

## **PARKS & RECREATION MEETING COMMITTEE MINUTES**

DATE: November 16, 2010  
PLACE: J.P. Coughlin Building – Volunteer Room  
625 E Cty Rd Y, Oshkosh WI  
8:30 a.m..  
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Don Miller, Tom  
Konetzke, Travis Swanson.  
  
ALSO PRESENT: Rob Way, Vicky Redlin, Bob Lohry – Winnebago County Parks  
Dept. , Chuck Steinert – Life Promotions, Mark Harris – County  
Executive.

1. Call to order - Chairman Finch called the meeting to order at 8:30 a.m..
2. Approval of October 12, 2010 Minutes – Don Miller moved to approve the October 12, 201 meeting minutes. Mike Norton seconded. Motion carried 4-0. Travis Swanson abstained.
3. Public Comments - none
4. Approval of Lifest Multi-year Rental Agreement – Rob Way introduced Chuck Steinert from Life Promotions. Questions were taken by Mr. Steinert from the Committee. Mike Norton moved to approve the Lifest multi-year rental agreement. Tom Konetzke seconded. Motion carried 5-0.
5. Approval of Multi-year Racetrack Promoter Rental Agreement – Rob Way noted that the pertinent racetrack contract items were included in committee members’ packets. Mike Norton moved to approve the racetrack promoter multi-year rental agreement. Travis Swanson seconded. Motion carried 5-0.
6. Approval of WIOUWASH Trail Farm Crossing Easement – Rob Way went over the easement request history and took questions. Travis Swanson moved to approve the trail farm crossing easement. Mike Norton seconded. Motion carried 5-0.
7. Approval of Submittal of Community Park Tennis Court Improvement Project for 2011 Bonding Consideration – Rob Way went over specifications for a different material option the County could employ for the tennis court renovation. The product has been used in Brillion with much success. The new approach involves placing an asphalt binder coat over the 3 courts on the south side of the facility followed by the installation of colored plastic tiles linked together so as to form a new raised surface over each of the courts. The hard plastic surface is reported to be almost entirely maintenance free except for occasional blowing (2/year). These savings in maintenance would be lost if the County were to go with the conventional approach of spending \$5,000.00 per court every 4 – 5 years in order to re-seal and line stripe. Minus the estimated \$60,000.00 binder coat, the plastic tile installation would cost approximately \$18,000.00 to \$20,000.00 per court. Including the miscellaneous costs (asphalt walkway, adjustments to fencing, parking lot overlay, new tennis court & basketball fixtures, etc.). The total amount that would be submitted for consideration in the updated 5 year capital improvements plan would be \$171,000.00. Chairman Finch requested a tour of the Brillion tennis courts to see the product in use. Chairman Finch called for a motion to delay this item until 1/11/11 or bring it back to the December meeting with more info. Mike Norton moved to delay until the December meeting. Don Miller seconded. Motion carried 5-0.

8. Recess meeting for tour of possible dog park locations in the Town of Menasha w/ intent to reconvene at the Coughlin Building between 10:30 a.m. & 11:00 a.m.

Tour itinerary and tentative timelines:

Leave Coughlin Building parking lot at approx. 9:15 a.m. and proceed to the Schildt Park (anticipated arrival time – 9:40 a.m.). Approximately 10:00 a.m. - continue on to the Town of Menasha – Shady Lane site (anticipated arrival time – 10:10 a.m.). Depart from Shady Lane site at approximately 10:25 a.m. and arrive at Coughlin Building parking lot at approximately 10:45 a.m.. – Travis Swanson moved to recess for tour. Mike Norton seconded. Motion carried 5-0. Recessed for tour 9:30 a.m..

At 9:55 a.m. the committee arrived at Schildt Park in the Town of Menasha. Travis Swanson began discussion by mentioning the benefits related to the location of the facility and how it could readily serve citizens that reside in the countryside as well as those who would be coming out from the urban areas such as Neenah and Menasha. Don Miller indicated that while he agreed with the positives of the site location he had some concern over the proximity of the nearby park shelter and how the area in and around the shelter was predisposed to having beer parties take place at it throughout the summer. Mike Norton and Tom Konetzke voiced similar sentiments that it would be important to keep the family atmosphere of the dog park intact. The committee left Schildt Park at approximately 10:14 a.m..

At 10:19 a.m. the committee arrived at the Town of Menasha owned property situated west of the Menasha Town Hall. Rob Way proceeded to provide members with a brief description of the property and the approximate dimensions. Jerry Finch pointed-out that there had been talk of creating a long berm along the north boundaries of the property to act as a buffer between the dog park and the adjacent neighborhood. Members were then shown a view of the residential neighborhood and comments were made how the dog park facility would seem to border only 3 – 4 of the yards in that area. Rob Way continued by talking about how important it would be to get the other interested municipalities on board with trying to help fund not only the acquisition costs of a dog park site but the ongoing operational costs as well. The committee left the Town of Menasha site at approximately 10:30 a.m..

9. Reconvene meeting at Coughlin Building Parking Lot – The committee arrived in the Coughlin Building parking lot at approximately 10:45 a.m. whereupon the committee chair requested that a motion be made to re-convene. Mike Norton motioned to reconvene. Travis Swanson seconded. Motion Carried 5 - 0
10. Parks Director Updates: none.
11. Parks Committee Chairman Update: none.
12. Committee Member's Update: Mike Norton asked whether it would be feasible for the City Parks and the County Parks departments to consider going in together on purchasing such things as wood chips in order to gain price advantages through volume buying. Rob responded by indicating that he would contact the City Parks Director, Ray Maurer, to see if he might want to explore options for joint purchase of playground wood chips.
13. Future Agenda Items: Rob will be reporting on some of the specifics involved with working with the State Stewardship Grant Program in helping fund park land acquisitions.
14. Next Meeting Date: December 14<sup>th</sup>.
15. Adjournment: Mike Norton motioned for adjournment. Don Miller seconded. Motion Carried 5 – 0. Meeting adjourned at 10:52 a.m..

Respectfully Submitted,  
Vicky Redlin, Asst. Expo Mgr.