

**SUSAN ERTMER  
County Clerk  
Winnebago County  
Oshkosh, Wisconsin**

**NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING**

**NAME OF COMMISSION,  
BOARD OR COMMITTEE:** PERSONNEL & FINANCE

**TIME OF MEETING:** 8:00 A.M.

**DATE OF MEETING:** THURSDAY, MAY 5, 2011

**PLACE OF MEETING:** HUMAN RESOURCES CONFERENCE ROOM  
Winnebago County Administrative Offices  
1<sup>ST</sup> Floor  
112 Otter Avenue, Oshkosh

**SUBJECT MATTER OF THE MEETING**

1. Approval of the minutes of the April 7, 2011 Personnel & Finance Committee Meeting
2. Budget Transfers –
  - Parks Department, \$5,000. Acceptance of a donation from the Green Lake Greenways organization.
3. Approval to fill the vacant position of Systems Analyst in the Information Systems Department.
4. Resolution: Implementation of the County “Pick-up” of employee retirement contributions pursuant to IRC Sect 414(h)(2)
5. Resolution: Adopt 2011 Winnebago County Handbook of Employment Policies Covering Appointed Non-Represented Employees
6. Resolution: Adopt 2011 Winnebago County Handbook of Employment Policies Covering Represented Employees
7. Sale of County owned property to the Town of Clayton – Mary Krueger, Treasurer
8. Review County Investment Policy and Approve Changes – Chuck Orenstein
9. Resolution of commendation for: Linda Block and Barb Robertson
10. Resolution to disallow the claims of: 1.) American Family Insurance for Linda Cotton. 2.) Abby Mosby.  
3.) Extreme Clean Automobile Detailing LLC. 4.) Mary Jo Grossman
11. Set Next Meeting Date

**CLOSED SESSION 8:30 A.M.**

The presiding officer of the Personnel & Finance Committee will receive a motion to convene in closed session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies.

*Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 236-4888*