



**FINANCE & PERSONNEL COMMITTEE MEETING**

**5:15 P.M. Thursday, November 12, 2015**

*Fond du Lac Office*

*19 W. 1<sup>st</sup> St*

*Fond du Lac, WI*

**MEETING MINUTES**

**PRESENT:** Connie Anderson, Jim Chatterton, Jim Cleveland, George Egner, Robert Giese, Susan Locke, Don Skog, Tom Widener, William Wuske

**ABSENT/EXCUSED:** Daniel Eisenach, Joe Preisler

**STAFF:** Tony Beregszazi, Mike Bonertz, Tanya Marcoe, Scott Sears, Lea Possehl

**CALL TO ORDER:** The meeting was called to order at 5:15 PM by Chair Tom Widener. A quorum of 9/11 was present. New board member, George Egner, was introduced to the committee.

**AGENDA** Mike Bonertz requested an addition of Bids for Ceresco Project.  
**Motion was made by Bob Giese and a second by Jim Chatterton to approve the agenda with the addition.**

**MOTION CARRIED**

**MINUTES APPROVAL:** Motion was made by Connie Anderson and a second by Don Skog to approve the minutes of the October 8, 2015 F&P meeting as presented.

**REVIEW & APPROVAL OF SEPTEMBER 2015 AGENCY-WIDE FINANCIAL STATEMENT AND BALANCE SHEET:**

Tanya Marcoe presented the September 2015 Agency-wide financial statement and balance sheet.

**A motion was made by Jim Chatterton with a second by Jim Cleveland to approve the September 2015 agency-wide financial statement and balance sheet as presented.**

**MOTION CARRIED**

**REVIEW & APPROVAL OF 2016 AGENCY-WIDE BUDGET:**

Tanya Marcoe presented the 2016 Agency-Wide Budget.

**A motion was made by Bob Giese with a second by Susan Locke to approve the 2016 Agency-Wide Budget as presented.**

**MOTION CARRIED**

**REVIEW & APPROVAL OF 2016 AGENCY ORGANIZATIONAL CHARTS:**

Mike Bonertz presented the 2016 Agency-Wide Organizational Charts and explained some changes made from 2015.

**A motion was made by Jim Chatterton with a second by Connie Anderson to approve the 2016 Agency Organizational Charts as presented.**

**MOTION CARRIED**

**EMPLOYEE STATISTICS**

Scott Sears presented the Employee Statistics.

**OTHER BUSINESS:**

Mike Bonertz presented a bid from O.K. Builders LLC for the Berlin Ceresco St. Project. ADVOCAP has only received one bid and therefore has requested approval to use the bid as received.

**A motion was made by Bob Giese with a second by Jim Chatterton to use O.K. Builders LLC. as the contractor for the Berlin Ceresco St. Project.**

**MOTION CARRIED**

Mike Bonertz informed the committee of a grant in the amount of \$100,000 from the Stone Foundation. He stated the money will be used across the Agency for things like Employment & Training, contributing to the cost of a Head Start bus, Emergency Funds, as well as other programs.

**ADJOURNMENT: A motion was made by Don Skog with a second by Bob Giese to adjourn at 5:45 PM.**

**MOTION CARRIED**

**MINUTES BY: Lea Possehl, Executive Administrative Assistant**