

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, April 7, 2010, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Bill Wingren, Chair
Al Jacobson, Vice-Chair
Dr. Shiloh Ramos, Secretary
Tom Ellis
Maribeth Gabert

Administration
Tom Geske, Business Manager
Margie Rankin, Administrator
Mike Elder, Facilities & Property Management Director

Guests: Ken Stoffel, Assistance Direct - WCDHS
Larry and Debbie Last
John Bodnar, Corp Counsel (at 4:00 p.m.)

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**
It was moved and seconded to approve the March 3, 2010 PVHC Committee minutes.

Resolved: Motion carried by voice vote, 5-0.

3. **Public Forum –** A compliment on the care and service of PVHC staff was shared.

4. **Communications –** The committee was invited to Thursday's "Preludes at Park View", which will be a "Broadway Revue" by three UW Oshkosh music students, a faculty member, and a friend of UWO.

5. **ADRC/Family Care Representative –** Ken Stoffel, Assistant Director – Winnebago County Dept. of Human Services

Ken provided the committee with an update on the implementation of the ADRC and Family Care. PVHC is in the process of negotiating a contract with the Lakeland District. Current residents will not be mandated to participate in Family Care and future residents can choose to "dis-enroll" at any time, if that's their preference. Park View Social Workers will provide new referrals with information concerning the ADRC services. Further information was distributed and will be filed with the minutes.

6. **Facilities Report –**

- **Storage Update –** The laundry building continues to be utilized for storage. Mike contacted Horthy-Elving regarding working up drafts for a presentation to the County Board. Margie alerted the committee that there is a tight timeframe involved in the process of a storage solution plan. If a contiguous storage solution is not approved, additional staffing may be necessary.
- **Campus Planning/Aerial Map of Campus –** Mike presented an aerial map for viewing and discussion regarding the future of the PVHC campus. The committee requested copies of the Sauk County RFP for review at the next PVHC Committee meeting.
- The PVHC gardener has been hired and will begin employment around April 15th.

7. Discussion and Action: Amend Ordinance 11.02 of the General Code of Winnebago County

- Priority of Admissions – The amended ordinance draft was distributed to the committee for a final review and action. The committee responded that it was well written and thought out. Discussion followed.

It was moved and seconded to amend Ordinance 11.02 of the General Code of Winnebago County.

Resolved: Motion carried by voice vote, 5-0.

8. Budget Transfers/Grants/Donations

- Discussion and action: After discussion, it was moved and seconded to accept a \$2,300 grant from the Wisconsin State Council – Knights of Columbus for the purchase of a bariatric trapeze and two drop arm commodes for resident needs.

Resolved: Motion carried by voice vote, 5-0.

- Discussion and action: After discussion, it was moved and seconded to accept a \$3,900 grant from the Ladies Benevolent Society: Advocates for Older Adults for the purchase of a Volaro Standing Aide for resident needs.

Resolved: Motion carried by voice vote, 5-0.

- Discussion and action: After discussion, it was moved and seconded to accept \$2,500 grant from the Oshkosh Community Foundation for the purchase of three temporal thermometers and sheaths for resident needs.

Resolved: Motion carried by voice vote, 5-0.

9. Financial Report –

- The income statement through March 2010 was distributed. Discussion followed.

10. Administrator's Report –

- The Resident Census Report for March 2010 was distributed and reviewed.
- ECS Implementation – It was reported to the committee that Kris Walter, R.N., PVHC's Director of Nursing, did a tremendous job of taking a lead role in implementing the electronic charting system (ECS). Two pieces of the electronic system have now been rolled out (care plan implementation and CNAs being trained to use the system); and the third, which involves medications online, will be rolled out in the near future. Gratitude and appreciation for Tom Geske and his department's expertise in the implementation process was also shared with the committee.
- Continuous Quality Improvement – PVHC's membership covenant in joining AAHSA's "Quality First - Achieving Excellence" was distributed to the committee for their information and for board chair signature.

It was also reported that in addition to massage therapy and Wii computer systems incorporated in PVHC's effort to provide continuous quality improvement for residents, towel warmers have now been added to each of the eight resident spas. Private donations were obtained for all eight warmers.

- Active Shooter Training – As the result of a recent shooting occurrence at a nursing home on the east coast, area law enforcement was consulted as to PVHC’s current security. They were impressed with our current security. In addition, PVHC is now hooked up on the 911 camera, so 911 dispatchers can dial into our cameras. In the next several months, law enforcement will be providing staff with active shooter training, which will include a review our lockdown policy.
- The committee was made aware that PVHC is now in the survey window.

11. Suggested Topics for the Next Meeting

- Bring Sauk County’s RFP sample for committee’s review.
- Storage needs.
- Setting of future meeting dates.

12. Future Meeting Date(s)

The next PVHC Committee meeting will be **changed to Wednesday, May 12, 2010**, at 3:45 p.m., in the PVHC Board Room.

13. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 5:10 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Bill Wingren, Chair – PVHC Committee

Date