

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 2, 2010

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Roger Jaeger
Gerald Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
Jennifer Semrau, Recycling Specialist (9:00 a.m. – 10:04 a.m.)
Jim Morris, Landfill Manager (9:00 a.m. – 10:15 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the June 2, 2010 agenda, made by P. Brennand and seconded by K. Robl. Motion carried 9-0.
3. Public Comments on Agenda Items: P. Eisen complimented J. Rabe and staff on how nice the landscaping around the landfill looks.

D. Albrecht informed the Solid Waste Management Board (SWMB) that the Industrial Development Board (IDB) will be repaying the SWMB the \$1.3 million loan for the City of Menasha. A resolution is being created to address this situation and will be presented for County Board approval.

4. Approval of Minutes – May 19, 2010 Open Session: Motion to approve the May 19, 2010 open session minutes made by K. Robl and seconded by J. Finch. Motion carried 9-0.
5. Discussion – Regional Clean Sweep Report: J. Semrau presented the SWMB with an update on the 2010 Regional Clean Sweep events as follows:

- Winnebago County (WC) partnered with Outagamie County (OC) on regional clean sweep events.
- Held on Friday, April 23, 2010 from 3:00 p.m. to 6:00 p.m. at the Appleton Municipal Building located at 2625 E Glendale Ave, Appleton (2nd year utilizing this site), and Saturday, April 24, 2010 from 9:00 a.m. to Noon at the Town of Menasha Fire Station located at 1000 Valley Road, Menasha (same site as previous 6 years).
- Target: residents of the City of Appleton, City of Neenah, City/Town of Menasha, Town of Harrison and Town of Buchanan.
- 253 participants over 2 day event (down from 2009).
- Approximately 36% of participants from WC (down from 2009).
- 59% from Appleton, 20% from Town of Menasha, 9% from City of Menasha, 8% from City of Neenah, 3% from Town of Harrison, 1% from Town of Buchanan.
- 45% had never participated in a clean sweep before.
- Over 15,560 lbs. of material were collected by Veolia Environmental Services (Veolia) (down from 2009).
- Businesses (VSQGs) also eligible to participate, but needed to pay disposal costs.
- Five (5) businesses participated, disposing of 3,672 lbs.
- Due to more abundant opportunities for electronic and bulb recycling and increased contractor costs, did not collect these materials from residents this year. Still collected lead acid batteries and motor oil.
- Veolia expense \$20,766.77 total; Department of Agriculture Trade and Consumer Protection (DATCP) grant in the amount of \$15,000. Balance to be split and paid for by the two Counties.

P. O'Brien asked if the expenses not covered by the DATCP grant are in the 2010 Budget. J. Semrau stated that the 2010 Budget contains money for clean sweep events.

6. Discussion – Medication Report: J. Semrau updated the SWMB with a medication report as follows:

- WC partnered with Calumet, Outagamie and Waupaca Counties on pharmaceutical collection events.
- Various events held from Tuesday, April 13, 2010 through Thursday, May 20, 2010 (including collection in Menasha on Tuesday, April 13, 2010 and Oshkosh on Thursday, April 15, 2010).
- Collected prescription and over-the-counter (OTC) human and pet medications in the form of pills, capsules, ointments, liquids, sprays, creams, inhalers, etc.
- Packaging was removed as much as possible with both OTC and prescription medications (i.e. pill dumping).
- Total of 827 participants delivered medications to an event, 57% from WC.
- In lieu of a collection event in Appleton, medications collected at the permanent medication box at the Appleton Police Department (APD) from Jan-May 2010 were delivered and consolidated with medications from the collections. 862 lbs. of medications were collected by the APD box over ~5 months (included in total below).
- Collected a total of 2,132 lbs. of non-controlled substances, plus over 100 lbs. of controlled substances.

