

**MINUTES OF THE
WINNEBAGO COUNTY LONG TERM SUPPORT
PLANNING/ADVISORY COMMITTEE MEETING**

October 15, 2009

The meeting of the Long Term Support Planning/Advisory Committee was called to order by Wayne Winistorfer at 3:00 p.m., Thursday, October 15, 2009 at the Oshkosh Human Services Building, Room 33.

Members Present: Ann Jungwirth, Lea Kitz, Jim Koziczowski, Rob Paterson, John Spanbauer, Judy Thoma, Carol Ventura, Tom Widener, and Wayne Winistorfer

Members Excused: Steve Jahns and Deb Pahl

Guests Present: Cindy Draws – Public Health Department; Mike Norton – County Board

Staff Present: Mary Krueger, Ken Stoffel, Gina Vanden Branden, and Dorothy De Grace

1. Approve Minutes of July 16, 2009 Meeting:

With no additions or corrections, John Spanbauer moved for approval of the minutes of the July 16, 2009 meeting; seconded by Carol Ventura and carried unanimously (9-0).

2. Financial Report:

Gina Vanden Branden said we have approved over 40 people from the wait list over the past few months because we have a surplus in Long Term Support due to the expense trend going down. Gina shared projected expenses, allocations from the state, and revenues for the COP program for 2009. She said we will spend the entire allocation of \$1,703,194. We project that we will expend over \$6 million for the COP-W and CIP-II programs; and since the allocation is \$5.8 million, we will tap into federal funds. Gina said we are allocated \$5.8 million in county levy for 2009. We project we will spend \$5.3 million of that money, but we could spend more by the end of the year.

3. COP Exceptional Expense Request:

Mary Krueger asked for approval from the committee to make several requests for one-time-only COP funds from the state for exceptional expenses. She said no county can receive more than \$50,000 annually. We have already requested approximately \$20,000 this year. 1) The first request is for a wheelchair lift for a family's vehicle to be used for their 16 yr. old daughter who has physical disabilities. The total cost estimate is \$18,850; but since we can capture 60% in COP funding, the request would be for \$7,540. 2) The second request is for dental expenses for a woman for a total estimated cost of \$12,000; the COP request would be \$4,800. 3) The third request will be for a powered wheelchair to replace an individual's worn out wheelchair. The total cost is estimated at \$13,580 or a COP request for \$5,400. We are waiting for a Medical Assistance denial before we can apply for Waiver assistance for the wheelchair. After discussion, Tom Widener moved to request approximately \$18,000 in COP exceptional expense funding for the three requests. The motion was seconded by Lea Kitz. Discussion followed regarding a concern of the cost of the dental expenses in request #2. The motion was amended to request the funds after a third quote for the dental expenses is obtained; the amended motion was seconded by Lea Kitz and carried unanimously (9-0).

4. Letter of Support for Aging & Disability Resource Center (ADRC) for Winnebago County:

Wayne Winistorfer said that the Human Services Department is applying to the state for approval to start an ADRC, and they would like a letter of support from the LTS Committee to include in the application. Wayne drafted a letter that he shared with the committee for its approval. He also indicated that a resolution specific to the support of ADRC development in Winnebago County would be available as a supplement to the letter. Tom Widener moved that the committee approve the letter of support; seconded by Carol Ventura and carried (9-0).

5. Future of Long Term Support Planning/Advisory Committee:

Mary Krueger explained that each county is required to have a committee or entity to provide oversight to its ADRC, as well as its Community Options Program (COP). The state established guidelines or regulations as to what population will be required to be on the committee. We will discuss this topic at one of our first meetings next year, and we will continue with the current advisory committee until the ADRC committee is established.

6. Aging & Disability Resource Center Governing Board:

Mary Krueger said she and Wayne Winistorfer attended an ADRC state conference in September where they learned about the role of the Governing Board or Advisory Committee within an ADRC. The contract that the state has with the ADRC outlines some of the responsibilities and the makeup of the Governing Board or Advisory Committee. Mary said that 25% of the committee's members need to be represented by the population being served within the ADRC. It could be the individual that's being served, or family members or advocates of those populations, with 75% of that group of members representing the elderly; 15% representing the physically disabled; and 15% representing the developmentally disabled. One of the members should represent AODA or mental illness. Members of the committee cannot be members of the Managed Care Organization (MCO) governing board or cannot have a financial interest in an MCO or its partnership programs. County employees cannot be on the committee, except with prior approval. The committee will report to the Human Services Board. Discussion followed regarding the makeup of the ADRC Advisory Committee and the terms of its members. They decided that 11-12 members would be a reasonable workable number of members. Mary will meet with several committee members to plan the process/application format for being a member of the ADRC Committee.

7. LTS Coordinator's Report:

Mary Krueger said she is in the midst of preparing the ADRC application to the state. The Long Term Support staff will be trained to do enrollment counseling. We anticipate that they will meet with over 1,000 individuals who are currently on waivers regarding continuing to receive services by rolling over into Family Care or the IRIS (Include, Respect, I Self-Direct) program in July 2010.

8. New Business:

There was no new business.

- 9. Next Meeting:** With no further business, John Spanbauer moved for adjournment of the meeting at approximately 4:00 p.m.; motion was seconded by Ann Jungwirth and carried. The next meeting of the Long Term Support Advisory Committee will be held at 3:00 p.m., Thursday, January 21, 2010 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:
Dorothy De Grace, Recorder