

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: September 15, 2010

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Mike Easker
Jerry Finch
Gerald Konrad

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
John Fink, County Executive Assistant
Kurt Pernsteiner, Financial Analyst
Jim Morris, Landfill Manager
Jennifer Semrau, Recycling Specialist (9:02 a.m. – 9:11 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the September 15, 2010 agenda with the revised item order noted, made by K. Robl and seconded by J. Finch. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Approval of Minutes – September 1, 2010 Open Session: Motion to approve the September 1, 2010 open session minutes made by J. Finch and seconded by K. Robl. Motion carried 7-0.
7. Discussion – Phase III Transfer Station Modification Project Update: J. Semrau updated the Solid Waste Management Board (SWMB) on the Phase III Transfer Station (TS) Modification Project as follows:
 - In May 2010, SWMB awarded Phase III TS Modifications Project (SW05-10) to Miron Construction Co., Inc. (Miron) for \$283,900 (low bid, lump sum).
 - Change Order No. 1 was approved by the SWMB on July 7, 2010 for \$17,000 for removal of a concrete pit and relocation of a catch basin not identified on building plans.

- Change Order No. 2 was approved by SWMB on August 18, 2010 for \$86,347 for upgrading the fire suppression system.
 - Total revised budget= \$387,247.
 - Overall project consists of:
 - Demolition of 6' tall concrete push walls.
 - Infill of concrete pit 33'-0"x10'-6"x5'-0" deep.
 - ~220 linear feet of new 12' tall concrete push walls.
 - ~100 linear feet of existing concrete push wall with 4' high steel extension.
 - Exterior hollow metal door with concrete stoop.
 - Elimination and relocation of electrical gear and devices.
 - Removal and reinstallation of dry fire suppression system.
 - Project divided into two (2) phases to allow use of TS during construction.
 - First phase involved infilling pit, construction of new concrete push walls in the area of the old debagging line (along East portion of the TS), enclosing main electrical feed to building (with exterior hollow metal door with concrete stoop) and elimination/relocation of some electrical gear/devices.
 - First phase completed and turned over to Winnebago County (WC) on August 23, 2010.
 - Second phase began on August 23, 2010 and involves work along South end of building including demolition of 6' walls in Southeast corner and constructing new 12' walls in their place, extending existing push walls 4' with steel extensions on West wall and removing and reinstalling dry fire suppression system.
 - Second phase (with the exception of the fire suppression system work) should be completed within one week.
 - Presently, excavation and installation of new 8" waterline service is occurring at the front of the TS (along County Road Y).
 - Construction progress meetings between WC, Miron and Foth Infrastructure & Environment (Foth) occurring every two weeks or as needed.
 - Two pay requests have been received and processed from Miron thus far:
 - Pay Request No. 1 (for work through June 30, 2010) \$71,208.39.
 - Pay Request No. 2 (for work through July 31, 2010) \$60,230.00.
 - Total paid to Miron is \$131,438.39.
 - Balance of Total Revised Budget is \$255,808.61.
 - Pay requests from Foth to date total \$41,451.29 for work through August 13, 2010; \$6,118.71 remaining.
 - Still on schedule for projected completion date of November 25, 2010.
5. Discussion – Distribution of Final 2011 Budget Documents: The SWMB was provided with the Final 2011 Budget documents. J. Rabe informed the SWMB that he, K. Pernsteiner and P. O'Brien met with County Executive, Mark Harris to review the 2011 Budget. After the meeting, J. Rabe proposed a \$1,000 decrease in Office Supplies and a \$4,000 decrease in Power & Light expenses (Mark Harris subsequently approved). The Finance Department also reduced the fringe benefit expenses, which amounted to approximately \$3,000 for the Solid Waste Department.
- J. Rabe stated that the projected final 2011 Budget surplus is now \$750,469, with a \$1.00/ton increase in the solid waste tipping fee and a \$5.00/ton decrease in the recycling tipping fee.

