

Information Systems Committee Meeting Minutes

Date/Time: May 20, 2009 @ 6:30 p.m.
Location: Room 500-Court House
415 Jackson St.
Oshkosh, WI. 54901

Present: Committee Members:
Jef Hall, Chair
Jim Nelson, Vice Chair
Al Jacobson, Secretary
Pat Brennand, Member
Ron Eichman, Member
Bill Pollnow, Citizen Member
Patty Francour, IT Dept. Head

Excused:

Visitors: John A. Bodnar, Corporate Council
Kandis Sullivan, Neenah Joint School System
Diane Doersch, Neenah Joint School System
Dave Meyer, Contractor

Agenda Item #1: **Call to Order:**

- The meeting was called to order at 6:30 p.m. by Chairman Hall.

Agenda Item #2: **Approve Agenda:**

- Moved by Ron Eichman and 2nd by Bill Pollnow to approve the agenda with a change of Item #6 after Item #3. Carried 6-0 by voice vote.

Agenda Item #3: **Approval of Minutes:**

- It was moved by Ron Eichman with a second by Bill Pollnow to approve the minutes of the April 22, 2009 meeting. Carried 6-0 by voice vote.

Agenda Item #6: **Fiber Project, Neenah School District:**

- Language of Article 10-2 and Article 10-3 along with extension of Network Dept. was proposed by Corporate Council Bodnar and discussed. It was agreed to by representatives of the Neenah Joint School District.
- Ron Eichman moved with a 2nd by Bill Pollnow to accept the Fiber Project Agreement with the additions proposed. Carried 6-0 by voice vote.

Agenda Item #4: **Director's Report:**

- With the retirement of Jim Backus, two internal candidates were interviewed to fill the vacancy. Ted Ferrel will start the new position on June 2nd. The vacated Help Desk position will be posted on the Counties Web Site.
- The department is making a needs list for the 2010 budget.

Agenda Item #5: **PeopleSoft software replacement:**

- A demonstration on replacement software will be held on May 22nd. The HR side is current and upgrades are being done in house. It would have cost \$75,000.00 to

have it upgraded by an outside source. The customizing is being done by Mike Brewer.

- A CIP or Bonding will be considered for the replacement of the system.

Agenda Item #7

Fiber Projects:

- Fair View Tower; A capital project request for a loop of fiber and microwave to cost a total of \$473,000 with a cost share of \$219,000 to make Winnebago Counties cost at \$254,000 was presented in April. An additional \$49,000.00 is needed for the Sheriff's Department.
- Bill Pollnow moved with a 2nd by Pat Brennan to approve the amended transfer request. Motion carried with a 6-0 voice vote.

Agenda Item #8:

Annual Vehicle Report:

- Bill Pollnow moved with a 2nd by Ron Eichman to accept the vehicle report on the 98 Ford Windstar Van.

Agenda Item #9:

ParkView Remodel Project:

- The I.S. Department will need/request more square footage space than is presently designated in the Pleasant Acres Building. We anticipate between 5,000 and 6,000 square feet of area for our needs.

Agenda Item #10:

Next Scheduled Meeting:

- The Next meeting will be June 17, 2009 in Room 500 of the Court House.

Agenda Item #11:

Adjournment:

- Bill Pollnow moved with a 2nd by Pat Brennan to adjourn at 7:30. Carried 6-0 by voice vote.

Respectfully Submitted by;

Al Jacobson, Secretary.

Jef Hall, Chairman