- WC sites had 471 participants, collecting 572 lbs. of non-controlled substances and 25 lbs. of controlled substances.
- Veolia expenses (~\$5K) will be paid for by DATCP grant.
- Since the four (4) Counties began holding twice a year (Spring/Fall) collections in 2007, we have collected over 11,000 lbs. of medications from over 6,400 participants.
- Oshkosh permanent medication box launched on Thursday, April 22, 2010 (at the Oshkosh Safety Building). The City of Neenah is also interested in a box.
- The SWMB was provided with a brochure for the Oshkosh permanent medication box.

P. O'Brien asked if other law enforcement departments are getting involved with permanent medication boxes. J. Semrau stated that there are approximately 60 permanent boxes throughout Wisconsin.

Discussion ensued amongst the SWMB about the permanent medication box and its location.

7. Discussion – Revision to 2009 Statement of Revenues and Expenses: J. Rabe informed the SWMB that two line items contained in the 2009 Statement of Revenue & Expenses that was presented at the May 19, 2010 meeting have been corrected. K. Pernsteiner stated that the corrected amounts for Other Operating Expenses and DNR Recycling Fees are as follows (change does not effect the bottom line):

Other Operating Expenses	\$ 990,325
DNR Recycling Fees	\$2,247,648

Discussion ensued amongst the SWMB.

8. Discussion – 2009 Solid Waste Management Board Annual Report: J. Rabe reviewed a PowerPoint presentation of the 2009 Annual Report with the SWMB (a copy was given to the SWMB). J. Rabe stated that the error found in the Statement of Revenue & Expenses (discussed above) was corrected in the 2009 Annual Report. J. Rabe discussed the 2009 changes to the report with the SWMB.

Suggestions from the SWMB included:

- Remove the line “Currently Overfund” from the Retained Earnings Reservation page.
- Create a 5 year graph showing WC vs. Wisconsin statewide average for solid waste tipping fees, and include the increases in WDNR surcharge fees.

D. Albrecht suggested that J. Rabe submit/present the 2009 SWMB Annual Report to the Oshkosh Sustainability Committee and promote the “green attributes” of our operations.

9. Discussion/Action – Consider Authorization of 2010 Capital Outlay Expense for Highway Department Tractor/Mower: J. Rabe informed the SWMB that there is a need for a new tractor/mower at the landfill and there is \$60,000 included in the 2010 budget for this capital purchase. J. Rabe informed the SWMB that the Highway Department is looking to sell their used

tractor/mower for \$32,500. New units similar to the Highway Model (John Deere 6310/Diamond rear and side flail mowers) will cost ~\$100,000 and similar used units will cost ~\$55,000.

Motion to authorize the purchase of a used tractor/mower from the Highway Department in the amount of \$32,500 made by K. Robl and seconded by J. Finch. Motion carried 9-0.

10. Discussion/Action – Consider Authorization of Change Order No. 3 for Compression and Conditioning System Installation (SW05-09): J. Rabe updated the SWMB on the compression and conditioning system installation as follows:

- August Winter completed “Successful Startup” of the compressor system at 8:00 p.m. on Monday, May 24, 2010. All five (5) engine/generators are operating/generating electricity.
- Duration of shutdown was 14 days, 14 Hours (30 days allotted).
- Incentive credit of 15 days, 10 hours (\$3,000/day) = \$46,250 (change Order No 3).
- Request SWMB authorization of Change Order No. 3 in the amount of \$46,250, increasing the total contract amount for the project to \$1,267,511.
- Excess funds will come from the Engine/Generator #6 project (decision to eliminate the waste heat recovery unit).

J. Rabe reminded the SWMB that when all 5 engine/generators are fully operational, approximately \$6,000/day in power sales revenues are generated.

Motion to approve Change Order No. 3 in the amount of \$46,250 for compression and conditioning system installation (SW05-09) made by J. Finch and seconded by G. Konrad. Motion carried 9-0.

11. Future Agenda Items: None.

12. Set Next Meeting Date: The next meeting date will be June 16, 2010 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by J. Finch and seconded by P. Brennand. Motion carried 9-0. Meeting was adjourned at 10:18 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – June 16, 2010