

Planning & Zoning Committee

Planning Meeting

January 8, 2010

PRESENT: Supervisors Brennand, Diakoff, Egan, Thomson. Jerry Bougie, Brian O'Rourke, Kathy Larson, Cary Rowe.

EXCUSED: Supervisor Sievert.

1. Minute Approval – November 6, 13, 17, 30, December 11, 16, 2009.

Motion by T. Egan to approve minutes as presented. Seconded by J. Diakoff. Motion carried 4-0-1.

2. Review of potential action on amended memo of understanding between LWCD and Planning & Zoning Departments regarding the Stormwater and Erosion Control Program.

J. Bougie explained the MOU between the two departments and what duties would be shifted. LWCD was requesting a change in the language from the five day permit review timeline to ten, with the Committee agreeing to make the change to seven.

The Committee inquired as to whether or not there would be a change in the fees due to the shift in the program, and J. Bougie stated that it is a possibility, but until the activities have been done by LWCD for at least a year that is an unknown.

T. Egan expressed concern that by shifting the duties to a different department, that the ability of the Committee and the Planning & Zoning Department to establish and maintain enforcement actions and policies would be diminished.

J. Bougie stated that the Stormwater and Erosion Control Program would still be under the purview of this Committee and his Department.

The Committee stated that they would like to add language to the MOU that requires a review by this Committee annually to determine what changes/issues there are with the shift in duties.

Motion by J. Diakoff to approve the MOU with added changes. Seconded by C. Thomson. Motion carried 4-0-1.

No further testimony was given on this agenda item.

3. Discussion on application of Future Land Use Map for County Comprehensive Plan.

C. Rowe gave a brief explanation of situations that may arise where a land use is being proposed that may be temporary in nature. The question to the Committee was how they would like to see the future land use map applied in these situations.

The Committee requested that this item be placed on the planning meeting agenda for February in order to give the members some time to decide on how to handle those situations. They also asked staff provide additional examples of land uses that may or may not be temporary in nature in order for the Committee to establish a policy.

No further testimony was given on this agenda item.

**4. Review and potential action on Farmland Preservation Planning Grant Application.**

J. Bougie provided a brief background of the new farmland preservation program and what steps would be involved in developing a new farmland preservation zoning ordinance. He also stated that grant monies were available for this process and that with approval of the Committee, Winnebago County would be applying for a grant.

Motion to apply for the grant by T. Egan. Seconded by J. Diakoff. Motion carried 4-0-1.

No further testimony was given on this agenda item.

**5. Update on passage of NR-115 provisions (shoreland zoning program).**

C. Rowe stated that the latest version of NR-115 was approved and would be published in February. The County would then have two years to adopt the new version, but that it was the County's intent to adopt the new version at the same time as the new zoning ordinance. He also indicated that based on the requirements in the new program, that zoning staff would be doing significantly more on-sites inspections of property than in the past, and that issuance of a zoning permit in shoreland areas, during the winter months, would be extremely difficult due to the snow cover and required impervious surface area determinations.

No further testimony was given on this agenda item.

**6. Update on Department staffing changes.**

J. Bougie stated that Rick Hoeft, Drainage Inspector, and Larry Ellenbecker, GIS Systems Analyst, had both retired in recent months. L. Ellenbecker's position would be filled, but due to the shift in stormwater and erosion control duties to the LWCD, R. Hoeft's position was not going to be filled.

No further testimony was given on this agenda item.

Motion by J. Diakoff to adjourn. Seconded by T. Egan. Motion carried 4-0-1.

Meeting adjourned at 9:00 A.M.