



ADVOCACY & OPERATIONS COMMITTEE MEETING

5:45 P.M. Thursday, June 12, 2014

OSHKOSH ADVOCAP OFFICE

2929 Harrison Street

Oshkosh, WI

MEETING MINUTES

PRESENT:

Darlene Bilstad, Donna Blend, Larry Lautenschlager,
Paul Levandowski, Mark Mayer, Carol Miller, Anne Paradies, John Schneider, Gary Will

**ABSENT/
EXCUSED:**

Koby Schellenger

**STAFF/
GUEST:**

Tony Beregszazi, Kathy Doyle, Hillary Gunther, Brian Jacobson, Derek Moran,
Jason Vander Velden, Linda Wheeler

**CALL TO
ORDER:**

The meeting was called to order by Donna Blend at 5:50 PM.

ROLL CALL:

Roll call was taken and a quorum was present.

**AGENDA
APPROVAL:**

Tony Beregszazi asked to add 2 items to the agenda under #7. **A motion was made by Gary Will with a second by Larry Lautenschlager to approve the agenda with the additions.**

MOTION CARRIED

**MINUTES
APPROVAL:**

A motion was made by Darlene Bilstad with a second by Carol Miller to approve the Advocacy & Operations meeting minutes from March 13, 2014. Gary Will abstained from the vote.

MOTION CARRIED

ELECTION OF OFFICERS:

Nominations were opened for chairperson. **Donna Blend was nominated by Gary Will with a second by Carol Miller.**

MOTION CARRIED

Anne Paradise was nominated by Darlene Bilstad with a second by Gary Will.

MOTION CARRIED

Motion made by Darlene Bilstad with a second by Carol Miller to close the nominations.

MOTION CARRIED

A vote was taken by the committee and Donna Blend was elected Chairperson of the Advocacy and Operations Committee.

Nominations were opened for Vice-chairperson. **Motion made by Darlene Bilstad with a second by Carol Miller to nominate Anne Paradies.**

MOTION CARRIED

Motion made by Larry Lautenschlager with a second by Paul Leveandowski to close the nominations for Vice-chairperson and elect Anne Paradies.

MOTION CARRIED

REVIEW AND APPROVAL OF DUTIES AND RESPONSIBILITIES:

Motion made by Gary Will with a second by Larry Lautenschlager to accept the duties and responsibilities as presented.

MOTION CARRIED

REVIEW AND APPROVE GRANT APPLICATIONS FOR EXISTING PROGRAMS:

Renewal of Father & Family Stability Project for Year 4: Derek Moran gave an overview to the committee. 92 fathers in 3 counties have been served thus far. The year 3 goal is 105 and that goal will be reached. 122 people have taken part in healthy relationship training and 277 people have taken responsible parenting class. Derek also shared with the committee the goals of year 4 which includes more 1 day trainings and events instead of intensive case management. They would also like to address transportation barriers for fathers in rural areas. Because of the success of the program, ADVOCAP has been offered an extension into year 4 for a flat funded amount of \$776,994. **Motion made by Carol Miller with a second by Gary Will to Renew the Father & Family Stability Project for year 4.**

MOTION CARRIED

Renewal of Fox Valley Workforce Development Board Employment & Training Contracts:

Brian Jacobson explained about the different contracts up for renewal.

A. Adult/Dislocated Worker Program - This program includes those who have lost employment or are displaced homemakers. The program serves Southern Winnebago, Fond du Lac and Green Lake counties

B. Youth Employment Program - This program is targeted at out of school youth between the ages of 17-21. The large part of this program is work experience. Youth that are eligible for this program have 1 or more barriers to employment and are at or below 100% of the federal poverty level. Brian shared that the service area will be expanding in 2014-2015 to add Green Lake County.

C. Job Center Resource Room Services - The resource room is available for the general public. Brian asked for approval to continue services at the Fond du Lac and Oshkosh offices and expand hours in the Berlin office to 5 days a week.

A motion was made by Gary Will with a second by Carol Miller to apply for all of the contracts listed above from the Fox Valley Workforce Development Board.

MOTION CARRIED

Head Start Supplemental Grant Application:

ADVOCAP Head Start was seeking authorization to submit the application of the 2014-2015 Head Start Supplemental Grant for \$111,870. This grant would provide 15 children in Fond du Lac and Green Lake counties with services. **A motion was made by Gary Will with a second by Larry Lautenschlager to apply for the Head Start Supplemental Grant.**

MOTION CARRIED

US Small Business Administration PRIME Grant Application:

Kathy Doyle shared with the committee that this grant offers technical assistance and has a huge focus on financial training. **Motion made by Paul Levandowski with a second by Carol Miller to approve**

submission of SBA PRIME grant for up to \$150,000.

MOTION CARRIED

Renewal of Weatherization Contract for 2014-2014:

Tony Beregszazi shared information with the committee on the funding breakdown for the Weatherization contract. **Motion was made by Gary Will with a second by Carol Miller which authorized the application of the Weatherization contract in the amount of \$2,506,008.**

MOTION CARRIED

REPORT ON HEAD START CHILD DEVELOPMENT OUTCOMES FOR THE 2013-2014 SCHOOL YEAR:

Hillary Gunther shared highlights of outcomes with the committee. The children are evaluated 3x's a year and there was an 80% improvement from start to finish.

OTHER BUSINESS:

- No other business at this time.

ADJOURNMENT:

A motion was made by Carol Miller with a second by Anne Paradies to adjourn the meeting at 6:45 pm.

MOTION CARRIED

MINUTES BY: Linda Wheeler. Executive Administrative Assistant