

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: SEPTEMBER 13, 2010

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: HARVEY RENGSTORF  
BILL WINGREN  
TOM ELLIS  
PAUL EISEN

EXCUSED: BILL ROH

ALSO PRESENT: ROBERT STONE – VETERANS  
MICHAEL BROOKS – SHERIFF  
BILL TEDLIE – SHERIFF  
JOHN MATZ – SHERIFF  
STEVE VERWIEL – SHERIFF  
ROCHELLE KRAPF – SHERIFF  
BARB SPANBAUER – SHERIFF  
CHRISTIAN GOSSETT – DISTRICT ATTORNEY  
JENNIFER WOLDT – OSHKOSH NORTHWESTERN  
DEBRA LAST – TOWN OF NEKIMI RESIDENT

Chairman Harvey Rengstorf called the meeting to order at 9:00 a.m.

**1. Approve minutes from the August 9 and 13, 2010 meetings**

A motion to approve the minutes from both August 9 and 13, 2010 was made by Tom Ellis, seconded by Paul Eisen. All in favor, motion carried 4-0.

**2. Communications**

None.

**3. Input on agenda items by public**

None.

**4. Update on Veteran's activities**

Robert Stone thanked the committee for all of their support and handed out copies of Veteran's Office work statistics from 2007 through August of 2010 along with his monthly report. He also explained that the Veteran's Commission board consists of three veterans appointed by the County Executive and two members of the County Board. The Veteran's Commission meets once a month and they review all applications from Winnebago County and distribute assistance as deemed appropriate.

**5. Review of 2011 budget for departments under Judiciary & Public Safety**

Harvey Rengstorf explained that all budgets have gone to the County Executive with the outcome being:

- Corporation Counsel's budget stayed as presented
- Coroner's budget had a decrease in fuel
- County Clerk's budget stayed as presented
- District Attorney's budget had a decrease in fuel and postage, and an increase from a grant
- Register of Deeds' budget stayed as presented
- Child Support's budget stayed as presented, but were informed that they had additional money available
- Sheriff's Office had decreases in telephone, fuel and board of prisoners
- Veteran's Office had decreases in auto allowance and meals

**6. Approval to purchase evidence management software – budget transfer/substitution**

Members of the Sheriff's Office explained that they are looking to purchase a bar coding software program that will greatly reduce the amount of clerical time that is currently needed by the Evidence Coordinator and Word Processors in handling evidence. In addition to saving a large amount of clerical time, it will also create uniformity in the manner in which officers submit evidence, will improve the accountability on audits, and can be linked to the Crime Lab.

They do not have an exact cost at this time as it will need to go out for bids, but they do have \$14,400 in their budget that can be used for the purchase of software. At this time they are requesting approval to purchase a software program for no more than the monies currently available in their budget. If the bids all return over this amount, they will bring the matter back to the committee for approval.

A motion to approve the purchase of an evidence management software program for no more than \$14,400 was made by Bill Wingren, seconded by Tom Ellis. All in favor, motion carried 4-0.

**7. Sheriff's Report**

Sheriff Brooks advised that the contracts for the Criminal Justice Study were just signed in the beginning of September. Kimme and Associates has given the Sheriff's Office a list of items they will need to conduct the study.

**8. Items for next agenda**

None.

**9. Future meeting date**

October 11, 2011 9:00 am.

**10. Adjournment**

A motion to adjourn was made at 10:01 a.m. by Paul Eisen, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Sandy Schauz  
Winnebago County Sheriff's Office