the new State Food Code.
- Staff will attend the Environmental Health Conference in Stevens Point and the DHFS update next month.
- We brought in 4 new establishments last month.

**Mary Jo Turner – Nurse Coordinator**

- 2012 Grant reports were due yesterday – 168 car seats were fitted, 7 cribs were distributed.
- Working on policies and procedures for school nursing
- MCH – offering free prenatal classes with community partners for low income women through WIC.

- Flu – we are out of Adult Flu vaccine and almost out of Children’s doses.
- We are currently searching for a Medical Advisor for the Health Department to sign Medical Orders. We had contracted with Dr. Maassen in the past, but he has decided not to continue. Doctors who volunteer will be covered by the State’s malpractice insurance. If a stipend is necessary, a doctor may use their own malpractice insurance.

**Cindy Draws – Nurse Coordinator**

- Refugee Grant
  - We will receive more funds in April, changes are expected
  - World Relief has a new Director.
  - We have 6 new refugees from Burma and 1 from Eritrea.
- Communicable Disease
  - Norovirus is still prevalent in long term care facilities in our area.
  - We’ve had many hospitalized Influenza cases.
  - Denise is still out on medical leave, staff has stepped up.
  - We have received a \$50,000 award from the Wisconsin Partnership Program to pilot a Sex Education Program. We plan to partner with the Oshkosh Area School District and UWO.
- Prevention Grant money from the state is being used for a Falls Prevention Program in partnership with the Oshkosh Fire Department. In 2012, 47 referrals were made for home visits. 12 visits were made, 17 refused, 18 are in process. Of the 12, 8 were referred on for medical help.
  - This year we will focus on getting clients to agree to a visit.
  - Strong Bones classes are recommended as part of the visit.
  - EMS responders answer over 1,000 calls for falls per year.
    - The Falls Coalition (community group) is working on developing a staggered handout for Fall Prevention.

**Barb Sheldon - WIC**

- Breast Feeding Peer counselor is offering a class as part of the MCH Pre-natal classes.
  - She is also doing a group session both at Oshkosh and Neenah WIC.
- WIC funding is based on continuing resolutions from the Federal Government. Barb will attend a Leadership Conference in March to learn how to advocate for funding.
- Nationally, there are fewer clients, most likely due to a lower birth rate. Winnebago County remains steady.

**Doug Gieryn –**

- CHAMPS – We have decided not to continue with the CHAPMS system of charting due to a costly upgrade. Info Systems has developed a system for us and was able to “crosswalk” the data from CHAMPS. We launch the new system today. Kudos to IS!
  - We will be able to do electronic client charting in SPHERE and a paper system for the few clients we still have.
- Nuclear Disaster Workshop – Doug attended a workshop in Washington D.C. to address preparedness in relation to radiation from nuclear detonations. There is a need to educate the public. Doug’s trip was funded with help from NACCHO. He was able to give input from the Public Health perspective.

**B. 2012 BUDGET UPDATE - handout**

- The books are not closed for 2012, but it appears that we will be able to use some dollars to begin building the reserve fund again.
  - May use some for an additional vehicle. We did not gain vehicles with the merge.
  - Question as to whether 61,000 is average for leftover funds and whether carryover always goes to the Reserve fund. Doug explained Chuck Orenstein advised we do

this for this year due to the variables with the consolidation and the fact that we are starting the reserve fund over again. The previous reserve fund is being portioned back to the Towns over a 5 year period.

- Total Revenue is lagging at 77.79% as we expect more to come in for 2012.
- Total Expenses are at 80.52%

### C. TABLE OF ORGANIZATION CHANGE – VOTE

- An RN retired at the end of 2012. Her hours were given to 2 part time RNs. One went to full time and the other to 80%. The remaining .2 may be used to hire Temps or for contracting with the Oshkosh Senior Center RN.
- Karon Kraft and Mark Harris as well as P&F have approved. It went to the County Board but was brought back for Board of Health approval. No increase in FTE's and no reduction of staff have resulted. It is already in the Budget, but needs Board of Health approval.  
**Moved and second, Panek/Ellis to approve the Table of Organization. Motion carried 6-0, voice vote.**

