

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: APRIL 19, 2010

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: HARVEY RENGSTORF
LAWRENCE SMITH
BILL WINGREN
TOM ELLIS
DONALD GRIESBACH

ALSO PRESENT: DIANE FREMGEN – CLERK OF COURTS
MICHAEL BROOKS – SHERIFF'S OFFICE
JOHN MATZ – SHERIFF'S OFFICE
BARB SPANBAUER – SHERIFF'S OFFICE
DAVID ALBRECHT – COUNTY BOARD
PAUL EISEN – COUNTY BOARD
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

Chairman Harvey Rengstorf called the meeting to order at 9:00 a.m.

1. Approve minutes from the March 29, 2010 meeting

A motion to approve the minutes was made by Donald Griesbach, seconded by Tom Ellis. All in favor, motion carried 5-0.

2. Communications

None.

3. Input on agenda items by public

None.

4. Resolution to study record retention location – Clerk of Courts

Diane Fremgen advised that she does not have a resolution. She is only trying to gather information and get input from the committee as to what direction she should take.

Her office is currently using the Butler Building for storage of their files and that has been full for the last 3-4 years. In addition, it is just a pole building and it was struck by lightning and damage was caused to the building which is also a concern with files being damaged. She does try to purge files that she can, but new files are being created faster than what can be purged. She also added imaging about three-(3) years ago and has a part-time person dedicated to doing imaging only; however, they only have time to image family records. They chose imaging family records only as they are the records that are most requested by the public so it saves her office time by not having run out to the Butler Building to retrieve files.

She is looking at either getting a larger, more secure building closer to her office or expanding imaging, but it would probably require more staff. She advised that CCAP is working on bulk imaging, but it is labor intensive. She does not want a third facility as they already have two different locations they need to travel to. Donald Griesbach mentioned the fact that the Huber facility has been mentioned at other meetings. David Albrecht suggested taking the matter to the County Executive to forward to the Planning Department to see what they can come up with.

Diane will put together a cost analysis of what could be done with expanding imaging and look into what other counties are doing and if there are any grants available. She will come back to the committee at a future date once she has this information put together.

5. Resolution to change Table of Organization – Sheriff's Office

Sheriff Brooks advised that in anticipation of his leaving office he is trying to find ways to prevent overtime costs as a result of replacing him. By July 14th he will know if individuals running will be internal, external or both. Should it be made clear at that time that an internal individual will be replacing him and that person would come out of the Patrol Division, he would like to add one position to his Table of Organization effective July 14, 2010 so that he can hire a patrol officer ahead of time. There is a 14-week field training process for a new patrol officer and a work week for a patrol officer is a 9-day week. If this person were hired ahead of time and was ready to go before the vacancy occurred, they would save 91 hours of overtime, which amounts to a savings of \$3,700.88. This is based on last year's schedule as the schedule for 2010 will change dramatically during the summer months. This would also have the officer ready to go for the winter months and with all of the upcoming construction, the Federal mandates as to how accident scenes are handled on major highways, and the snow it is extremely beneficial to have full staff year round. In the event that it is made clear that it may be an external individual who replaces him, this request will be put on hold until November 3, 2010.

A motion to forward a resolution to the Personnel and Finance Committee to add one position to the Table of Organization was made by Lawrence Smith, seconded by Donald Griesbach. All in favor, motion carried 4-1 with Bill Wingren being opposed.

6. Resolution for Highway Enforcement Grant – Sheriff's Office

The Sheriff's Office received a grant from the State of \$25,000 for highway enforcement to cover the costs of overtime. This enforcement will be done in Brown, Outagamie, Winnebago and Fond du Lac Counties. Each County received \$25,000 each. Winnebago County enforcement will target the entire Highway 41 corridor with emphasis in the construction zones. They will have 4-hour shifts with as many as four-(4) officers assigned at a time when possible. This grant is tax levy neutral.

A motion to approve acceptance of this \$25,000 grant was made by Donald Griesbach, seconded by Bill Wingren. All in favor, motion carried 5-0.

7. TV purchase for EOC setup – Sheriff's Office

Sheriff Brooks advised the committee that the Richard Meyer Community Resource Room is the EOC (Emergency Operations Center) for Emergency Management. Emergency Management Director Linda Kollmann has money available in her budget and would like to improve the room as an EOC. There are already drop-downs in this room that allow for computer hook up and to hook up phone lines. They would like to have wireless capabilities and television/s added.

They brought someone in who recommended that the size of the TV should be based on how far away individuals are sitting from it and recommended that a 65" TV would be needed. Sheriff Brooks does not agree with this recommendation. He said that he can buy two-(2) 42" – 46" TV's for under \$2,000. Emergency Management would then also purchase equipment that would allow for two different things to be viewed, along with playing DVD's, simultaneously on the TV's. The Sheriff's Office will cover the cost of the TV's and have the money in their budget. The TV's will also be used for training purposes.

8. Update on Jail Study

Sheriff Brooks advised that after speaking with County Board Chairman David Albrecht, it was decided to wait until the new County Board is in place before proceeding. Sheriff Brooks advised that people think that he is only focusing on the need for jail beds in this study which is incorrect. It will be a comprehensive study focusing on long-term needs, modifying current alternatives to incarceration currently used for better efficiency and any new alternatives that may be available and how they can be structured, along with looking at jail beds.

9. Sheriff's Report

Sheriff Brooks advised that a radio study as to how to word the RFP for the vendors should have been started about six-(6) weeks ago, but due to one of the finalists appealing the consultant hired, it will be about another four-(4) weeks before the study starts.

Sheriff Brooks advised that someone voiced a concern about the system that they want to go to versus going with the State of Wisconsin System. The comment was made that the Sheriff's Office could hook onto the State system and implied that money would not have to be spent to buy their own system and this is not true.

He explained that the State of Wisconsin System is using \$15.1 million to create a series of towers throughout the entire State of Wisconsin that will allow law enforcement to have interoperability when they travel outside of their region. It is not being setup so that Winnebago County could use it as a radio tower.

The Sheriff's Office wants to use a 700/800 Trunking System versus a VHF Trunking System. The main reason for selecting 700/800 over VHF is because finding frequencies on VHF is extremely difficult. Washington County went to a VHF Trunking System and it is still not up and running because they can not find a frequency and will end up having to buy frequencies in order to make the system work. The strength of 700/800 is the fact that it is a better building penetrator. Many times law enforcement is outside of their vehicles and using portables radios both outside and inside buildings.

10. Items for next agenda

None.

11. Future meeting Date

May 17, 2010

12. Adjournment

A motion to adjourn was made at 9:37 a.m. by Lawrence Smith, seconded by Tom Ellis. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office