

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, December 1, 2010, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Bill Wingren, Chair
Dr. Shiloh Ramos, Vice-Chair @ 3:46 p.m.
Maribeth Gabert, Secretary
Al Jacobson
Tom Ellis

Administration
Tom Geske, Business Manager
Margie Rankin, Administrator
Mike Elder, Facility and Properties Mgmt Dir. @ 3:55 p.m.

Guests: Larry and Debbie Last

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**

It was moved and seconded to approve the November 3, 2010 PVHC Committee minutes.

Resolved: Motion carried by voice vote, 4-0.

3. **Public Forum –**

- Debbie Last shared with the committee her trip with some PVHC residents to the Paine Art Center which she found to be a memorable time for herself, as well as the residents. She complimented PVHC for their activities and noted the importance of the bus for those excursions. Margie followed up by stating how valuable volunteers are in order to provide these kinds of activities for residents.
- Larry Last requested more understanding behind the 2011 private pay rates being considered. Chair Wingren confirmed that an explanation would be provided on agenda item #8.

4. **Communications –** During Thanksgiving week a thank you to PVHC staff from a resident's daughter was published in the Northwestern. Copies were distributed to the committee members.

5. **Facilities Report –** Mike reported that everything is running well in the building.

6. **Update on PVHC Addition/Razing of Old Buildings –** Mike reported that the Pleasant Acres building is no longer being heated, but water and electricity is still available via the meters for when the asbestos abatement takes place. An asbestos abatement report will be going out this week.

Second Chance has been moved out of the Pavilion and relocated to the OshKosh B'Gosh building. Occupancy permits are not yet in place for additional departments to move into the B'Gosh building.

7. **Campus Planning Discussion –** Chair Wingren reported that three architect finalists for the new PVHC addition were interviewed this morning. The Interview Committee's selection will be presented on the January 2011 agenda for PVHC Committee approval.

Discussion followed regarding maintenance responsibility of Butler Avenue in the five-year capital plan. Butler Avenue was originally a town road but was transferred to the County in 1965. The Park View property has since been annexed to the City. The Highway Department will submit the Butler Avenue project in the County 5-year capital plan, but Mark Harris will also discuss this with the City to determine respective responsibilities. The Highway Department will submit a 50-stall parking addition to the County 5-year capital plan.

8. **Discussion and Action: 2011 Private Pay Rate –** There was discussion regarding private pay rates for the purpose of determining rates for 2011.

It was moved and seconded to approve a 0% increase in the 2011 Private Pay Rate, as presented. Discussion followed.

Resolved: Motion carried unanimously by roll vote, 5-0.

9. Financial Report –

- The income statement through November 2010 was distributed. Discussion followed.
- There was an update on the Oshkosh Area Community Foundation Quarterly Endowment Fund.
- The committee was made aware of some problems encountered with staff cell phones and dead zones in the building. I.S. is looking into solutions such as using wireless phones for RNSCs, instead of cell phones.

10. Administrator’s Report –

- The Resident Census Report for November 2010 was distributed and reviewed.
- The last phase of the ECS (Electronic Computer Systems) program implementation is currently taking place with the rollout of an electronic medication and treatment system. The Director of Nursing, Kris Walter, the Nursing Educator, Tammie Karl, and Tom Geske and his Business Office staff were commended for their around-the-clock training and implementation of a difficult portion of the ECS program. Information Systems staff were also commended for all their efforts in this launch and their work on back-up systems.
- Thankfulness was conveyed regarding the many generous donors for our resident Christmas, which could have been a difficult year in light of the economy. The Winnebago County Department of Human Services raised close to \$500 for our residents’ Christmas this year through their “Casual Dress for Charity” day.

11. Suggested Topics for the Next Meeting

- Update on the cell phone issue and findings by the I.S. Department.
- Discussion and action on the architect selection.

As an aside, Chair Wingren wished the PVHC Committee and staff a Merry Christmas and conveyed his gratitude for the cohesiveness and combined efforts of the PVHC Committee.

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, January 5th, at 3:45 p.m. in the PVHC Board Room.

13. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:30 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Bill Wingren, Chair – PVHC Committee

Date