

**Approved Minutes – May 10, 2010**  
University of Wisconsin-Fox Valley  
Board of Trustees

Trustees Present: Nancy Barker, Dick Gosse, Susan Locke, Tom Widener  
Others Present: Jim Perry, Jim Eagon, Dave Staerkel, Juli McGuire, Rex Hieser

- 1) Vice Chairman Widener called the meeting to order at 9:00 a.m.
- 2) Trustee Gosse moved and Trustee Barker seconded approval of minutes for the meeting held April 12, 2010. The motion was approved unanimously by voice vote.
- 3) Bills for the 2010 budget listed on the summary report to Winnebago County dated 05/05/10 were reviewed. Trustee Gosse moved and Trustee Barker seconded approval of payment of the bills totaling \$3,861.88. The motion was approved unanimously by voice vote.
- 4) Budget report
  - The Trustees reviewed the UW-Fox Valley County Budget Expenditure Report for 2010 through 05-May-10.
  - Mr. Eagon distributed a preliminary budget plan for 2011. A revised budget request will be provided at the next Trustee's meeting following a meeting with the Winnebago County Finance Director next week to discuss instructions for preparing next year's budget proposal.
- 5) Facilities report:
  - Mr. Staerkel has a number of contracts in process to proceed with planned projects including extension of the electronic access system to the parts of the building outside the CAC, installation of HVAC controls, and renovation of the North parking lot. He is expecting to have this year's projects accomplished within budget. Having a good preventative maintenance program helps ensure project dollars are available for special and planned projects like these.
  - Mr. Eagon reported that he met with Winnebago County Highway personnel, the City of Menasha engineer, and the design engineer from SEH to discuss and plan the parking lot renovation project. Special attention is being given to site drainage and snow storage.
  - Dr. Perry requested the work on the parking lot include evaluating and, if necessary, addressing the condition of the lot lighting electrical conduit. Problems with lighting have occurred in the past due to breaks in the underground conduit.
- 6) Improvement of 1655 University Drive
  - Trustee Widener indicated that he made a presentation to the Winnebago County's Personnel and Finance Committee regarding the need for \$90,000 for engineering design for the renovation project at 1655 University Drive. Later in the month the Winnebago County Board will consider the funding resolution. Trustee Gosse will review the project with the Outagamie County Executive and new County Board Chair.
- 7) Capital Improvement Project planning chart:
  - Mr. Eagon shared with the Trustees a revised project and funding schedule for capital improvements identified for future years.
- 8) Dean's report:
  - Dr. Perry reported that there are people interested in building residential housing for students near the campus, stating that construction could begin later this year that would allow for occupancy in the fall of 2011. The project being developed would not be done on county property and would not require county funds.
  - Dr. Perry reported that the UW Colleges Senate voted to endorse the UW Colleges offering a Bachelor of Applied Arts and Science degree. Initially, the degree program will be offered at 6 of the 13 campuses; UWFox is not one of the first to offer the program. The proposal will be submitted for consideration in June to the UW System Board of Regents.

- Dr. Perry announced that the last of the regular Scholar Series program will be held today at noon in Perry Hall featuring Nancy Langston, Professor, UW-Madison Department of Forest and Wildlife Ecology. Her talk will focus on environmental health issues. There will be a special presentation on May 20, by one of this year's UW Fox Valley Outstanding Alumni award recipients. Charles Merbs, a native of Menasha and an accomplished forensics scientist will talk on his work to identify the remains of a Polish general from the Revolutionary War. Dr. Merbs attended UWFox in 1954 when classes were held in Menasha High School.
- Dr. Perry reminded the Trustees that this year's commencement ceremonies will be held on May 20 at 7 p.m. in the Fieldhouse. The program is expected to be shorter than in the past because most of the awards will be presented at a separate ceremony to be held tonight in the Union.

9) Trustee Gosse moved to elect Tom Widener as Chair, and Trustee Widener moved to elect Dick Gosse as Vice Chair of the UW-Fox Valley Board of Trustees. Trustee Barker seconded the motions. The motions were approved unanimously by voice vote.

10) The next meeting of the Trustees was scheduled for June 14, 9 a.m. (the second Monday of the month).

11) Trustee Barker moved and Trustee Gosse seconded a motion to adjourn. The motion was approved unanimously by voice vote. The meeting was adjourned at 9:50 a.m.

T. Widener, Vice Chair; J. McGuire, Recorder