

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: March 2, 2011

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Mike Easker
Jerry Finch
Gerald Konrad
Doug Nelson

EXCUSED: Pat O'Brien, Chairman
David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Jennifer Semrau, Recycling Specialist (9:00 a.m. – 9:26 a.m.)

1. Call to Order: K. Robl called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the March 2, 2011 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe handed out an article to the Solid Waste Management Board (SWMB) from the Milwaukee Journal Sentinel about Governor Scott Walker's proposed budget that eliminates mandated recycling.

Discussion ensued amongst the SWMB about how this would affect the communities.
5. Approval of Minutes – February 16, 2011 Open and Closed Session: Motion to approve the February 16, 2011 open session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 7-0.
6. Discussion – Notice of Annual RUG Financial and Informational Meeting, April 7, 2011: J. Semrau informed the SWMB of the Annual Responsible Unit of Government (RUG) Financial and Information meeting on April 7, 2011 at 9:00 a.m. This meeting will be held at the J.P.

Coughlin Center in Meeting Room A. J. Semrau stated that the agenda will include the following topics:

- The 2011-2013 Biennium State Budget and the implications it may have
- 2010 Financial Report
- Single Stream Recycling – Operations and Markets Report
- 2010 Transfer Station (TS) Remodel Project
- Discussion/Plans for the Future of the TS
- Direct Haul Discussion
- WDNR: Introduction of new staff members, electronics and oil filters/absorbents

Discussion ensued amongst the SWMB.

7. Discussion – 2011 Clean Sweep Events: J. Semrau updated the SWMB on the 2011 Clean Sweep events as follows:

- Winnebago County (WC) is working with Calumet and Outagamie Counties again for 8th consecutive Regional Clean Sweep.
- Received notification of a \$12,322 grant from Department of Agriculture, Trade and Consumer Protection (DATCP) for event. There is a cash match minimum of 25% to be provided by the three counties.
- Event will be Friday, April 29, 2011 from 9:00 a.m. to 11:00 a.m. at the Town of Clayton Public Works Building, 8348 County Rd T, Larsen (1st year utilizing this site); Friday, April 29, 2011 from 3:00 p.m. to 6:00 p.m. at the City of Appleton Municipal Building, 2625 E Glendale Ave, Appleton (3rd year utilizing this site) and Saturday, April 30, 2011 from 9:00 a.m. to noon at the Town of Menasha Fire Station, 1000 Valley Rd, Menasha (same site as previous 7 years).
- Target: residents of the Cities of Appleton and Neenah, City/Town of Menasha, Towns of Harrison, Buchanan and Clayton.
- Households and qualifying businesses may participate.
- Pre-registration required of all participants.
- Veolia Environmental Services, under state contract, will provide hazardous material disposal.
- In 2010, collected over 19,000 lbs. from participating households and businesses.
- As discussed and decided upon by the SWMB in October 2010, Clayton (satellite) location will be paid for by the SWMB; Appleton/Menasha (primary) locations will be paid for in part by the DATCP grant, with matching funds by the Counties.
- However, with the release of Governor Walker's budget on March 1, 2011 it is unclear what grant funding will be available.

Discussion ensued amongst the SWMB.

K. Robl asked if the grant funding does get eliminated, is there enough money in the budget to cover the expenses. J. Semrau stated there is money set aside in the 2011 Household Hazardous Material (HHM) budget (874) to cover these costs.

G. Konrad asked when WC's HHM facility opens. J. Semrau stated on Wednesday, March 16, 2011 it will be opening for the season.

8. Discussion – Pharmaceutical Collection Update: J. Semrau updated the SWMB on the pharmaceutical collections as follows:

