

**RESOLUTION: Approve Intergovernmental Agreement
granting designee status to the Town of Menasha to issue
County Zoning Permits on behalf of Winnebago County.**

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Town of Menasha and Winnebago County desire to enter into an Intergovernmental Agreement, attached hereto, that provides designee status to the Town of Menasha to issue County Zoning Permits in non-shoreland areas of said Town; and

WHEREAS, pursuant to S. 66.0301, Wis. Stats., Counties are authorized to grant designee status for this purpose; and

WHEREAS, the Town of Menasha has adequate administrative staffing and expertise to issue County Zoning permits on behalf of Winnebago County which will benefit local residents and County staff alike; and

WHEREAS, the County Zoning Office will be transitioning to a new zoning ordinance in 2012 and with limited staffing levels due to recent retirements in said office, the County finds it beneficial to provide designee status to the Town of Menasha on a temporary basis until such new zoning ordinance is in place; and

WHEREAS, pursuant to this agreement the County will retain all enforcement responsibilities relative to County zoning permits issued by the Town of Menasha; and

WHEREAS, pursuant to this agreement the County and Town will split equally all County Zoning permit fees for zoning permits issued by the Town during the period this agreement remains in effect; and

WHEREAS, at its February 11, 2011 meeting the Winnebago County Planning and Zoning Committee approved said agreement, and at its February 28, 2011 meeting the Town of Menasha Town Board also approved said agreement.

NOW, THEREFORE IT BE RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the attached Intergovernmental Agreement with the Town of Menasha which grants designee status to the Town to issue County Zoning permits in non-shoreland areas of the Town, pursuant to said agreement.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that said Intergovernmental Agreement shall take effect on May 16, 2011 and shall expire as indicated in said agreement.

Fiscal Note: Permit revenue to be decreased by an estimated \$6,000 in Zoning Dept budget.

Submitted by:

PLANNING & ZONING COMMITTEE

Committee Vote: **5-0**

Vote Requirement for Passage:

Approved by the Winnebago County Executive this _____ day of April, 2011.

Mark L. Harris