

AMENDED AGENDA

SUSAN ERTMER
County Clerk
Winnebago County
Oshkosh, Wisconsin

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

**NAME OF COMMISSION,
BOARD OR COMMITTEE:** PERSONNEL & FINANCE

TIME OF MEETING: 8:00 A.M.

DATE OF MEETING: Thursday, February 7, 2013

PLACE OF MEETING: Human Resources Conference Room
Winnebago County Administrative Offices
1ST Floor
112 Otter Avenue, Oshkosh

SUBJECT MATTER OF THE MEETING

1. Approval of the minutes of the January 3, 2013 Personnel & Finance Committee Meeting
2. Budget Transfers –
 - Airport, \$163,000. To cover overages in expense categories.
 - Airport, \$710,000. Purchase of a snow blower.
 - Finance Department, \$2,500. Increase budget costs to cover travel expenses.
 - Highway Department, \$199,628. Carryover of bridge and culvert aid from 2011 to 2012.
 - Highway Department, \$895,000. To cover a shortfall in materials expense and revenues on capital projects from 2012.
 - Highway Department, \$1,600,000. Reconstruction of County Highway M.
 - Information Systems, \$93,450. Upgrade the modular messaging system to unified messaging.
 - Sheriff's Office, \$5,000. Acceptance of a Homeland Security Alert SWAT Equipment grant.
3. **Approval of the handbook covering employees of the Communications Center**
4. Discussion on status of employee handbooks
5. Approval of updated Winnebago County Investment Policy
6. Budgetary control with our accounting software-Tyler Munis
7. Investments-strategy to maximize earnings and minimize risk-shift in strategy
8. Discussion on retirement recognition
9. Resolution to disallow the claims for Sladjana Daniels, Kreilkamp Trucking Inc., David R. Schmidt, James M. Zima
10. Set Next Meeting Date

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 236-4888