

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, October 1, 2009  
TIME: 8:00 a.m.  
PLACE: Personnel Conference Room  
PRESENT: Stan Kline  
David Albrecht  
Jeanette Diakoff  
Claud Thompson  
Excused: Bill Roh

ALSO PRESENT: Mark Harris, County Executive  
Karon Kraft, Director of Human Resources  
Chuck Orenstein, Finance Director  
Brian Wayner, OMNNI Associates, Inc.  
Mary Krueger, County Treasurer  
Bill Tedlie, Chief Deputy Sheriff  
Barbara Sheldon, WIC Program Director/Nutritionist  
Doug Gieryn, Director of Public Health  
Julie Pagel, Register of Deeds  
Mike Norton, County Board Supervisor  
Paul Eisen, County Board Supervisor

1. Stan Kline called the meeting to order at 8 a.m.
2. David Albrecht moved to approve the minutes of the September 3, 2009 meeting, seconded by Jeanette Diakoff. Carried 4-0.
3. Budget Transfer – Sheriff’s Office, \$23,069. Bill Tedlie requested acceptance of a grant of \$23,069 from the Office of Justice Assistance. The funding will be used to equip local Mutual Aid Radio Communications (MARC) repeaters with automated identification. This feature will allow emergency radio operators to locate communication equipment interfering with other radio communication. The funding also will add two frequencies, IFERN and IFERN2, (Interagency Fire Emergency Radio Network) allowing fire agencies from multiple jurisdictions responding to a large incident to communicate on a common frequency. Jeanette Diakoff moved for approval, seconded by David Albrecht. Carried 4-0.
4. Update on American Quality Fibers. Brian Wayner of OMMNI Associates updated the committee on the progress of the American Quality Fibers site in Menasha that has both soil and groundwater contamination. A variety of trees were planted in 2005 and 2006 to remediate contaminants in the clay soil and groundwater. A soil venting system is currently being designed and should be implemented in the spring of 2010 to address contamination beneath the clay layer. Most of the project has been grant funded through the Wisconsin Department of Natural Resources.
5. Discussion- Wisconsin Counties Association whole life insurance program. Last month Mike Blaska explained how employees could obtain whole life insurance through Wisconsin Counties Association in association with Boston Mutual Life Insurance Company. David Albrecht said that the county should move forward with the program since employees would obtain a benefit at a minimal administrative cost to the county. Claud Thompson said the coverage offers a perceived benefit to many employees but offers little protection and this product is not in the best interest of the employees. Thompson said the county should offer term life insurance at a lower cost. The committee consensus was that if the county did move forward

with offering the product that Mark Harris and Karon Kraft should come up with a strong statement advising employees of the disadvantages and advantages of whole life insurance versus term life insurance.

6. David Albrecht moved to approve the Resolution for commendation for Stephen Roach, seconded Jeanette Diakoff. Carried 4-0.

7. Human Resources Directors Report.

Karon Kraft was contacted by the International City/County Management Association (ICMA-RC) regarding voluntary employee funded, long-term disability benefits. Last month, Kraft said representatives from AFLAC insurance were interested in talking to employees about services they provide. Kraft will be contacting both insurance providers, asking both to set up a time when they will be able to give a 15-minute presentation on their products to the Personnel and Finance Committee.

Kraft informed the committee that the Public Health Department has requested that a current temporary employee's assignment be extended for an additional 330 hours. Normally, a temporary worker is approved to work less than 600 hours so as not to be subject to receiving benefits. If Mark Harris and Karon Kraft would approve the extension this employee would be entitled to Wisconsin Retirement and life insurance benefits.

The District Attorney's Office has requested that two legal secretaries be re-titled to victim witness specialists effective January 1, 2010. The recommendation is for the name change only, and not a pay reclassification. The name change request will be part of Courthouse Association negotiations.

The Register of Deeds has also requested that five records clerks be reclassified from pay range two to pay range three. Due to office automation and cross-training, all employees are doing the same duties as those in range 3. Kraft said that it has been the county's policy only to reclassify a position in response to a distinct change in job duties. The total annual increase to the Register of Deeds budget would be \$9,711. It is not known how the county would fund the pay increases.

8. The next scheduled meeting of the Personnel & Finance Committee is Thursday, November 5, 2009 at 8 a.m.
9. Jeanette Diakoff moved to convene into Close Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:45 a.m. Motion seconded by Claud Thompson. Roll call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Kline, aye. Motion carried 4-0.
10. At 10:20 a.m. David Albrecht made a motion to reconvene to open session, seconded by Jeanette Diakoff. Roll Call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Kline, aye. Motion carried 4-0.
11. David Albrecht moved to adjourn the meeting at 10:20 a.m., seconded by Jeanette Diakoff. Carried 4-0.

Submitted by,  
Joan Lowe