

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE
COMMITTEE

DATE: Thursday, May 6, 2010
TIME: 8:00 a.m.
PLACE: Personnel Conference Room
PRESENT: Stan Kline
Jeanette Diakoff
David Albrecht
Claud Thompson
Ron Eichman

ALSO PRESENT: Mark Harris, County Executive
Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Mary Krueger, Treasurer
Mike Brooks, Sheriff
Barb Spanbauer, Accountant-Sheriff's Office
Mike Elder, Director of Facilities & Property Mgmt.
Doug Gieryn, Director of Public Health
Tom Davies, Land & Water Conservation Director
Jim Eagon, Assist. Dean for Administrative Services UW-Fox Valley
John Bodnar, Corporation Counsel
Peter Moll, Airport Director
Tom Widener, County Board Supervisor
Robert Warnke, County Board Supervisor
Sara Sitzmann, Attorney at Law
Frederick VanHandel

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Claud Thompson moved to approve the minutes of the April 1, 2010 meeting, seconded by Ron Eichman. Carried 5-0.
3. **Budget Transfer-Corporation Counsel, \$12,484.** The transfer covers the hiring of a temporary employee to assist while an existing full-time employee is on medical leave. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
4. **Budget Transfer-Facilities and Property Management, \$200,000.** Mike Elder requested \$200,000 to repair the roof of the maintenance facility building. The roof is more than 35 years old and beyond repair. The project is part of the five-year capital improvement plan. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
5. **Budget Transfer-Finance, \$2,600.** The transfer purchases a tracking system for the reporting and tracking on investments. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
6. **Budget Transfer-Land and Water Conservation, \$21,900.** The transfer covers the cost of purchasing a truck to replace a current 15-year-old vehicle with 90,000 miles and has problems with

its anti-lock breaks. Ron Eichman moved for approval, seconded by Jeanette Diakoff. Carried 4-1. Claud Thompson voted against.

7. **Budget Transfer-Park View Health Center, \$2,300.** Park View Health Center requested acceptance of a grant of \$2,300 from the Wisconsin State Council of the Knights of Columbus for the purchase of a bariatric trapeze and two drop-arm commodes for residents. Claud Thompson moved for approval, seconded by David Albrecht. Carried 5-0.
8. **Budget Transfer-Park View Health Center, \$2,500.** Park View Health Center requested acceptance of a grant of \$2,500 from the Oshkosh Area Community Foundation for the purchase of three temporal thermometers and sheaths. Claud Thompson moved for approval, seconded by David Albrecht. Carried 5-0.
9. **Budget Transfer-Park View Health Center, \$3,900.** Park View Health Center requested acceptance of a grant of \$3,900 from the Ladies Benevolent Society for purchasing a Volara standing aid for residents. Claud Thompson moved for approval, seconded by David Albrecht. Carried 5-0.
10. **Budget Transfer-Sheriff's Office, \$25,000.** Sheriff Mike Brooks requested acceptance of a grant from the Department of Transportation to cover overtime hours associated with enforcing speed zones, particularly in construction zones on Highway 41. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
11. **Budget Transfer – UW Fox Valley, \$90,000.** The transfer covers the cost of an engineering design study for a building purchased in 2008 for the school's engineering degree program. The engineering program is run jointly by UW-Fox Valley and UW-Platteville. The transfer is for \$90,000, but \$45,000 will be matched by Outagamie County. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
12. **Budget Transfer – Unclassified, \$10,000.** The transfer covers the cost of repairing a compressor at the Tri-County Arena. An insurance settlement determined Winnebago County is liable for half of the \$10,000 deductible, the other half is to be paid by Outagamie County. Stan Kline moved to approve \$5,000 being paid directly to August Winters, seconded by Ron Eichman. Carried 5-0.
13. **Resolution: Amend the Table of Organization for Winnebago County Public Health Department.** Doug Gierny requested to add a full-time, WIC nutritionist to the table of organization. This position is grant funded and exists only for the duration of the grant. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
14. **Resolution: Authority to Execute 2010-2011 Labor Agreement with the Winnebago County Courthouse Employees' Association.** The proposed two-year agreement includes an across-the-board wage increase of 1.4 percent on August 1, 2010 plus 1.5 percent on January 1, 2011. The sick leave incentive program was discontinued with the last labor contract. One additional floating holiday was added, effective in 2010. On October 1, 2010, the county will contribute 85 percent of the monthly health insurance premium of Plan 2 in either the Network Health Plan or the UMR Health Plan. If an employee and their spouse complete an annual health-risk assessment the county will contribute 90 percent of that plans cost. Also, all maintenance employees working in range M1 through M4 shall receive an annual clothing allowance of \$200 for purchasing appropriate clothing to be worn on duty. All maintenance employees will be required to wear steel-toed safety shoes. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.

