



FINANCE & PERSONNEL COMMITTEE MEETING

5:15 P.M. Thursday, October 9, 2014

Fond du Lac ADVOCAP Office

19 W. First Street

Fond du Lac, WI

MEETING MINUTES

PRESENT: Connie Anderson, Bob Giese, Susan Locke, Mike Norton, Don Skog, Bill Steimel, Tom Widener, William Wuske

ABSENT/EXCUSED: Jim Chatterton, Joe Preisler, Whitney Pultz

STAFF: Mike Bonertz, Tanya Marcoe, Scott, Sears, Lea Wiesen

CALL TO ORDER: The meeting was called to order at 5:15 pm by Tom Widener. A quorum was present.

AGENDA **Motion was made by Bob Giese with a second by Mike Norton to approve the agenda.**

MOTION CARRIED

MINUTES APPROVAL: **On hearing no changes to the minutes of September 11, 2014 they were declared approved as presented by Tom Widener**

MOTION CARRIED

REVIEW AND APPROVAL OF AUGUST 2014 AGENCY-WIDE FINANCIAL STATEMENT AND BALANCE SHEET

A motion was made by Bob Giese with a second by Mike Norton to approve the financial statement and balance sheet.

MOTION CARRIED

REVIEW AND APPROVAL OF 2015 WAGES & BENEFITS PLAN:

Mike presented the 2015 Wage & Benefit Plan. The wage portion includes a 2.5% adjustment to the salary structure, a 3% staff salary increase, and a request to keep the retirement contribution the same at 5%. The Benefit portion includes no increase to the Health Insurance, a potential slight increase in Dental Insurance, as well as the option to add a "Domestic Partnership" option to the health insurance policy. A discussion took place regarding the domestic partnership option and it was determined that a separate motion would take place for each portion of the discussion.

A motion was made by Mike Norton with a second by Susan Locke to approve the Wage / Salary request.

MOTION CARRIED

A motion was made by Mike Norton with a second by Susan Locke to approve the Domestic Partnership addition to the Health Insurance request.

MOTION CARRIED

WITH 1 NAY VOTE

NAY VOTE: BILL STEIMEL

REVIEW AND APPROVAL OF RETIREMENT PLAN AUDIT:

A motion was made by Bob Giese with a second by Susan Locke to approve the Retirement Plan Audit as presented.

MOTION CARRIED

EMPLOYEE STATISTICS

The committee reviewed the Employee Statistics report presented by Scott Sears.

OTHER BUSINESS / ANNOUNCEMENTS:

Mike stated that there are 2 new staff members and that the Board meeting is scheduled to take place on October 23rd in Fond du Lac.

ADJOURNMENT:

A motion was made by Don Skog with a second by Mike Norton to adjourn at 5:45 p.m.

MOTION CARRIED

MINUTES BY: Lea Wiesen, Executive Administrative Assistant