

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, January 6, 2010, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Bill Wingren, Chair  
Al Jacobson, Vice-Chair  
Dr. Shiloh Ramos, Secretary  
Tom Ellis  
Maribeth Gabert

Administration  
Tom Geske, Business Manager  
Mike Elder, Facilities & Property Mgmt Dir.  
Margie Rankin, Administrator

Guest: Mike Norton, County Board Supervisor

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.
2. **Approval of PVHC Minutes –**  
It was moved and seconded to approve the December 2, 2009 PVHC Committee minutes.  
  
*Resolved: Motion carried by voice vote, 5-0.*
3. **Public Forum –** No comments from the public.
4. **Communications –**  
The Wisconsin Association of County Homes is having their annual conference on February 3 and 4, 2010 in Madison. At the forefront of the conference will be visiting State legislators. The committee was invited to contact Margie if interested in attending.
5. **Facilities Report –**
  - Storage needs update – Mike stated there is nothing new to report and the storage needs are noted in the County 5-year capital plan.
  - Update on time frame for Pleasant Acres and the Pavilion to be razed – Information Systems is working towards moving the computer node from the Pavilion to the Coughlin Center. Mike will be meeting with Mark Harris to discuss responses to RFPs for renovations in the OshKosh B’Gosh building. The remodeling to the B’Gosh building needs to be completed before the Pavilion can be razed, due to Second Chance and the County Public Health Dept. needing to move from the Pavilion building to the B’Gosh building. Mike stated it is possible the Pavilion can be razed by next Fall. One interested party has until the end of the month to present a viable plan for Pleasant Acres. If not, it could potentially be razed this spring.

It was noted that once the buildings are razed, re-routing Butler Avenue and adding parking will need to be added to the 5-year capital plan for 2011. The Park View campus borders will need to be re-evaluated at that time.
6. **Budget Transfers/Grants/Donations**
  - Approval to accept Keller/Community Foundation \$5,000 donation for the Residents Needs Fund - it was explained this is the fourth year of a 5-year, \$25,000 grant for resident needs.

It was moved and seconded to approve acceptance of the Keller \$5,000 grant.

*Resolved: Motion carried by voice vote, 5-0.*
7. **Financial Report –**
  - The income statement through December 2009 was distributed. Discussion followed. Other operating expenses are approximately \$75,000 over budget year to date. It is anticipated that when all the end of the year invoices are entered, this category may be as much as \$150,000 over budget.

This is due to unanticipated expenses of \$75,000 in bed taxes, therapy costs (due to higher Medicare census) and smoke dampers/sprinklers. Even though this line item will come in over budget, the overall end of the year is anticipated to be favorable. A budget transfer request will be brought to the committee next month.

- 8. Discussion and Action: Fundraising Permit for Friends of Park View** – It was requested that the committee approve the 2010 fundraising permit for the Friends of Park View to have four bake sales in which proceeds would go to the Resident Needs Fund.

It was moved and seconded to approve the 2010 fundraising permit for the Friends of Park View.

*Resolved: Motion carried by voice vote, 5-0.*

**9. Administrator's Report –**

- The Resident Census Report for December 2009 was distributed and reviewed.
  - Year-end Resident Census Reports for 2008 and 2009 were distributed and compared.
- Gardens Update – A seasonal gardener will be hired for the months of April through October to tend the gardens. As more information becomes available, it will be presented to the committee.
- Donation Update – The McKenzie family donated \$5,000 to the PVHC Endowment Fund through Oshkosh Area Community Foundation.
- The upgraded telephone system is working wonderfully. There were 174 calls in one week diverted from RN Shift Coordinators to the appropriate locations.

**10. Suggested Topics for the Next Meeting**

- Update on the Pleasant Acres and Pavilion buildings.

**11. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Wednesday, February 3, 2010, at 3:45 p.m., in the PVHC Board Room.

**12. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 4:15 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

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Bill Wingren, Chair – PVHC Committee

Date