

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: January 18, 2023

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Doug Nelson, Vice Chairman
Mike Easker
Paul Eisen
Gerry Konrad
Howard Miller
Shanah Zastera

EXCUSED: Kevin Konrad
Jim Wise, Secretary

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor

ALSO PRESENT

BY ZOOM: Chris Anderson, Foth Infrastructure & Environment (9:00 a.m. – 9:40 a.m.)
Heather Hallett, Foth Infrastructure & Environment (9:00 a.m. – 9:40 a.m.)
Ron Ragatz, Dewitt Law (9:00 a.m. – 9:40 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the January 18, 2023 agenda, made by D. Nelson and seconded by M. Easker. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – December 21, 2022, Open Session: Motion to approve the December 21, 2022 Open Session, made by G. Konrad and seconded by M. Easker. Motion carried 7-0.

J. Rabe explained to the Solid Waste Management Board (SWMB) that after the December 21, 2022 meeting, S. Zastera informed Solid Waste Staff that due to the new County Board Rule 11.6, she was ineligible to vote on action items since she attended via Zoom. J. Rabe further

explained that he confirmed this with the Clerk's Office and going forward if any SWMB members attends a meeting via Zoom they will be able to participate in discussion but unable to vote on action items.

6. Closed Session:

- a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event.

Motion made by D. Nelson and seconded by H. Miller at 9:03 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

7. Return to Open Session and Resume Regular Business: Motion to return to open session at 9:41 a.m. made by D. Nelson and seconded by G. Konrad. Motion carried 7-0 by roll call vote.

8. Discussion/Action – Snell Road Landfill Notice of Claim for Groundwater Drawdown Event: No action taken at this time.

9. Discussion/Action – Capital Improvement Projects 2023-2027: J. Rabe presented the 5-Year Capital Improvement Plan (2023-2027) to the SWMB as follows:

- 2023:
 - Snell Road Lift Station Rehabilitation - \$200,000
 - Replacement Wood Grinder - \$500,000
 - Replacement Front End Loader - \$300,000
 - Sunnyview Landfill Gas Equipment Upgrades - \$1,000,000
- 2024:
 - Snell Road Office Renovation - \$125,000
 - Replacement Scale (Unattended) - \$150,000
 - Compact Track Loader - \$100,000
- 2025:
 - Replacement Front End Loader - \$300,000
- 2026:
 - Replacement North Waste Compactor - \$300,000
 - Replacement South Waste Compactor - \$300,000
- 2027:
 - Replacement Front End Loader - \$300,000

J. Rabe explained to the SWMB that 2023 Capital Projects listed above were included in the 2023 Budget.

Discussion ensued amongst the SWMB.

Motion to approve the 5-Year Capital Improvement Plan (2023-2027) made by, G. Konrad and seconded by D. Nelson. Motion carried 7-0.

10. Discussion/Action – 2022/2023 Budget Carryover Requests: J. Rabe presented the 2022/2023 Budget Carryover Requests to the SWMB as follows:

- Type I – Sunnyview Landfill Gas System Repairs
 - Budget \$100,000
 - Landfill Drilling & Piping Project = \$72,197 (two quotes received – Purchasing/Corporation Counsel approved)
 - Pay Request #1 = \$63,837
 - Carryover amount = \$8,360 to cover Restoration (\$5,000) and Retainage (\$3,360)

Discussion ensued amongst the SWMB.

Motion made by M. Easker and seconded by D. Nelson, to approve the 2022/2023 Budget Carryover Request as presented by SWMB Staff. Motion carried 7-0.

11. Director's Report on Department Operations: J. Rabe presented the Director's Report on Department Operations to the SWMB as follows:

- Waste and recycling hauling from the Transfer Station continues – going well; Planned south waste compactor maintenance/repairs in progress
- WPS Revenue Summary; \$57,538 in December 2022; \$1.163 Million for 2022 (\$1.520 Million Budget)
- Landfill Gas to Energy operations continue running two engines when landfill gas is available; periodic flare operation continues when necessary
- Engine #3 rebuilt/repairs are in progress as time permits

Discussion ensued amongst the SWMB.

12. Future Agenda Items: None at this time.

13. Set Next Meeting Date: The next SWMB meeting date is scheduled for February 15, 2023 at 9:00 a.m.

14. Adjournment: Motion to adjourn made by M. Easker and seconded by D. Nelson. Motion carried 7-0. Meeting was adjourned at 10:12 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – February 15, 2023