

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, November 19, 2009

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
David Albrecht
Ronald Eichman

ALSO PRESENT: Mark Harris, County Executive
Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Mary Krueger, County Treasurer
Angie Cottrell, East Central WI Regional Planning Commission
Doug Petraszak, Assistant Finance Director
Laura Forbes, Purchasing Agent/Accountant
Mike Elder, Dir of Facilities & Prop. Mgmt
Rob Way, Parks Director/Expo Site Mgr.
Dave Maccoux, Schenck Business Solutions
Paul Eisen, County Board Supervisor

1. Stan Kline called the meeting to order at 8 a.m.
2. Claud Thompson moved to approve the minutes of the Nov. 5, 2009 meeting, seconded by Jeanette Diakoff. Carried 5-0.
3. 2008 Audit Review. Dave Maccoux of Schenck Business Solutions said the audit identified no concerns about the county's accounting procedures and controls. He said auditing standards for 2011 would change for the fund balance reporting with the implementation of GASB 54.
4. Budget Transfer – Parks Department, \$7,832. Mary Krueger, county treasurer, asked that the transfer be amended to \$9,120 to include the 2009 tax bill. The transfer reflects the Parks Department purchase of the In-Rem property that went before the Personnel and Finance Committee on Nov. 5, 2009. The property, adjacent to the WIOUWASH Trail, will be used for parking. There is no fiscal impact since it is an expense in the Parks Department and will offset the revenue from the Treasurers Department. Claud Thompson moved for approval of the amended transfer, seconded by Ron Eichman. Carried 5-0.
5. Budget Transfer – Expo HVAC Project, \$460,000. This proposal was withdrawn.
6. Budget Transfer – Jail Chiller Capital Project Fund, \$600,000. The transfer covers the costs associated with upgrading the air conditioning in the jail and sheriff's office. The upgrade adds an absorption chiller fueled by waste heat from a landfill gas generator located at the jail. The cost is projected to be recouped through reduced electricity costs after nine years. The American Recovery and Reinvestment Act will provide an Energy Efficiency and Conservation Block Grant that will offset the cost by \$265,000. The remaining \$335,000 will be part of the county's 2010 bond issue. David Albrecht moved for approval contingent on the Department of Natural Resources issuing an air permit, seconded by Jeanette Diakoff. Carried 5-0.
7. East Central Regional Planning Commission. Angela Cottrell from the East Central Wisconsin Regional Planning Commission asked that Winnebago County loan the commission \$120,000 to repay their unfunded pension liability to the state. Due to a decreasing wage base their liability continues to grow making repayment

- increasingly costly to the commission. Winnebago County is a member of East Central and the loan would have little impact on the county's debt. East Central will repay the loan on a mutually approved schedule and at an interest rate equal to the county's bond issue. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
8. Approval to refinance the 2002 bond issue. Bonds issued Oct. 1 2002, still have three years before they come due, but interest rates have fallen to a point where refinancing will save the county \$257,000. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
 9. Labor cost projections review and update. Chuck Orenstein reported that the county's projected 2009 labor costs would be \$936,746 below budget, while the fringe benefit costs will be over budget by \$16,000. Orenstein will request a budget transfer to cover cost overruns in specific departments at next months committee meeting.
 10. Approval to renew workers' compensation risk control service agreement. Karon Kraft requested committee's approval to enter into a one-year agreement with Willis of Wisconsin, Inc., to provide Workers' Compensation Risk Control Services. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
 11. Report from the Director of Human Resources. Karon Kraft handed out a current analysis that was prepared by the Office of the Commissioner of Insurance relating to the coverage of dependents to age 27 and its impact on business. The county would not be affected by this new ruling until Oct. 1, 2010, the start of the county's health insurance plan year. Kraft also handed out an email she received from the county's third-party administrator regarding the excise tax and health care reform.
 12. The next scheduled meeting of the Personnel & Finance Committee is Thursday, December 3, 2009 at 8 a.m.
 13. Jeanette Diakoff moved to convene into Close Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:15 a.m. Motion seconded by David Albrecht. Roll call vote: Diakoff, aye; Thompson, aye; Kline, aye; Albrecht, aye; Eichman, aye. Motion carried 5-0.
 14. At 10:10 a.m. David Albrecht made a motion to reconvene to open session, seconded by Claud Thompson. Roll call vote: Diakoff, aye; Thompson, aye; Kline, aye; Albrecht, aye; Eichman, aye. Motion carried 5-0.
 15. David Albrecht moved to adjourn the meeting at 10:10 a.m., seconded by Ron Eichman. Carried 5-0.

Submitted by,
Joan Lowe