### D. Re:TH!NK OVERVIEW – Anna Carpenter

- Three grants fund re:TH!NK:
  - Drug Free Communities (DFC)
  - Community Transformation Grant (Transform Wisconsin) (CTG)
  - Dept of Public Health Tobacco Prevention Grant
- Re:TH!NK's relationship to Public Health - Doug
  - First we obtained Tobacco funding from the Tobacco settlement.
  - Then we applied for DFC funds – a 5 year renewable grant involving community collaboration.
  - We initiated a Community Health Improvement Plan (CHIP) that involved community partners. Out of that effort, committees were formed to address identified needs in the county. We found common ground with our CTG, DFC and Tobacco Grant objectives and re-branded our efforts under the re:TH!NK umbrella to develop a coalition structure.
  - We have seen great success and have been able to engage community members to chair committees with Health Department staff acting as liaisons. Some levy funding is used to help support the structure.
- Overall Achievements – Cheryl Laabs
  - 300+ coalition members
  - Staggered Handout was developed and distributed to Middle and High Schools with information on keeping kids healthy and safe. 7,000 were distributed.
  - Look for the updated website that will be user friendly. Social Media will be emphasized in 2013 with the use of Face Book, Twitter and Blogs.
  - A Legislative Breakfast is to be held March 22. Guest speakers will available to educate our law makers on re:TH!NK efforts.
  - The re:TH!NK TV Show is carried on Channel 2, cable TV. Distributed in Neenah, Menasha, Omro and Oshkosh. You may also view the Show on the website through You Tube.
  - The Quarterly e-Update is produced for information in hard copy. The latest Update was passed around.
  - Mental Health Shreshop – a committee that developed out of the CHIP Healthy Lifestyles group that addresses mental health has approximately 45 members. This is a good example of how Community collaboration can move things forward.
    - Addresses stigma
      - Working with FVTC Marketing class for anti-stigma campaign

- Addresses access/navigation of the Health care system
      - Working on a resource guide
      - Exploring a software product that will enable easier access across different agencies through the NEW Mental Health Connection. Involves many agencies and will tie us to the Northern Fox Cities.
        - Plan to be involved in a pilot project.
      - No Wrong Door training for front line office staff.
- Current re:TH!NK Committee actions – Anna Carpenter
  - NOD – Nutrition, Obesity and Diabetes
    - Farm to School initiative includes “Fun Food of the Month” and connects local produce growers to area schools.
  - AC – Active Communities
    - Drive Your Bike Campaign kicks off May 4 to encourage people to use a bike instead of a car.
  - Tobacco Grant –
    - Contacting legislators to get/keep Tobacco funds.
      - WI Wins Campaign saw an increase in 2012 in tobacco sales to minors.
  - Substance Abuse Committee –
    - 0-1-2 Campaign targets 18 to 25 year olds. 0 drinks if driving, 1 drink per hour, 2 drinks max.
    - Working on defining responsible drinking guidelines, not lowering the blood alcohol test levels.
    - Recognizes alcohol is a problem in Winnebago County. Tavern League is aware of our efforts. We have offered:
      - Responsible Beverage Serving training
      - Posters
      - Have a presence at County USA, Rock USA.
      - Working with UWO and the “Middle Community” to address binge drinking at house parties.
  - Youth Coalition – Brenna Root, Americorps member, is working with youth in the Oshkosh Middle and High Schools. She and Heidi Keating, DFC Coordinator will be taking 2 high school students to Washington DC for training on coalition building.
  - Check out the website: [www.rethinkwinnebago.org](http://www.rethinkwinnebago.org)

**NEXT MEETING:** March 1, 2013, 7:30am County Administration Building, 1<sup>st</sup> Floor Conference Room.

**REPORTS:**

Sue Panek – United Way is working with Fox Valley Health Departments on Obesity. “Weight of the Nation” is a 4 part series (also able to view it on-line). First meeting is March 1<sup>st</sup>.

Tom Egan – the County Executive will need to appoint a replacement for Stan Kline. At that point the Board of Health will need to elect a Vice President.

**Meeting Adjourned,** 9:17 am, Egan/Ellis. Motion carried, 6-0 voice vote.

Respectfully submitted,  
Linda Baeten, Secretary  
Winnebago County Health Department