

## Meeting Minutes

<b>Meeting:</b> Board of Directors			
<b>Meeting Date</b>	<b>Location</b>	<b>Duration</b>	<b>Dial-in Number</b>
June 8, 2009	Fond du Lac City/County Govt Bldg 160 S Macy St Fond du Lac	6:00 – 9:00 p.m.	
<b>Mtg. Leader</b>	<b>Meeting Materials</b>		
Katie Mnuk	<ul style="list-style-type: none"> <li>• Proposed Workplan</li> <li>• Presentation Handouts</li> <li>• Medicaid Benefits Handout</li> <li>• Recommendation 004-0609</li> </ul>		
<b>Members in Attendance</b>			
Jim Brey	Allen Buechel	Laura DeGolier	Mark Harris
Lea Kitz	Jim Koziczowski	Todd Moely	Judy Ruggirello
Bob Ziegelbauer			
<b>Members Excused / Absent</b>			
<b>Others Present</b>			
Judy Britton, Cerebral Palsy of Mideast Wisconsin	Katie Kreis, LCD	Jim Meisinger, CCO	Andy Phillips, Centofanti Phillips, S.C.
Jeanne Velie, LCD	Lorraine Yarbrough, Cerebral Palsy of Mideast Wisconsin	Katie Mnuk, LCD	

<b>Agenda Item</b>	<b>Notes &amp; Recommendations</b>
Convene	Mnuk called the meeting to order.
Introductions	Members greeted one another and introduced themselves.
Temporary Officers	<p>Attorney Andy Phillips recommended that the District elect temporary officers. Nomination by Ziegelbauer to appoint Buechel as temporary Chair; seconded by DeGolier. Motioned by Ziegelbauer to adopt nomination; seconded by Moely. Motion carried.</p> <p>Nomination by Brey to appoint Ziegelbauer as temporary Vice Chair; seconded by Moely. Motioned by DeGolier to adopt nomination; seconded by Moely. Motion carried.</p> <p>Nomination by Koziczowski to appoint DeGolier as temporary Secretary; seconded by Brey. Motioned by Harris to adopt nomination; seconded by Moely. Motion carried.</p> <p>Permanent officers will be appointed after District bylaws are developed.</p>
Per Diem & Travel Policy	Members postponed discussions on recommendation 004-0609 related to District Board Member Per Diem and Travel Reimbursement until the next meeting.
Biographies	Board member's biographical information will be posted on the Lakeland website. Committee members were requested to advise Kreis or Mnuk of any revisions.
Discussion	Mnuk presented an overview of the Family Care program and

	<p>responded to questions. Lakeland Long Term Care District's attorney, Andy Phillips, presented an "<i>Overview of Lakeland Long Term Care District – The Legal Perspective</i>" and responded to questions regarding public insurance and state statutes governing long term care districts.</p> <p>The State has not yet released the RFP for the Family Care contract for the Lakeland counties.</p> <p>A draft work plan and draft CEO job description was distributed and revisions discussed. Mnuk will investigate the strategic planner's availability of scheduling strategic planning at the third or fourth scheduled meeting; a bylaws committee will be formed at the next meeting.</p> <p>The group discussed the need to expedite the CEO hiring process and finalize a recruitment plan. Motioned by Moely to request Wipfli &amp; Associates to gather and present information on pay level, benefit packages and proposal for recruitment at the next meeting; seconded by Kitz. Motion carried.</p> <p>Mnuk will contact Wipfli &amp; Associates to confirm their availability for the next meeting.</p> <p>At future meetings members will discuss the District's name.</p>
Future Meetings	<p>Future meetings are scheduled as indicated below. All meetings will start at 3:30 p.m. in Room H of the Fond du Lac City/County Government Building unless the Board indicates otherwise. Meetings may be held less frequently in later months, if the Board deems appropriate. At this time, members unanimously agreed that meetings will be held at the central location in Fond du Lac; future meetings may rotate to other locations.</p> <ul style="list-style-type: none"> <li>• June 17, 2009</li> <li>• July 1, 2009</li> <li>• July 15, 2009</li> <li>• August 5, 2009 *Room B*</li> <li>• August 19, 2009</li> <li>• September 2, 2009</li> <li>• September 16, 2009</li> <li>• October 7, 2009</li> <li>• October 21, 2009</li> <li>• November 4, 2009</li> <li>• November 18, 2009</li> <li>• December 2, 2009</li> <li>• December 16, 2009</li> </ul>
Adjourn	<p>Motioned by Moely to adjourn; seconded by Ruggirello. Meeting adjourned.</p>

