

**MINUTES OF THE
WINNEBAGO COUNTY LONG TERM SUPPORT
PLANNING/ADVISORY COMMITTEE MEETING**

April 16, 2009

The meeting of the Long Term Support Planning/Advisory Committee was called to order by Wayne Winistorfer at 3:00 p.m., Thursday, April 16, 2009 at the Oshkosh Human Services Building, Room 33.

Members Present: Steve Jahns, Lea Kitz, Ned Kline, Jim Kozickowski, Rob Paterson, John Spanbauer, Judy Thoma, Carol Ventura, Tom Widener, and Wayne Winistorfer

Members Excused: Deb Pahl

Guests Present: Cindy Draws – Public Health Department; Ann Jungwirth – prospective member

Staff Present: Mary Krueger, Marty Watkins, Gina Vanden Branden, and Dorothy De Grace

1. Approve Minutes of January 15, 2009 Meeting:

With no additions or corrections, Tom Widener moved for approval of the minutes of the January 15, 2009 meeting; seconded by Carol Ventura and carried unanimously (8-0). (Kozickowski and Kline not present yet).

2. Financial Report:

Gina Vanden Branden said that so far this year the financial projections show that the LTS program is currently close to budget. We project that we will spend all of our allocations for 2009. Mary Krueger said typically we open the wait list when someone no longer needs services or moves to a nursing home. If someone relocates from a nursing home to the community, we use CIP-II relocation funds. If they are living in the community for at least six months and need to move back to the nursing home, we can use those CIP-II funds for someone else. If they move back to the nursing home within six months of leaving it, the CIP-II money is used for their nursing home care. Mary said there are currently 346 individuals on the wait list for waiver or COP funding. Of those individuals, 148 are waiting for additional services and 198 do not receive any Long Term Support waiver funding.

3. Summary of 2008 Quality Assurance Provider Review:

Marty Watkins said that we started using the quality assurance tool in 2006. She has completed the review of the contracted providers for Long Term Support, including shared providers with Behavioral Health and Child Welfare. She said we are learning new ways of looking at quality management. We revised our quality assurance tool for 2009, which is comprised of four components: a consumer satisfaction survey; a survey to social workers or service coordinators; contract compliance, and rate comparison. She said we compare rates with providers that provide similar services to the same target group. We send the providers their scores with a comparison of other providers, without identifying them. Marty said that last year we surveyed supportive home care services (offered by the hour and day); pre-vocational and vocational services; specialized transportation; translator services; and daily living skills agencies.

Marty said that the rate a provider charges generally coincides with the quality of service. She said they received some good suggestions for providers from consumers or guardians. For 2009 Marty is repeating the quality assurance review that was done in 2006 for autism services, adult day care, guardianship, respite care, and service coordination. She will measure the progress and see if improvements were made where needed. She will also look at new providers or those that may have struggled last year with changes in their administration. She will also be working with Behavioral Health providers again this year. This summer she will be sending out random surveys to 30% of the consumers or guardians for all providers. Marty said some of the things we are doing will eventually be incorporated into Family Care. She sees the mission of quality management as, "Quality is everyone's job."

4. COP Exceptional Expense Request:

Mary asked the committee's approval of a request for high cost COP funds to be used for home repairs for the family of a 12-year-old boy with autism who is hyper-sensitive to some of the stimulus around him. Mary said we would match the COP funds with 60% waiver funds. Tom Widener moved for approval to request the COP funds from the state; seconded by Jim Koziczkowski and carried (10-0).

5. The Management Group—Review of Waiver Services:

Mary Krueger explained that last year The Management Group (TMG) reviewed 20 of our cases—some of the consumers were frail elderly and some had a physical disability. TMG submitted a report to us and allowed us time to respond to them. We received some feedback from them, but have not yet received a final disposition. Mary said the reviewers checked the files and case records for detail, and they talked with the individual clients. The four areas they looked at were: 1) the client makes decisions about their living arrangement, 2) the client has a choice regarding the supports and services received, 3) the client feels connected to the community, and 4) the client feels safe. They also looked at case management services (which was rated 91% satisfaction); in-home worker services (85% satisfaction), substitute care (93% satisfaction).

6. LTS Planning Advisory Committee Member Recommended Appointments :

Mary Krueger introduced prospective member, Ann Jungwirth. Ann is currently a member of the Commission on Aging and the Oshkosh Committee on Aging. Jim Koziczkowski moved for approval to recommend to the County Executive that Ann Jungwirth be appointed to the LTS Committee; seconded by Carol Ventura and carried (10-0).

Wayne Winistorfer asked for a motion to recommend to the County Executive the reappointments of Jim Koziczkowski, Judy Toma, and Tom Widener to the LTS Committee. Carol Ventura moved for these recommendations; seconded by John Spanbauer and carried (10-0).

7. LTS Coordinator's Report:

Mary Krueger said we have seen an increase in requests to be placed on the wait list. Some individuals are indicating they want to be included so they can be served when Family Care starts up. She said we have seen a 53% increase in the wait list from January 2008 until now. The people who are already receiving waiver services will transfer automatically to the Family Care for waiver services. If they aren't on the waiver but are receiving services, they would be assessed to see if they are eligible for Family Care. Some individuals aren't currently on Medical Assistance (MA) because they have a cost share and aren't purchasing many services; because they don't meet the functional eligibility criteria; because of their income and assets; or because they don't want to go on MA. Mary said in theory there could be up to a three-year timeframe for individuals on the wait list to be determined eligible for Family Care, but a certain number of people must be brought on each month from the wait list. For anyone requesting and found eligible for long term care services after the initial wait list is established, a secondary type wait list is created. All eligible persons on this wait list are entitled to Family Care by the thirty-seventh month after Family Care begins.

Mary said sub-committees for Family Care continue to meet. We will try to have an ADRC up and running at least six months prior to starting Family Care. The resolution to form a Family Care District will be presented to the County Board for approval at its April 21 meeting.

8. Comments/Feedback from a Consumer/Caregiver:

The consumer was not present today.

9. New Business:

There was no new business.

10. Next Meeting: With no further business, Tom Widener moved for adjournment of the meeting at approximately 4:00 p.m.; motion was seconded by Steve Jahns and carried. The next meeting of the Long Term Support Advisory Committee will be held at 3:00 p.m., Thursday, July 16, 2009 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:
Dorothy De Grace, Recorder