- Second sort of the Drug Drop, located at the Oshkosh Safety Building (which launched on April 22, 2010) took place on January 26, 2011.
- WCSW, along with volunteers/staff from WC Public Health, UW-Oshkosh nursing students, Pick 'n Save Pharmacy and Lake Winnebago MEG Unit, sorted through 10 49-gallon totes, weighing 838 lbs.
- After packaging was removed, 504 lbs. of non-controlled/over-the-counter (OTC) medications, 25 lbs. of controlled medications and 18 lbs. of miscellaneous aerosols, thermometers, etc. were collected.
- Non-controlled substances/OTC are stored in the secure HHM Facility until final disposal.
- Controlled medications were taken by law enforcement for disposal.
- Combined with the first sort, over 1,000 lbs. of medications (with packaging removed) have been collected at the Drug Drop since April 2010.
- City of Neenah has expressed interest in a Drug Drop at their police station.
- WC, with Outagamie, Calumet and Waupaca, have been researching various funding sources for medication disposal.
- The four (4) Counties received notification of a DATCP grant for 2011 of \$7,500, but with the release of Governor Walker's budget on March 1, 2011 it is unclear what grant funding will be available.
- Drug Enforcement Administration (DEA) will be conducting a nationwide drug take-back on April 30, 2011 (similar to an event they ran on September 25, 2010, which collected 121 tons of medications).
- DEA utilized Covanta Energy (Covanta) for incineration and Covanta is making its Rx4Safety no witness burn incineration available for 2011 as well, which may be an option for the SWMB.
- In addition, the UW-Extension Solid and Hazardous Waste Education Center in collaboration with the Associated Recyclers of Wisconsin, the Product Stewardship Institute, the WDNR and others, sought and successfully received a grant from the U.S. EPA Great Lakes Restoration Initiative. With this grant, a medication mail-back program will be launched spring/summer 2011, targeted all Great Lakes Basin Counties (i.e. WC). This will be similar to the pilot mail-back Winnebago participated in approximately 2 years ago, but with a much broader geographical scope.
- Beyond collection, a statewide Pharmaceutical Waste Working Group (PWWG) has been meeting for approximately 6 months discussing all aspects of this issue including collection, regulation, disposal options, national and other state initiatives, etc.

- The PWVG has participated with the Governor's State Council on Alcohol and Other Drug Abuse, providing recommendations to the State Legislators/Governor.
- At the national level, DEA is also evaluating changing the regulations pertaining to the handling of controlled substances, which may make collection programs easier.

9. Discussion – 2011 Construction Projects: J. Rabe updated the SWMB on the 2011 construction projects as follows:

- Sequence C-3 Final Cover Construction (Co-Disposal Site)
 - 2011 Budget (Closure)
 - Construction = \$1,500,000
 - Engineering = \$200,000
 - Estimated 11.4 acres of geosynthetic final cover – east and south slopes.
 - Authorized Foth Infrastructure & Environment (Foth) to prepare construction plans and specifications at a cost of \$21,800.
 - Pre-Bid Meeting on March 23, 2011 and the bids are due on April 5, 2011.
 - Bid Award at April 6, 2011 SWMB meeting (April 20, 2011 as backup).
 - Construction to start on May 16, 2011 with final completion on September 9, 2011.

Discussion ensued amongst the SWMB.

- Snell Road Blower/Flare System Replacement
 - 2011 Budget (LTC)
 - Equipment/Installation = \$250,000
 - Engineering = \$25,000
 - Authorized Foth to prepare RFP for equipment/installation = \$22,400
 - Air permitting is being done in conjunction with Engine #5 project
 - Plan to have installed and operational by December 31, 2011

Discussion ensued amongst the SWMB.

- Leachate Storage Tank Abandonments (Sludge and Co-Disposal Sites)
 - 2011 Budget (872/873)
 - Construction = \$200,000
 - Engineering = \$40,000
 - In-place abandonment of underground leachate storage tanks, and modifications to leachate piping systems to allow continued discharge to the Oshkosh Waste Water Treatment Plant.
 - Preliminary planning stages – work scope and engineering budget have yet to be determined.

Discussion ensued amongst the SMWB.

- Gas/Leachate Extraction System
 - 2011 Budget (Closure)
 - Construction = \$150,000
 - Engineering = \$45,000
 - Planned expansion of pneumatic airline, leachate pumps and conveyance piping to address leachate levels in vertical gas wells in Phases 1-3 of the Co-Disposal Site.
 - This project is presently on hold – staff will evaluate later in 2011 before implementation.

Discussion ensued amongst the SWMB.

J. Rabe will continue to keep the SWMB updated on all of the construction projects discussed.

10. Future Agenda Items: M. Easker suggested drafting a letter to the communities to remind them it is a cost savings to recycle. P. Brennand suggested sending it out with the monthly RUG letter before the Annual RUG meeting.
11. Set Next Meeting Date: The next meeting date will be March 16, 2011 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by P. Brennand and seconded by J. Finch. Motion carried 7-0. Meeting was adjourned at 10:04 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – March 16, 2011