

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, June 3, 2009, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members

Bill Wingren, Chair  
Al Jacobson, Vice-Chair  
Dr. Shiloh Ramos, Secretary @ 3:56 p.m.  
Tom Ellis  
Bill Roh

Administration

Tom Geske, Business Manager  
Mike Elder, Facilities and Property Management Director  
Margie Rankin, Administrator

1. **Call to Order** - The meeting was called to order at 3:48 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**

It was moved and seconded to approve the May 6, 2009 PVHC Committee minutes.

*Resolved: Motion carried by voice vote, 4-0.*

3. **Public Forum –** No comments from the public. Committee agreed to be flexible with times when the public has comments during the meetings.

4. **Communications –**

- Kathy Glander was acknowledged regarding her appointment to the Oshkosh Committee on Aging.

5. **Facilities Report –**

- Work continues on the waterproofing issues.
- The underground sprinkling system is being moved away from building.
- There was concern expressed regarding the outside soffits continually coming off the building and some of the windows leaking.
- Mike Elder indicated that the City agreed to a 5-year window to raze the Pavilion. Concern was expressed regarding the delay, especially due to the need for additional parking.
- A chart was presented that revealed substantially decreased resident to resident issues since moving to the new building. Single resident rooms were noted as one of the major reasons why there was a decline in incidents.

6. **Budget Transfers/Grants/Donations**

- The committee was asked to accept a grant of \$1,430 from the Appleton Cardiology Associates Fund within the Community Foundation of the Fox Valley Region, Inc. for the purchase of a bariatric trapeze.

*Resolved: Following discussion, it was moved and seconded to accept the grant of \$1,430 from the Appleton Cardiology Associates Fund within the Community Foundation of the Fox Valley Region, Inc.*

*Motion carried by voice vote, 5-0.*

7. **Vehicle Storage –**

Mike reported if the County Board's decision on the 16<sup>th</sup> is to move the Facilities and Property Management Department out here and sell the property on Knapp Street, they will build a 18,000 square foot garage that will additionally provide storage of three of PVHC's vehicles. If the decision is to remain on Knapp Street, the three vehicles will likely be moved to the boiler building, and the mowers will be moved elsewhere. It is unknown at this time what will become of the Pleasant Acres garage.

**8. Financial Report -**

- The income statement through May 2009 was distributed and discussed. Discussion followed.
- The quarterly statement of account activity for the PV Endowment Fund from the Oshkosh Area Community Foundation was reviewed.

**9. Administrator's Report**

- The Resident Census Report for May 2009 was distributed and reviewed.
- Phone System Upgrade Update – Gina Eiden from Information Systems, is going to use PVHC as a test base for the enhanced modular messaging phone system upgrade. Complaints continue regarding the inadequacies of the current phone system.
- CPE Funding Update – The State's Joint Finance Committee approved county nursing homes' CPE funds be returned to the county nursing homes. This will have a positive impact on Park View's 2009 budget.
- Volunteer Recognition –
  - This is the first year that PVHC took part in the Oshkosh Community Foundation's "An Evening of Stars" volunteer recognition banquet. Ron and Sandy Vajgrt, PVHC volunteers since 1995, were honored for their commitment to and dedication in providing music and worship services weekly to the residents. Mr. Vajgrt also built a beautiful altar, podium, and a cross for worship services, and Mrs. Vajgrt made lovely altar cloths for the altar.
  - The PVHC Volunteer Recognition Luncheon on Wednesday, May 13<sup>th</sup>, went well.

**10. Suggested Topics for the Next Meeting**

There will be an update on the tabulated Annual Satisfaction Survey.

**11. Future Meeting Date(s)**

A motion was made and seconded to schedule the next PVHC Committee meeting for Wednesday, August 5, 2009, at 3:45 p.m., in the PVHC Board Room.

*Resolved: Motion carried by voice vote, 5-0.*

**12. Tour of Landscaping/Grounds**

The committee toured the PVHC grounds and landscaping condition.

**13. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 5:15 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

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Bill Wingren, Chair – PVHC Committee

Date