P. Eisen asked if the Final 2011 Budget documents include a statement referencing the landfill closure in 2012. K. Pernsteiner stated that there is a reference to this in the 2011 Goals & Objectives. M. Easker suggested adding a statement to the Solid Waste Disposal Program Description. J. Rabe stated he would see if Finance would allow these changes before the final budget books are printed.

6. Discussion – Fox Valley Energy Center Settlement Agreement Update: J. Rabe informed the SWMB that Fox Valley Energy Center (FVEC) made their \$100,000 payment today. J. Rabe stated that FVEC has three (3) payments left in their settlement agreement as follows:

<u>Due Date</u>	<u>Amount Due</u>
October 15, 2010	\$100,000
November 15, 2010	\$100,000
December 15, 2010	~\$41,988

J. Rabe informed the SWMB that FVEC appears to be operating well. Small quantities of waste/sludge continue to be disposed monthly, but FVEC replenishes the \$15,000 security deposit in the required timeline.

Discussion ensued amongst the SWMB about the sludge site and its future.

8. Discussion – Biosolids Storage Facility Update: J. Rabe updated the SWMB on the possible biosolids storage facility project as follows:

- Last discussed with SWMB on May 19, 2010 – provided Neenah/Menasha Sewerage Commission (NMSC) with a landfill disposal fee (rebate rate) as option and reviewed letter from Oshkosh Wastewater Treatment Plant (Oshkosh)/NMSC to Kathy Glander (concerned citizen).
- NMSC meeting with SWMB staff on September 2, 2010 – now two (2) options being considered for biosolids storage facility:
 - Land purchase (north of NMSC)
 - Snell Road Landfill
- Option 1 Land Purchase - involves \$200,000-\$300,000 cost to NMSC for land and they would build/own/manage storage facility; would then leave Oshkosh on their own for biosolids management (landspreading agreement expires in 2015).
- Option 2 Snell Road Landfill – need to consider if continued discussions are warranted; long term lease of 10 years minimum.
- Other options being considered: regional biosolids processing facility (Green Bay/DePere) and landfill disposal.

The SWMB raised numerous questions concerning the details of the proposed biosolids storage facility project, including other possible options.

General consensus of the SWMB was to have SWMB staff meet with NMSC personnel to get more information regarding the options being considered. Then provide a more detailed presentation/proposal for SWMB consideration/action.

J. Rabe will add this as an agenda item for an October 2010 SWMB meeting.

9. Discussion – Landfill Gas Project Reports: J. Morris updated the SWMB on various on-going landfill gas projects as follows:

- Engine/generator #2 is down for a gearbox output bearing repair. Gearbox is being removed and will be sent to L&S Electric for repair.
- Engine/generator #5 project still has a few operational issues with the heat exchangers. Foth Infrastructure & Environment is working with the Facilities Department to resolve the problems. SWMB staff is still working with Inland on the final billing issues.
- Engine/generator #4 heat exchanger is due back from being rebuilt by September 16, 2010. The new heat exchanger controllers are scheduled to be installed by Inland on both engine/generators #4 and #5.
- New compressor project still needs to get Compressor B pressure relief valve back from factory and reinstalled. An Ethernet cable needs to get connected to the new Gas Chromatograph. Dripleg manhole needs to be pumped to verify that leak repairs are complete.
- Surface emissions monitoring and repairs have been initially performed, but 30-day follow up monitoring still needs to be completed.
- Landfill Gas Technician (3rd Shift) interviews were held the week of August 30, 2010. A candidate was selected and SWMB staff are waiting to hear back from Human Resources on the offer acceptance.

10. Future Agenda Items: M. Easker requested that the follow-up biosolids discussion be included on the October 6, 2010 SWMB agenda because he will not be at the October 20, 2010 meeting and would like to be part of the discussion.

11. Set Next Meeting Date: The next meeting date will be October 6, 2010 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by P. Brennand and seconded by G. Konrad. Motion carried 7-0. Meeting was adjourned at 10:31 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – October 6, 2010