

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 3, 2009

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
David Albrecht
Jeanette Diakoff
Claud Thompson
Bill Roh

ALSO PRESENT: Mark Harris, County Executive
Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Patti Francour, Director Information Systems
Mike Blaska, Wisconsin County Mutual Insurance
Tom Landgraf, Dimension Development LLC
Victoria Holland, Dimension Development LLC
Brad Masterson, Oshkosh Housing Authority
Brad Viegut, Robert W. Baird & Company
John Bodnar, Corporation Counsel
Mike Norton, County Board Supervisor
Paul Eisen, County Board Supervisor
Jeff Bollier, Oshkosh Northwestern

1. Stan Kline called the meeting to order at 8 a.m.
2. Bill Roh moved to approve the minutes of the August 6, 2009 meeting, seconded by David Albrecht. Carried 5-0.
3. Budget Transfer – Information Systems, \$32,285. The \$32,285 is a refund from Microsoft who lost a lawsuit alleging they violated United States Anti-trust Laws by overcharging for licensing fees. Patty Francour asked that the funds be used to replace old LCD computer monitors with flat screen monitors throughout county departments. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
4. Housing Authority borrowing explanation and Resolution: Authorize the borrowing of \$1,057,500 for the Winnebago County Housing Authority for the purpose of making improvements to elderly low income housing units in Winneconne and Omro. The Housing Authority wishes to make improvements of approximately \$6 million to elderly low income housing units; however, they must provide matching funds of \$1,050,000 in order to obtain any tax credits. The Housing Authority has requested to use the county as a funding source for obtaining its matching funds. The bulk of funds will be used to update the building HVAC systems. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
5. Resolution: Designating Winnebago County to be a Recovery Zone for purposes of the American Recovery and Reinvestment Act of 2009. The Stimulus legislation creates new categories of bonds available to local governments. These bonds are eligible for direct payment by the United States Treasury to the issuer of forty-five percent (45%) of the interest due. In order to issue recovery zone bonds, an issuer must be designated as a Recovery Zone. Recovery Zones include any area designated by the local government as having significant poverty, unemployment, high rate of home foreclosures or general distress. It is in the best interest of the county to designate Winnebago County as a recovery zone. Bill Roh moved to approve Winnebago County as a Recovery Zone, seconded by Claud Thompson. Carried 5-0.

6. Resolution: Authorizing the borrowing of not to exceed \$6,218,000; and providing for a state trust fund loan and the issuance and sale of general obligation promissory notes therefore. The resolution would allow the county to raise funds for the cost of constructing and improving roads and highways; park improvements; vehicles for the airport; improvements to the Sheriff's Office; and acquiring equipment, furnishings and fixtures. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried. 5-0.
7. Wisconsin Counties Association. Mike Balsa addressed the committee on how employees can obtain whole life insurance through Wisconsin Counties Association in association with Boston Mutual Life Insurance Company. The program is completely voluntary and is offered via payroll deduction at no cost to the county. It is available to all elected officials, employees as well as their spouses, dependent children and grandchildren. It is not meant to duplicate or replace any current benefits. Chuck Orenstein said that the county may have to do competitive pricing if the committee would decide to proceed. Karon Kraft reminded the committee that the county has a long standing practice that payroll deductions are not taken for any non-county contributing benefits. The consensus of the committee was that they will take action at next month's meeting.
8. Special pay adjustment in accordance with the administrative salary plan. The Judicial Assistants had requested a salary adjustment which they based on the wages of their coworkers who are represented employees. After reviewing their salaries, Karon Kraft made a recommendation to the committee that two Judicial Assistants be moved to the next pay step, resulting in a net hourly increase of \$0.79. Bill Roh said the Judicial Assistants are well compensated and that the county wage structuring is in line with other counties. Mark Harris stated the county does not have the funds for any special pay adjustments therefore; he does not support the adjustment at this time. David Albrecht made a motion for the committee to vote, seconded by Bill Roh. Denied 0-5.
9. Portfolio Analysis for General Operating and Capital Project Fund Deposits and Investments. Chuck Orenstein discussed the county investments for the second quarter of 2009. Orenstein stated that all investments are now secured.
10. Human Resources Directors Report. Karon Kraft met with representatives from AFLAC and they are interested in talking with employees about services they provide. Kraft handed out a packet of materials for the committee to review. The committee will review the information and advise Ms. Kraft if they choose to proceed.
11. The next scheduled meeting of the Personnel & Finance Committee is Thursday, October 1, 2009 at 8 a.m.
12. Bill Roh moved to convene into Close Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:34 a.m. Motion seconded by David Albrecht. Roll call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Roh, aye; Kline, aye. Motion carried 5-0.
13. At 10:08 a.m. Jeanette Diakoff made a motion to reconvene to open session, seconded by Claud Thompson. Roll Call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Roh, aye; Kline, aye. Motion carried 5-0.
14. Claud Thompson moved to adjourn the meeting at 10:08 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by,
Joan Lowe