

PARKS & RECREATION MEETING COMMITTEE

MINUTES

DATE: April 13, 2009
PLACE: J.P. Coughlin Building – Volunteer Room
625 E Cty Rd Y, Oshkosh WI
2:00 p.m..
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Nancy Barker, Tom
Konetzke, Arlene Schmuhl.

ALSO PRESENT: Rob Way, Vicky Redlin, Bob Lohry – Winnebago County Parks

- 1.) Meeting called to order by Chairman Finch at 2:00 p.m.
- 2.) Approval of March 2, 2009 Minutes – Arlene Schmuhl moved to approve the March 2, 2009 meeting minutes. Nancy Barker seconded. Motion carried 5-0.
- 3.) Approval of Budget Transfer for 16' Deck Mower – Rob Way explained the savings from the used dump truck purchased from the Hwy. Dept. and the use of this savings towards additional options on the mower to be purchased. Both items are currently in the budget for 2009. No additional approval is needed from P&F as the total amount has already been approved for expenditure. Mike Norton moved to approve the transfer. Nancy Barker seconded. Motion carried 5-0.
- 4.) Approval of Expo Storage Program Fees – Vicky Redlin outlined the proposed program and the fee structure for such. Research was done on surrounding area fairgrounds rental programs and the fee structure reflects the current rates charged for the area. The program is outlined in such a way as not to disrupt current or future rental of the buildings to be used during the rental season. A registration document will be produced for lessee's signature and insurance info when renting a space. This document will be submitted to Corp. Counsel for approval. Advertising for the program will begin some time in August and run through October. If the program is successful it will continue in the future. Mike Norton moved to approve the fee structure for the Expo Storage Program. Tom Konetzke seconded. Motion carried 5-0.
- 5.) Approval of ANR Pipeline Easement – As previously indicated, this easement is being requested due to the reconstruction of Hwy 41. Corp. Counsel has added 2 items to the document currently in Committee Members packets. One indicated a restriction on the closing time for the area and the second requests an alternate route for the trail is made available while the current route is closed for reconstruction. This easement will be reimbursed by the ANR for \$10.00. The Committee asks that the documentation presented in this packet be presented to the County Board along with the resolution. Mike Norton moved to approve the easement. Nancy Barker seconded. Motion carried 5-0.

- 6.) Approval of Submittal of DNR Grant Application for Lake Poygan Boat Landing Improvements – Rob Way explained that this grant application is due May 15. Grants will be awarded in August. Usually these grants are 50/50. The monies would be used to install a portable seasonal dock, extension of the boat ramp bottom and restoration of shore wall. Estimated cost of the project is \$128,000.00. Mike Norton moved to approve the grant application. Arlene Schmuhl seconded. Motion carried 5-0.
- 7.) Approval of Submittal of DNR County Conservation Funds Grant for Replacement of Dock at Osh-O-Nee Boat Landing – Twelve feet of dock at the Osh-o-Nee Boat landing was damaged by an ice shove in recent weeks. The grant applied for should be at least \$1,400.00 but could be more depending on how much remains in the fund. Another portable dock will be put into the budget for 2010 to replace the second dock. Tom Konetzke moved to approve the grant application. Mike Norton seconded. Motion carried 5-0.
- 8.) Approval of 5-year Oshkosh Kennel Club Expo Rental Agreement – Vicky Redlin explained that the kennel club has been a long-time lessee and is requesting another 5 year contract. Their current 5 year contract runs through May 2009. Mike Norton moved to approve the contract. Nancy Barker seconded. Motion carried 5-0.
- 9.) Discussion of Annual Parks Tour(s) – It was decided to tour Osh-o-Nee, Asylum Point, the WIOUWASH trail Oshkosh section and Butte des Morts bridge project area, along with Black Wolf on June 2 at 9:00 a.m.. The tour will begin at Park View using their van. On June 8 after the regular meeting a tour of the Community Park will be conducted.
- 10.) Parks Director's updates: Hiring for seasonals has been finished. Hwy Y reconstruction updates will be on the web site. Supplemental funding for snowmobile trail grooming will again be needed this year due to the amount of snow.
- 11.) Committee Chairman's updates: none
- 12.) Committee Member's updates: Mike Norton questioned where the grant money mentioned in a Brown County dog park project is coming from and whether the County Health Dept. does water testing in the Parks. Arlene Schmuhl stated that info on land marking for the city of Oshkosh should be arriving to both Bob Lohry and Vicky Redlin in the coming weeks.
- 13.) Staff Updates: Expo Sponsorship of Rummage Sale – Vicky Redlin went over the upcoming Winnebago County-wide Rummage Sale being put on by the Parks Dept. along with the Winnebago County Buyer's Guide to benefit the Winnebago County Parks Beautification Fund. The event will take place 5/23 from 8am to noon.

- 14.) Future Agenda Items: Acceptance of Disc Golf Course Donations – still waiting for the OCVB to distribute the funds granted last year for additional baskets for the course.
- 15.) Next Meeting Date – May 4, 2009 at 2:00 p.m.
- 16.) Adjournment – Nancy Barker moved to adjourn. Tom Konetzke seconded. Motion carried 5-0. Meeting adjourned 3:25 p.m.

Respectfully Submitted,
Vicky Redlin
Asst. Expo Mgr.