15. **Resolution: Authority to Execute 2010-2011 Labor Agreement with the Winnebago County Deputies' Association.** The proposed two-year agreement includes an across-the-board wage increase of 1.4 percent on June 1, 2010 and 1.5 percent on January 1, 2011. The sick leave incentive program was discontinued with the last labor contract. Four hours of floating holiday will be added in 2010 and eight hours in 2011. On October 1, 2010, the county will contribute 85 percent of the monthly health insurance premium of Plan 2 in either the Network Health Plan or the UMR Health Plan. If an employee and their spouse complete an annual health-risk assessment the county will contribute 90 percent of that plans cost. **David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.**
16. **Resolution: Establish Salaries for Constitutional Offices of Winnebago County.** The offices of Sheriff, Clerk of Courts and Coroner are up for election for 4-year terms. The recommendation is for the Sheriff to receive a \$5,000 increase, plus 3 percent the first year, a 3 percent increase in the second year and 1 percent each year thereafter. The Clerk of Courts would receive a \$3,000 increase, plus 1.5 percent the first year, a 3 percent increase in second year and 1 percent each year thereafter. The Coroner would receive a 3 percent raise in each of the first two years and a 1 percent each year thereafter. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
17. **Resolution: Adopt Revisions to the Winnebago County Administrative Salary Schedule.** The resolution was tabled for further discussion.
18. **Resolution: Adopt Policy Regarding Health Insurance for Married Couples with Both Spouses Employed Full-time by Winnebago County.** It was a long-standing practice that married couples with both spouses employed by Winnebago County made no contribution to their health insurance premiums. The resolution was amended to state that married couples having both spouses employed by Winnebago County shall receive no reduction in monthly employee contributions for health insurance premiums. Claud Thompson moved for approval of the amended resolution, seconded by Ron Eichman. Carried 5-0.
19. **Resolution: Adopt and Amendment to the 2007 Winnebago County Handbook of Employment Policies Covering Appointed Non-represented Employees.** The resolution was tabled for further discussion.
20. **Approval of Carryover Request 2009 to 2010 – Airport.** Peter Moll requested to carry over \$40,000 from his 2009 budget for the purpose of asphalt surface repairs. The Winnebago County Highway Department will be doing the work. David Albrecht moved to approve, seconded by Claud Thompson. Carried 5-0.
21. **Establish appraised value on In-Rem property in the City of Menasha.** The property, 428 Sixth Street, Menasha, was valued at \$10,000 with knowledge that a potential buyer would incur costs razing the existing building on the property. There were no buyers and the City of Menasha will now raze the building, with the county incurring those expenses. The estimated value adjusted to reflect the value without the building is now \$61,500. Mary Krueger, county treasurer, suggested that the county list it \$55,000. David Albrecht moved to set the value at \$55,000, seconded by Ron Eichman. Carried 5-0.
22. **Proposed to cancel real estate taxes on contaminated property in the Town of Rushford.** Three properties in the town of Rushford have been confirmed contaminated by the Department of Natural Resources. According to state statue the owner can submit a request to have all or a portion of the delinquent taxes cancelled if certain terms are met. The landowner has taken the necessary action to clean the contaminated parcels and therefore, has requested that delinquent real estate taxes be cancelled. David Albrecht moved to approve, seconded by Ron Eichman. Carried 5-0.

23. Review of Investment Portfolio Reports. Chuck Orenstein discussed the county investments for the fourth quarter 2009.
24. Claud Thompson moved to approve the Resolution for Commendation for Lynnel Arndt, seconded by David Albrecht. Carried 5-0.
25. Claud Thompson moved to approve the Resolution for Commendation for Wayne Pettit, seconded by David Albrecht. Carried 5-0.
26. Claud Thompson moved to approve the Resolution for Commendation for Paul Schreiber, seconded by David Albrecht. Carried 5-0.
27. Claud Thompson moved to approve the Resolution for Commendation for Diane Swiecichowski, seconded by David Albrecht. Carried 5-0.
28. Claud Thompson moved to disallow the claim of Geico Insurance Company on behalf of Kathleen Tiegs, seconded by David Albrecht. Carried 5-0.
29. Claud Thompson moved to disallow the claim of John Stephnowski, seconded by David Albrecht. Carried 5-0.
30. The next scheduled meeting of the Personnel & Finance Committee is Thursday, June 3, 2010 at 8 a.m.
31. Jeanette Diakoff moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 10:38 a.m. Motion seconded by David Albrecht. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Albrecht, aye; Kline, aye. Motion carried 5-0.
32. At 10:55 a.m. David Albrecht made a motion to reconvene to open session, seconded by Ron Eichman. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Albrecht, aye; Kline, aye. Motion carried 5-0.
33. Jeanette Diakoff moved to adjourn the meeting at 10:55 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by,
Joan Lowe