



**ADVOCACY AND OPERATIONS COMMITTEE MEETING  
and  
PLANNING AND PROGRAM DEVELOPMENT COMMITTEE MEETING**

**6:30 P.M. Thursday, January 23, 2014**

**FOND DU LAC ADVOCAP OFFICE**

**19 West Frist Street**

**Fond du Lac, WI**

**AGENDA**

1. Call to Order: Chairperson Donna Blend
2. Roll Call
3. Review & Approval of Agenda
- 4.\* Review & Approval of A&O Meeting Minutes for September 12, 2013 Committee Meeting  
Review & Approval of PPD December 3, 2013 Meeting Minutes
5. Results: Year End Report on Performance Targets in 2013 Annual Plan
- 6.\* Review & Approve Homeless Grants
7. Review & Approval of PSH project
8. Other Business/Announcements/Reports
9. Adjournment - Next Board Meeting is February 20 - Coughlin Center

*\*Denotes Enclosures*

**Please call or email Linda Wheeler**

**(Ext. 3516) at**

**922-7760 or 1-800-631-7760**

**[lindaw@advocap.org](mailto:lindaw@advocap.org)**

**by Noon on Tuesday, January 21, 2014**

**to advise if you can or cannot attend**

**THANK YOU**



## ADVOCACY AND OPERATIONS COMMITTEE MEETING

January 23, 2014

Reference Agenda Item #

### Homeless Assistance Continuum of Care Program U.S. Housing and Urban Development Department (HUD)

**COMMITTEE ACTION REQUESTED:** Staff is seeking authorization to submit four proposals to the U.S. Housing and Urban Development Department to renew its HUD Continuum of Care projects that serve the homeless population for a one-year period.

Staff is also seeking authorization to submit one new proposal to provide a Permanent Supportive Housing (PSH) project in Berlin/Green Lake County.

**PURPOSE OF THE APPLICATIONS:** The HUD-funded programs enable ADVOCAP staff to provide homeless individuals and families with intensive case management and supportive services to help clients overcome barriers and achieve goals which will help them to move into permanent housing and become self-sufficient. These services are provided in collaboration with other agencies and enable participants to obtain permanent housing, increase their income through employment or social security, develop needed life skills, and deal with their needs. Many of the participants come through emergency shelters and domestic abuse programs or through extended stay motel lodging vouchers.

### RENEWALS

**Fond du Lac County SSO (Supportive Services Only) Project:** for the period of Oct. 1, 2014 through Sept. 30, 2015.

At least 72 households will be served involving 44 single individuals and 28 families.

**BUDGET:** \$188,246 is requested for case management and supportive services, and  
\$9,412 for administrative costs  
\$197,658 Total

**Fond du Lac County Transitional Housing Project:** for the period of July 1, 2014 through June 30, 2015.

At least 12 households (five single individuals and seven families) will be served involving 6 scattered site leased units and 6 agency owned units.

**BUDGET:** \$105,037 for transitional housing, of which \$37,639 is for leasing, \$67,398 is for support services, and  
\$5,179 for administrative costs.  
\$110,216 Total

**Winnebago/Green Lake County Supportive Services Only (SSO) Project:** for the period of July 1, 2014 through June 30, 2015

At least 60 households will be served involving 30 single individuals and 30 families. One-third of clients will come from Green Lake County.

**BUDGET:** \$151,032 is requested for case management and supportive services and  
\$7,551 for administrative costs  
\$158,583. Total

*Northern Winnebago Transitional Housing Project*, for the period of October 1, 2014 through September 30, 2015.

ADVOCAP is submitting a request for renewal funding of its transitional housing program in the Neenah/Menasha area as part of a City of Appleton proposal in the amount of \$71,654. The funds are used to support transitional housing clients in the agency's five unit building in Menasha and five units of scattered site housing.

At least 9 households (4 single individuals and five families with children will be served involving 5 scattered site units and 4 agency-owned units.

BUDGET:     \$69,972 is for leasing dollars, and  
                    \$1,682 is for administrative costs that we will provide to the City of Appleton  
                    \$71,654 Total

## **NEW PROJECT**

*Green Lake County Permanent Supported Housing Project:* A duplex will be purchased and renovated to provide accessible, permanent housing for 2 chronically homeless households. The project includes support services funding. The new proposal involves acquiring property in Berlin to develop two units of permanent housing for chronically homeless families, rehabilitation of the property, case management and supportive services, operational costs, and admin expenses totaling \$210,800. The three-year project would start up October 1, 2014.

	Year 1	Year 2	Year 3	Total;
<b>A. Total project request for Housing Activities</b>	127000	0	0	<b>127000</b>
<b>Non-Housing Activities</b>				
*Including utilities, insurance, etc.	5000	5000	5000	15000
*Medical, mental health, AODA, transportation \$4100 per hh annual x 2 hh	8200	8200	8200	16400
Case Management .25 FTE @ \$40544	10136	10136	10137	30409
<b>B. Total Project request for Non-Housing Activities</b>	23336	23336	23337	<b>70009</b>
<b>Project Total (A+B)</b>	<b>150336</b>	<b>23336</b>	<b>23337</b>	<b>197009</b>
Admin Funds (up to 7%)	10524	1634	1634	<b>13791</b>
<b>Total Projected Budget</b>	<b>160860</b>	<b>24970</b>	<b>24971</b>	<b>210800</b>