



**EXECUTIVE COMMITTEE MEETING**

**6:15 P.M. Thursday, February 17, 2011**

**ADVOCAP Office**

**19 West First St.**

**Fond du Lac, WI**

**MEETING MINUTES**

**PRESENT:** Connie Anderson, Donna Blend, Sister Caryl Hartjes, June Kriegel, Ann Marshall, John Schneider, William Wuske

**ABSENT/**

**EXCUSED:** Darlene Bilstad, Jef Hall Mel Heller, Tom Widener,

**GUEST:** Joe Koch

**STAFF:** Tony Beregszazi, Michael Bonertz, Tanya Marcoe, Linda Wheeler

**CALL TO**

**ORDER:** The meeting was called to order at 6:15 pm by President Connie Anderson

**ROLL**

**CALL:** Roll call taken and a quorum was present.

**AGENDA:**

Mike Bonertz asked to add the following 2 items to the agenda: discussion on Lakeshore CAP and update on ADVOCAP departments and staff. **A motion was made by William Wuske with a second by June Kriegel that the agenda be approved with additions.**  
**MOTION CARRIED UNANIMOUSLY**

**MINUTES APPROVAL:**

**The motion was made to approve the minutes of the October 28, 2010 meeting by Donna Blend with a second by Sister Caryl Hartjes.**

**MOTION CARRIED UNANIMOUSLY**

**DISCUSSION CONCERNING USDA RMAP LOAN REQUIREMENTS:**

Mike Bonertz shared that one of the conditions for receiving RMAP loan money from the USDA was they need to approve any changes we want to make to our By-Laws. Mike asked the committee if they were willing to accept this limitation. Discussion ensued and questions were asked. Most board members felt some reservation about giving the USDA this much control. Mike explained if we found ourselves in a position where we didn't want to continue we could payback any money we borrowed. The max we would be able to borrow from the USDA at this time is \$150,000. It was also noted that in today's financial climate it is a good idea to diversify our lending options. **A motion was made that we accept the loan conditions from the USDA from Ann Marshall with a second by Sister Caryl Hartjes. The committee wanted it noted that this acceptance comes with discomfort about the USDA's condition.**

**MOTION CARRIED**

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**COMMUNITY SERVICE AWARDS:**

Mike Bonertz shared about the award process. He encouraged the committee to be thinking of individuals and groups who can be nominated for the awards. It was stated that the award nomination forms would be mailed out to all board members.

**OTHER BUSINESS/ANNOUNCEMENTS/REPORTS:**

- Mike Bonertz shared that the Homeless Program Department has been consolidated with the Affordable Housing Department, and Patty Loosen is no longer with ADVOCAP. With the uncertain future of funding it is most likely that other changes will be taking place. Mike will keep the committee up to date on department and staffing changes.
- Lakeshore CAP: Mike Bonertz shared that he has been approached by Lakeshore CAP about the possibility of a merger or the possibility of them purchasing management services from us. Mike shared his thoughts on both and is not in the favor of a merger at this time, but may be interested in that for the future. He suggested that a management contract may be in order, and that in the long term, a merger may be beneficial for both ADVOCAP. He shared that as we go through budget cuts and downsizing we can look to diversify and take on more to help subsidize our own budget. As the neighboring CAP to Lakeshore it is the right thing to do to try and help them as they are faced with difficulties in their agency. We don't want to see Wisconsin lose any of their CAP agencies especially at this critical time. No action needed at this time.

**ADJOURNMENT:**

**On a motion by Donna Blend with a second by June Kriegel the meeting was adjourned at 6:58 pm.**

**MOTION CARRIED UNANIMOUSLY**

**MINUTES BY:**

Linda Wheeler, Executive Administrative Assistant