

Meeting Minutes

Meeting: Board of Directors			
Meeting Date	Location	Duration	Dial-in Number
November 4, 2009	Fond du Lac City/Cty Government Center 160 S Macy St Fond du Lac	3:33 p.m. – 5:15 p.m.	
Mtg. Leader	Meeting Materials		
Allen Buechel	<ul style="list-style-type: none"> • 'Estimated 2010 Benefit Expenses' • Care Manager Wage Scale • CEO Report • 3 Year Business Plan 		
Members in Attendance			
Jim Brey	Allen Buechel	Laura DeGolier	Mark Harris
Lea Kitz	Jim Koziczowski	Todd Moely	Judy Ruggirello
Bob Ziegelbauer			
Members Excused / Absent			
Others Present			
Bobbie Baker	Vanessa Forquean	Nickie Garvey	Katie Kreis – Lakeland Care District
Vicki McKay – Lakeland Care District	Katie Mruk – Lakeland Care District	Michael Schneider	Kathryn Sheridan
Ken Stoffel – Winnebago County DHS	Theresa Twohig	Gail Williams	Gina Woolhether
Laurie Zwicker			

Agenda Item	Notes & Recommendations
Call to Order	Buechel called the meeting to order at 3:33 p.m. All members were present except for Kitz.
Public Comment	None were presented.
Review & Approve Minutes	Moved by Brey to approve October 21, 2009 draft meeting minutes as submitted; seconded by Moely. Motion carried by a vote of Ayes, 8. Nays, 0. Kitz arrived at 3:35 p.m.
Employee Salary & Benefits	<p>Members compared regional Care Manager wage scales. Moved by Moely to approve the principle of the concept of step increases as illustrated for non-management positions; seconded by Ruggirello. Motion carried by a vote of Ayes, 9. Nays, 0. (Copy of document illustrating proposal is attached to the minutes)</p> <p>Moved by Brey to accept Option B, requiring a contribution of 1% from employees for the Wisconsin Retirement System (WRS); seconded by DeGolier. Motion carried by a vote of Ayes, 9. Nays, 0.</p> <p>Moved by Harris to accept Option A for Health Insurance benefits requiring a 15% premium contribution from employees; seconded by Ziegelbauer. Motion carried by a vote of Ayes, 9. Nays, 0.</p>

	<p>Moved by Harris to accept Option A for Dental benefits requiring a 20% premium contribution from employees; seconded by Koziczowski. Motion carried by a vote of Ayes, 9. Nays, 0.</p> <p>Moved by Brey to cap the life insurance benefit amount at \$50,000 and proceed with the most cost effective plan through either WRS or another provider; benefit to be paid 100% by employer; seconded by Moely. Motion carried by a vote of Ayes, 9. Nays, 0.</p> <p>Moved by Moely to accept the recommendation for Short Term Disability; benefit to be paid 100% by employer; seconded by Ruggirello. Motion carried by a vote of Ayes, 9. Nays, 0.</p> <p>Consideration of the Long Term Disability benefits was laid over until the next meeting.</p> <p>Moved by Moely to accept the Section 125 Flexible Spending Account (FSA) benefit with Lakeland Care District paying the administration cost; seconded by Brey. Motion carried by a vote of Ayes, 9. Nays, 0.</p> <p>Moved by Harris to accept the administration of the Cobra benefit as presented; seconded by Moely. Motion carried by a vote of Ayes, 9. Nays, 0.</p>
Business Plan Update	Jeanne Velie reviewed the updated Business Plan that was electronically sent to the State on Monday, November 2 nd .
Certification Update	Mnuk provided a Certification update.
CEO Report	Moved by DeGolier to receive and file CEO report; seconded by Ruggirello. Motion carried by a vote of Ayes, 9. Nays, 0. (CEO report attached)
Future Agenda Items	<p>Future agenda items include:</p> <ul style="list-style-type: none"> • Quality Programming Functions – 11/18 • Board Policy & Procedures – 12/2 or 12/16 • Benefit Issues laid over – 11/18
Adjourn	Moved by Moely to adjourn; seconded by Brey. Motion carried by a vote of Ayes, 9; Nays 0. Meeting adjourned at 5:15 p.m.

CEO Report

November 4, 2009

Staff

Recruitment is underway for the District's Provider Network Director and Care Management Services Director. First-round interviews have been conducted and second interviews are scheduled. I hope to fill those positions very soon.

Buildings

- We are very close to executing a lease for our office location in Manitowoc; I hope to be able to provide you with the address at the Board's Nov. 4th meeting.
- We have a list of locations in Oshkosh to explore for the District's Winnebago County location. We will proceed with this building as soon as the Manitowoc negotiations are concluded.
- Lakeland Care District staff has moved to our (temporary) new location at 255 S. Main Street in Fond du Lac. We are leasing this location until April 15, 2010, when we expect to move into the District's Fond du Lac location.

Contracts and MOUs

We are beginning discussions of District contracts and MOUs. The District will need contracts for administrative services (specifically, IT and fiscal/business) with Fond du Lac County. In addition, we will need Memoranda of Understanding with Fond du Lac, Manitowoc and Winnebago Counties outlining District/County interactions between each of our programs, so that the individuals we mutually serve receive continuity of services from each of our organizations.

We will also be negotiating a contract with Winnebago County, covering county employees performing care management tasks for the District. It's anticipated that these discussions will not begin until later this year.

Legislative Hearing

The State Assembly's Committee on Aging and Long Term Care will hold a public hearing on Family Care at 10 a.m. on Thursday, November 12 at the State Capitol in Madison. The Committee is hearing testimony from invited speakers only; the list of invitees includes: *the Wisconsin Department of Health Services, Wisconsin Board on Aging and Long-Term Care, Disability Rights Wisconsin, Coalition of Wisconsin Aging Groups, Community Care Inc., Milwaukee County Department on Aging, Community Health Partnership, Northern Bridges, Aging and Disability Resource Center of Portage County, Residential Services Association of Wisconsin, Community Alliance of Providers of Wisconsin, Wisconsin Personal Care Association, Wisconsin Association of Homes and Services for the Aging.*

The invited MCOs (underlined above) are planning to testify as a panel representing the Wisconsin Family Care Association as well their own organizations. I'll provide an update on the hearing in my next report.