

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

MEETING MINUTES

DATE: June 11, 2012

TIME: 3:30 p.m.

PLACE: Oshkosh Human Services Bldg., Room 33

Members Present: Ginger Beuk, Peter Christianson, Janice Dibble, Diane Egan, Debra Hogue, Ann Jungwirth, Donna Lohry, Mike Norton, Rob Paterson, and Claire Steger

Members Absent: Jef Hall and Deb Pahl

Staff Present: Mary Krueger, Ron Duerkop, Mark Weisensel, and Dorothy De Grace

Others Present: Lori Duclon, Public Health Department

1. Public Comments:

There were no comments.

2. Introductions:

Introductions were made of all those present.

3. Approve Minutes of the May 14, 2012 ADRC Meeting:

Mike Norton moved for approval of these minutes; seconded by Ann Jungwirth and carried.

4. Letter to Dennis Smith re: LogistiCare:

Donna Lohry referred to a copy of a letter which was sent to Secretary Dennis Smith on behalf of the ADRC Committee asking for an audit of LogistiCare due to some inefficiencies that have been noted with its operation of the Medical Assistance Transportation Program. Mark Weisensel said the Northeast Wisconsin Regional Transit Alliance has also asked for a legislative audit of LogistiCare, as well as the Greater Wisconsin Agency on Aging Resources (GWAAR). Mary Krueger noted that the group called Rehab Facilities of Wisconsin also drafted a letter asking for an audit.

5. Long Term Care Functional Screen Overview:

Human Service employees Cindy Pischke, Louise Percival and Dona McEssey gave an overview of the process of doing a functional screen, which is used to determine a person's functional eligibility for long term care funding through Family Care or the IRIS program. Cindy explained that a person must meet the criteria of one of these target groups: frail elder; physical disability; developmental disability; Alzheimer's or a related dementia; a terminal condition with death expected within one year; or a co-existing severe and persistent mental illness. She said the functional screen is structured so that the target groups are determined first and then the screening is done; although some of the target groups are dependent on the person having some needs that are determined through the screening. Cindy explained the qualifiers for each target group.

Cindy said they meet with individuals in their home setting to process the functional screen. She pointed out that a physical disability could include a condition such as losing a limb, but could be a neurological, respiratory or cardiovascular problem that results in interfering significantly with one or more life areas. She said they must receive documentation from a health care provider in order for a person to meet the criteria of having dementia.

Louise Percival explained that they look at the physical and cognitive ability of the person when coding the activities of daily living (ADL) for the functional screen, and they also consider any equipment that the person might use in completing an ADL. They collect any accomplishments or deficits that the person has for the following ADL's: bathing, dressing, eating, mobility in the home, toileting, and transferring. Louise said they give one of these ratings: 0 = independent; 1 = needs some assistance; 2 = needs assistance at all times. They look at the person's ability vs. a training need in performing the skill, and they look at who would help the person in the next eight weeks and determine if it is unpaid, privately paid, publicly paid, or need to find someone to help. Mary Krueger said the ADRC staff is responsible for doing the initial functional screen to determine eligibility, but subsequent screenings are done by Family Care or IRIS staff at least every year or if the person's condition changes.

Dona McEssey explained that during the functional screening process they code the instrumental activities of daily living (IADL) and who would help the person in the next eight weeks. The IADL's include: meal preparation; medication administration and medication management; money management; laundry and/or chores; telephone; and transportation. They also look at overnight care and employment. Dona gave details of the level of help that might be needed in performing the IADL's. Dona pointed out that each I & A (Information & Assistance) worker must pass a test every two years to be a certified screener for the ADRC.

Cindy Pischke said they verify a person's medical diagnosis with a medical professional or by checking the person's nursing home or hospital records. They also verify any medications that are prescribed to the person; what health related services are needed; any communication or cognition concerns; and any mental health needs.

Mary Krueger said that after the on-line functional screening is complete, a response is received as to the person's eligibility for long-term care and what level of care. The financial eligibility process is completed next and is completely separate from the functional screening.

Donna Lohry thanked the presenters. She said the Committee acts as an advocate, and therefore it is helpful to have the information regarding the functional screening process.

6. 2012 Public Meeting (ADRC/2013-2015 Aging Plan):

Donna Lohry asked Committee members if they wanted to have a Public Meeting as we did last year. Mary Krueger said that we must schedule a Public Meeting relative to the Aging Plan which is due by September 1, and she said that we could possibly combine the two meetings. The Committee unanimously decided to hold two public meetings during the month of August—one in Oshkosh and one in Neenah/Menasha. Mark Weisensel will present a draft of the 2013-2015 Aging Plan at the next ADRC meeting.

7. Follow-up: Regional Long Term Care Advisory Committee:

Deb Hogue reported that at the recent Regional Long Term Care Advisory Committee meeting the LogisticCare transportation program received some negative marks. Representatives from surrounding counties gave feedback on experiences with their ADRC, Family Care and IRIS programs. The COW counties (Calumet, Outagamie and Waupaca) reported that they now have a Resource Directory, and Waupaca operates a “Share the Care” caregiver’s support pilot program, which is a long term care volunteer respite program.

At the same LTC regional meeting Ann Jungwirth discussed SALT (Seniors & Law Enforcement Together), which was a committee in Winnebago County that worked on outreach and prevention programs for seniors, such as fraud and File of Life. They are looking for someone who would be interested in starting up the committee again.

Mike Norton and Claire Steger also attended the LTC Regional Advisory Committee meeting. Mike said the meeting was valuable and he hopes they meet at least once or twice a year. Claire Steger explained that sustainability issues were discussed at the meeting. She said there was positive feedback about ADRC’s, but that they need to find ways to market ADRC’s.

8. Reports:

- a. ADRC Manager – Mary Krueger said our Resource Directory is completed. Staff will make last minute changes before it is printed at the Oshkosh Northwestern. Mary said the state is talking about doing some television and radio ads for ADRC’s. It is also looking at standardizing Options counseling. In order to capture more dollars, the state has included nursing home relocations in its sustainability plan. The state may have monies available for counties that have a lot of nursing home beds so that they can hire staff for the sole purpose of assisting with nursing home relocations. There were 774 relocations statewide last year, and the state has a goal of 2,100 for next year. There are 1,028 nursing home beds in Winnebago County.
- b. Marketing Outreach – Mark Weisensel said he gave four ADRC public presentations since our last meeting. Another free medication review is scheduled for June 25 at the Oshkosh Senior Center from 1:00 p.m. to 3:00 p.m. Mark said the state is changing the title of Elderly Benefit Specialist to Elder Benefit Specialist.
- c. Lakeland Stakeholder Committee – Ginger Beuk said their meeting is scheduled for next Wednesday.
- d. Cerebral Palsy & ARC – Deb Hogue said they’ve hired a new person to do the programming to replace Bob Poeschl who left the agency.
- e. Complaints/Grievances – There were none.

9. “Community Beat”:

Janice Dibble said she received a phone call at the Oshkosh Library from someone looking for the phone number for Social Security. She called the ADRC and was able to obtain the correct number.

10. Next Meeting: July 9, 2012:

With no further business, Rob Paterson moved for adjournment; seconded by Ginger Beuk and carried at 5:50 p.m. The next meeting of the ADRC Committee will be held at 3:30 p.m., Monday, July 9, 2012 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:
Dorothy De Grace, Recorder