

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** September 2, 2015

**Time:** 8:00 a.m.

**Present:** Robert Warnke, Joel Rasmussen, Maribeth Gabert, Thomas Konetzke & Kenn Olson

**Also Present:** Peter Moll, Airport Director; Chris Hallstrand, Supr. Of Maintenance & Operations; Diana Ulrich, Secretary; Bill Roh, Supv. Dist. 7; Mike Norton, Supv. Dist. 20; Larry Lautenschlager, Supv. Dist. 19; Guy Hegg, Supv. Dist. 27; Aaron Stewart, OMNNI Associates; Sean Elliott & Tom Charpentier, EAA; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Courtney Hollander, Attorney for Davis/Kuelthau; Kim Maedke, GO-EDC; Sandy Forsgren, Terry Novak & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of August 5, 2015: Mr. Rasmussen moved to approve the minutes of August 5, 2015, seconded by Ms. Gabert. Motion carried 5/0.
3. Airport Director's Report:
  - a. 2016 Budget Preview Update: Mr. Moll told the committee of the changes which were made during his meeting with the County Executive and Finance Director. The primary adjustments were made to small capital items and utilities.
  - b. Commercial Bus Service Report: Mr. Moll reported that Greyhound no longer provides service to the Airport. Greyhound still has drop-off and pick-up at Gruenhagen Conference Center at UW-Oshkosh. Mr. Moll stated he has received an inquiry from a potential tenant for the vacated office space.
  - c. Taxiway B Project Update: Mr. Moll reported no news on FAA AIP funding for the project. The City has secured its funding for the concurrent storm sewer project.
4. Discuss/Approve Airport Zoning Amendment Application from Beechwood Plaza: Mr. Moll reported that Beechwood Plaza has requested a change from Air Zone 2 & 3 to Air Zone 5. This will allow the hotel to be rebuilt in the event of a natural or man-made disaster. Motion was made by Ms. Gabert to approve the Airport Zoning Amendment Application from Beechwood Plaza, seconded by Mr. Olson. Motion carried 5/0.
5. Airport Terminal/Administration Building Project Update: Mr. Moll distributed updated OMNNI-provided preliminary layouts of the project. Aaron Stewart of OMNNI gave a brief overview of the drawings, stated a cost analysis would be provided prior to the next meeting and will include one story, two story and the current terminal building. Mr. Roh inquired about the timing of the presentations to the County Board.
6. Chairman's Report: Mr. Warnke commented on the handout Mr. Moll previously sent regarding the name of the potential building name change to a "Business Center." Mr. Warnke would like discussion of this on the next agenda.
7. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Olson stated he had been appointed to the NACO transportation committee.
8. Set Next Meeting Date: Next meeting will be October 7, 2015.
9. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 8:30a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary