

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: JUNE 8, 2009

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: HARVEY RENGSTORF
LAWRENCE SMITH
BILL WINGREN
TOM ELLIS
DONALD GRIESBACH

ALSO PRESENT: MICHAEL BROOKS - SHERIFF
BILL TEDLIE - SHERIFF
BARB SPANBAUER – SHERIFF

Chairman Harvey Rengstorf called the meeting to order at 9:00 a.m.

1. Approve the minutes from May 11, 2009

A motion to approve the minutes was made by Donald Griesbach, seconded by Tom Ellis. All in favor, motion carried 5-0.

2. Communications

None.

3. Input on agenda items by public

None.

4. Budget Transfer for Jail Kitchen Food Processor

Sheriff Brooks advised that the RFP for the processor will not be back until Friday, but he wants to move forward with a budget transfer of \$8,000 to purchase a processor. The processor they currently have is very old and the inmates are currently chopping food with knives and the longer the knives are out, the less secure the facility, and due to the volume of food they must prepare in a short period of time the inmate are also running the risk of injuring themselves. The processor they would like to purchase is commercial grade and does large quantities of food, chops, cuts, blends and purées. The money will come out of the Jail Assessment Fund which is tax levy neutral.

A motion to approve the \$8,000 budget transfer from the Jail Assessment Fund was made by Bill Wingren, seconded by Tom Ellis. All in favor, motion carried 5-0.

5. Sheriff's Report

- Sheriff Brooks advised that Sheriff Gehring from Outagamie County was interviewed on WHBY and stated that he intends to include the money necessary for them to move forward on the Regional Jail Study in his budget for Fiscal 2010. They will be holding

another Jail Ad-Hoc Committee Meeting in the future. Winnebago County already has the money in their budget and will just need to carry it over to next year's budget.

- The Sheriff's Office has started their budget process. Sheriff Brooks requested a tentative meeting date be set for some time in August for the presentation of his budget so they have a target date to work with.
- Sheriff Brooks advised that in past years they have always done yearly contracts with options for additional years with ARAMARK. The next contract with ARAMARK will probably be a 4-5 year contract. Winnebago County and Outagamie County will go together on this contract. At the very minimum, Winnebago County will see a decrease in costs of \$80,000 to \$82,000 for 2010. Once the contract is completed, Sheriff Brooks will bring it before the committee again and explain why he is in favor of the multi-year contract versus the way the contract has been done in the past.

The Sheriff's Office is also looking into a Commissary and placing a Kiosk in the front lobby of the Sheriff's Office where individuals can drop off money for inmates. Currently, individuals must stand in line to speak with the clerk who then needs to fill out a receipt by hand. The Kiosk would allow individuals to deposit money under the inmates name and would then issue the individual a receipt. This will help minimize the amount of personnel he needs at the front window, which will save money. Sheriff Brooks hopes to have all of figures to present to the committee by early July.

6. Items for next agenda

- Approve multi-year contract with vendor for the Sheriff's Office

<p style="text-align: center;"><u>NEXT MEETING:</u> July 13, 2009 9:00 a.m. Sheriff's Office Richard Meyer Community Resource Room</p>

7. Adjournment

A motion to adjourn was made at 9:25 a.m. by Lawrence Smith, seconded by Donald Griesbach. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office