

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: November 17, 2010

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Pat Brennand  
Mike Easker  
Jerry Finch  
Gerald Konrad  
David Albrecht (9:20 a.m. – 9:45 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste  
Adrienna Kumbier, Solid Waste Secretary  
Kurt Pernsteiner, Financial Analyst  
Jim Morris, Landfill Manager  
John Fink, County Executive Assistant  
Jennifer Semrau, Recycling Specialist (9:00 a.m. – 9:30 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the November 17, 2010 agenda, made by K. Robl and seconded by J. Finch. Motion carried 7-0.
3. Public Comments on Agenda Items: J. Finch asked when someone was going to be appointed to the vacant spot on the Solid Waste Management Board (SWMB). P. O'Brien stated that the search is still on for someone to replace Roger Jaeger.
4. Communications: J. Rabe informed the SWMB that in Waste & Recycling News magazine, the Winnebago County Sunnyview Landfill was ranked the 4th largest landfill in the State of Wisconsin (based on 2009 tonnage). J. Rabe congratulated the SWMB operations staff for this accomplishment.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – November 3, 2010 Open and Closed Session: Motion to approve the November 3, 2010 open and closed session minutes made by K. Robl and seconded by M. Easker. Motion carried 6-0 (J. Finch abstained).

6. Discussion – Fox Valley Energy Center Update: J. Rabe informed the SWMB that Fox Valley Energy Center (FVEC) made their last \$100,000 payment on Monday, November 15, 2010. One (1) payment of ~\$42,000 remains to satisfy the promissory note balance – due on Wednesday, December 15, 2010. J. Rabe stated that FVEC appears to continue to operate well. FVEC brought in small amounts of waste in October 2010, and paid their \$822.90 invoice on November 4, 2010 to replenish the \$15,000 security deposit in the required timeframe. J. Rabe stated that FVEC has been meeting all the requirements of the settlement agreement to date and claim to be current with all other vendors.

Discussion ensued amongst the SWMB.

7. Discussion – 2010 Household Hazardous Waste Program Report: J. Semrau updated the SWMB on the 2010 Household Hazardous Waste (HHW) Program as follows:

- Facility was open 9:00 a.m. – noon on Wednesdays and Saturdays, approximately every other week, March 17<sup>th</sup> – October 30<sup>th</sup>.
- New to the facility this year – no appointments were needed because Brown County (BC) staffed the facility.
- Collected 35,083 pounds on 33 days (highest ever).
- 621 citizens brought material to facility (highest ever).
- Average pounds per person was 56 lbs.
- 4,527 pounds of material was placed in product exchange room which saved the SWMB \$3,395.25 in disposal costs (highest ever).
- Three (3) people also went directly to BC, bringing in 1,102 lbs.
- Breakdown of the material brought in: 62% paint; 11% pesticides; 10% aerosols; 6% solvents.
- Of the 621 participants, 566 completed a survey on the facility:
  - 96% indicated the hours were convenient
  - Distance traveled: 0-5mi 38%; 6-10mi 40%; 11-20mi 21%; 21+mi 1%.
  - 86% of participants brought material from 1 home; 10% from 2 homes.
  - Community From:
    - City of Oshkosh 46%
    - City of Neenah 29%
    - City of Menasha 5%
    - Town of Algoma 4%
    - Winneconne 3%
    - Omro/Town of Oshkosh 2%
    - Towns of Menasha, Neenah, Black Wolf, Vinland, Winchester, Larsen, Clayton, and Pickett 1%
  - 25% of participants were return customers; 20% learned about the facility via a HHW Flyer, 18% via newspaper and 14% via municipal newsletter.
  - 50% were aware of the Product Exchange Room.

J. Semrau presented a comparison of the last five (5) years of the HHW facility operation as follows:

<u>Year</u>	<u>HHW Collected (lbs.)</u>	<u>HHW # of Participants</u>
2006	28,689	340
2007	31,475	364
2008	27,801	406
2009	31,348	480
2010	35,083	621

J. Semrau presented a 2009 and 2010 Summary of HHW Expenses (of HHW Facility and material brought directly to BC) as follows:

	<u>2009</u>	<u>2010</u>
Disposal Costs	\$17,058	\$18,636
Advertising/Supplies	\$9,027	\$9,026
BC Labor	-	\$25,000
WC Labor	\$18,164	\$11,260
Totals	\$44,249	\$63,922

J. Semrau reminded the SWMB that the 2010 expenses are approximate at this time.

P. O'Brien stated that this report should be sent to the County Board for distribution.

8. Discussion – Landfill Gas Project Updates: J. Morris updated the SWMB on the Landfill Gas Projects as follows:

- Engine/Generator #4 is down for a cylinder repair, but all of the other engines are operational.
- Engine/Generator #4 and #5 have the heat recovery spectacle blinds installed to allow engines to run without the exhaust heat recovery unit operating.
- Engine/Generator #4 and #5 heat recovery system failed during testing. The circulating pump vibration connection broke due to high temperature when system was being tested by Foth Infrastructure & Environment (Foth) Engineers. No one was injured! SWMB staff is working with Inland, Foth and Winnebago County Facilities staff to resolve the system problems.
- SWMB staff is working with Foth and PJ Kortens to upgrade the SCADA system.
- Clint Baier was hired as the new 3<sup>rd</sup> shift Landfill Gas Maintenance Technician. Presently, he is still training on 1<sup>st</sup> shift, but plans to go to 3<sup>rd</sup> shift after January 1, 2011.
- New horizontal gas wells, leachate recirculation trench and haul road extension project is progressing as waste filling allows.
- Surface emissions monitoring is complete for this year – all areas at both sites passed inspection/testing.
- Engine/Generator #6 Planning – continue to evaluate air permitting/costs before presenting to SWMB for authorization to proceed.

D. Albrecht stated he thought it was important for the minutes to reflect that no one was injured during the heat recovery system testing incident.

J. Rabe informed the SWMB that we were able to sell the old compressor for ~\$7,500 to a company from Texas. The filter elements are going to be kept for possible future use and the other equipment/parts would be scrapped.

Discussion ensued amongst the SWMB.

9. Future Agenda Items: None.

10. Set Next Meeting Date: The next meeting date will be December 1, 2010 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

Adrienna Kumbier  
Solid Waste Secretary

**Approved by SWMB – December 1, 2010**