

Information Systems Committee Meeting Minutes

Date/Time: February 16th, 2011 at 6:30PM

Location: Room 112 – County Administration Building
120 Otter Street
Oshkosh, WI 54901

Present: Committee Members:
Jef Hall, Chair
Larry Smith, Vice Chair
Marissa Reynolds, Secretary
Pat Brennand, Member
Al Jacobson, Member
Bill Pollnow, Citizen Member (6:34PM)
Patty Francour, IT Dept. Head

Visitors: Mark Habeck, Sheriff's Office
Sandy Walsh
Rhea Brennand
Joshua Brennand

Agenda Item #1: **Call to Order:**

- The meeting was called to order at 6:30PM by Chairman Hall.

Agenda Item #2: **Approve Agenda:**

- Moved Pat Brennand and 2nd by Larry Smith to approve the agenda. Carried by 5-0 voice vote.

Agenda Item #3: **Public Comments:**

- None.

Agenda Item #4: **Approve 01/19/2011 Minutes**

- Moved Pat Brennand and 2nd Larry Smith to approve the January 19th meeting minutes. Carried by 5-0 voice vote.

Agenda Item #5: **Discuss and take action on a multi-year maintenance contract for the Avaya Phone System**

- Contract is good for two years and eight sites.
- Moved Pat Brennand and 2nd Bill Pollnow to approve contract of up to \$113,000 with remaining funds to be absorbed by project funds if needed. Carried by 6-0 voice vote.

- Agenda Item #6: **Discuss and take action on a multi-year phone contract with ONE Communications**
- The contract would be a 36 month commitment.
 - By switching to ONE Communications from AT&T, we will be saving around \$67,000 for the exact same service.
 - Moved Bill Pollnow and 2nd Pat Brennand to approve the contract with ONE Communications. Carried by 6-0 voice vote.
- Agenda Item #7: **Discuss and take action on filling an open position due to retirement**
- A vital, cost saving position recently became vacated due to retirement.
 - Will move discussion on this agenda item to next month's agenda.
- Agenda Item #8: **Report on IS Operations since 01/19/2011**
- Working on transitioning old computer room from Court House.
 - Public Health slated to move into Otter St. building on the 23rd or 24th of this month.
- Agenda Item #9: **Updates of ongoing projects:**
- FoxComm Advisory Board
 - Radio RFP went out, PSAP consolidation study in progress
 - Oshkosh B'gosh Building
 - See agenda item #8
 - Fiber Projects and Use Agreements
- Agenda Item #10: **Discussion of tracking used for the Winnebago County Website as well as reporting from the phone system**
- None.
- Agenda Item #11: **Discussion of pro's and con's of wireless internet access points in certain county buildings**
- None.
- Agenda Item #12: **Subjects and time of next meeting**
- The next meeting will be held on March 16th, 2011.
- Agenda Item #13: **Adjourn**
- Moved Pat Brennand and 2nd by Bill Pollnow to adjourn. Carried by 6-0 voice vote. Meeting adjourned at 7:30PM.

Respectfully Submitted by;

Marissa Reynolds, Secretary.

Jef Hall, Chairman