

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 18, 2010

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Gerald Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
John Fink, County Executive Assistant
Jennifer Semrau, Recycling Specialist (9:01 a.m. – 9:23 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 18, 2010 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Approval of Minutes – August 4, 2010 Open and Closed Session: Motion to approve the August 4, 2010 open and closed session minutes made by J. Finch and seconded by G. Konrad. Motion carried 8-0.
5. Discussion/Action – Consider Authorization of Change Order No. 2 for Phase III Transfer Station Modification Project: J. Semrau updated the Solid Waste Management Board (SWMB) on the Phase III Transfer Station Modification Project as follows:
 - In May 2010, SWMB awarded Phase III Transfer Station Modifications Project (SW05-10) to Miron Construction Co., Inc. (Miron) for \$283,900 (low bid, lump sum).
 - Phase III includes removing and replacing a portion of the fire suppression system in the Transfer Station.

- On July 8, 2010, held a meeting with Miron, Foth Infrastructure & Environment (Foth), Winnebago County (WC) and Fireline Sprinkler Corporation (Fireline) to discuss upcoming fire suppression work.
- At the meeting, Fireline indicated the City of Oshkosh Fire Inspector was in doubt on approving the fire suppression plans as submitted.
- Plans were based on proposal received from Ahern Fire Protection (Ahern) to remove/replace system (prior to Phase III-not implemented). Ahern has provided necessary system repairs and quarterly inspections to date.
- Plans provided an acceptable level of protection for “Class 3” materials stored to a height of 12 feet in Transfer Station.
- However, composition of materials at Transfer Station (both in the recycling and Municipal Solid Waste [MSW]) really constitute “Class 4” materials (identified plastic materials in a 5-15% range).
- On July 29, 2010, Oshkosh Fire Lt. Inspector Griswold, Foth and WC met and Inspector Griswold expressed concern with the observed height and storage of materials prior to loading in transfer trucks.
- The storage of “Class 4” materials to observed historical heights (20 foot max.) require denser sprinkler head placement, increased pipe size, greater water demand and a waterline upgrade.
- On August 3, 2010, Foth provided a written recommendation to WC to upgrade the existing fire suppression system to allow for more material to be staged on transfer station floor (materials to be piled such that the 12 and 14 foot push walls are fully utilized) and allow more flexibility for staging and loading materials.
- Alternative is to certify to Oshkosh Fire Department (OFD) that Transfer Station will be operated such that a 12 foot height will never be exceeded (not allowing WC to fully utilize new 12 and 14 foot push walls and maximize storage space and operation of Transfer Station); OFD may still decline to approve plans based on observed past practice.
- Upgrade will allow storage of “Class 4” materials (both MSW and recycling) to a height of up to 20 feet.
- Upgrade includes new backflow preventer, new 6” dry pipe valve and components, additional sprinklers, excavation and installation of new 8” waterline service, restore blacktop/grass, and required electrical disconnects and rewiring.

Miron’s cost estimate for upgrade	\$78,497
10% contingency	<u>\$7,850</u>
Total	\$86,347

- Staff concurs with Foth’s recommendation to upgrade fire suppression system as described above to provide maximum protection/flexibility for storing recycling and MSW materials.
- Request authorization for Change Order 2 for Phase III Transfer Station Modifications Project (SW05-10) in an amount not to exceed \$86,347 for above summarized work.
- Projected completion date delayed based on this Change Order to November 25, 2010 (current completion date October 8, 2010).

	Budget \$400,000
Miron Contract Amount	\$283,900
Change Order #1	\$17,000
Change Order #2	<u>\$86,347</u>
Total (Revised Contract Amount)	\$387,247
Balance Remaining	\$12,753

G. Konrad asked if the regulations had recently changed. J. Semrau stated that this could be a factor because the Transfer Station was last modified in 2002 and the present code being utilized was updated in 2002.

G. Konrad asked if the SWMB should reopen this as a bid instead of a change order due to the cost. J. Semrau explained that this change order will push back the completion date to November 25, 2010 and if the SWMB went out for bids it would be pushed back even further. J. Semrau also added that the winter weather would more than likely cause higher costs and delays.

Discussion ensued amongst the SWMB.

Motion to approve Change Order No. 2 for Phase III Transfer Station Modification Project (SW05-10) in the amount not to exceed \$86,347, made by P. Brennand and seconded by G. Konrad. Motion carried 8-0.

6. Closed Session – Pursuant to 19.85(1)(c), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. Special Pay Adjustment for Recycling Specialist Position

Motion made by K. Robl and seconded by P. Brennand at 9:23 a.m. to convene into closed session. Motion carried 8-0 by a roll call vote.

7. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:44 a.m. made by P. Brennand and seconded by D. Albrecht. Motion carried 8-0 by roll call vote.
8. Discussion/Action – Consider Support of Special Pay Adjustment Recommendation for Recycling Specialist Position: D. Albrecht recommended that J. Rabe meet with the County Executive and the Director of Human Resources to further discuss the Special Pay Adjustment information presented in Closed Session, including a request for Hay Analysis review of the revised Position Description. The SWMB supports a Special Pay Adjustment for the Recycling Specialist position.
9. Future Agenda Items: None.
10. Set Next Meeting Date: The next meeting date will be September 1, 2010 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by P. Brennand and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:46 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – September 1, 2010