

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, May 12, 2010, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Bill Wingren, Chair  
Maribeth Gabert, Secretary  
Tom Ellis  
Al Jacobson

Administration  
Tom Geske, Business Manager  
Margie Rankin, Administrator  
Mike Elder, Director, Facilities/Property Management (at 4:00 p.m.)

Guests: Debbie Last  
David Albrecht, County Board Chair (at 4:00 p.m.)

Absent: Dr. Shiloh Ramos, Vice-Chair

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.
  
2. **Approval of PVHC Minutes –**  
It was moved and seconded to approve the April 7, 2010, 2010 PVHC Committee minutes.  
  
*Resolved: Motion carried by voice vote, 4-0.*
  
3. **Committee Introductions –**  
The committee shared brief introductions/backgrounds of themselves.
  
4. **Public Forum –** No comments from the public.
  
5. **Communications –** Bill acknowledged Tom Geske, who was named President of Credit Union Board.
  
6. **Facilities Report –**  
Mike stated there was not that much new to report. The Facilities and Properties Management Department will be doing annual caulking inspections. Bids are going out for a replacement garbage compactor as the current one is antiquated and wearing down.
  
7. **Discussion: Proposal for Storage Space**  
Packets with three options in storage space proposals from Harty-Elving were distributed to the committee for their review.  
  
*Resolved: A joint committee meeting will be set up with the Facilities & Properties Management Committee in order to discuss the storage space proposals. Copies of the proposals will be sent out to the Facilities Committee in advance of the meeting.*
  
8. **Campus Planning – Sauk County’s RFP Sample for Review**  
As a sample for review, the committee received copies of Sauk County’s RFP regarding their campus planning initiative. Discussion followed.  
  
*Resolved: The committee will review further and the topic will be brought back to a future committee meeting.*

**9. Budget Transfers/Grants/Donations**

- Discussion and action: After discussion, it was moved and seconded to approve a \$3,900 grant from the Health Fund Allocations Committee and the Oshkosh Areas United Way for the purchase of a Volaro Standing Aide for resident needs.

*Resolved: Motion carried by voice vote, 4-0.*

- Discussion and action: After discussion, it was moved and seconded to approve a \$2,300 grant from the Appleton Cardiology Associates Community Fund for the purchase of one vital sign unit and stand for resident needs.

*Resolved: Motion carried by voice vote, 4-0.*

**10. Financial Report –**

- The income statement through April 2010 was distributed. Discussion followed.

**11. Administrator’s Report –**

- The Resident Census Report for April 2010 was distributed and reviewed.

**12. Suggested Topics for the Next Meeting**

- Proposed storage space needs
- PVHC volunteer recognition.

**13. Future Meeting Date(s)**

- The next PVHC Committee meeting will be Wednesday, June 2, 2010, at 3:45 p.m., followed by a Facilities and Property Management joint committee meeting at 4:00 p.m. The meeting will be held in Great Room–North.

**14. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0 (including Dave Albrecht’s vote).*

The meeting was adjourned at 4:50 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

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Bill Wingren, Chair – PVHC Committee

Date