

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, November 1, 2010

TIME: 3:30 p.m.

PLACE: Lakeland Care District Office

MEMBERS PRESENT: Jerry Finch, Jef Hall, Jim Koziczkowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

STAFF PRESENT: Bill Topel, Ken Stoffel, Ellen Shute, Mary Krueger, Ann Kriegel, and Dorothy De Grace

OTHERS PRESENT: Katie Mnuk, Deb Kurek, and Veronica Ottow of Lakeland Care District; Lea Kitz, ARC of Winnebago County

Jim Koziczkowski called the meeting to order at 3:30 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE OCTOBER 4, 2010 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Ron Kuehl and carried (8-0). Widener not present yet.

AGENDA ITEM #3: 2010 FINANCIAL REPORT

Ellen Shute said we are projecting a total surplus of \$1,012,014 for all five divisions of the Department. The slight deficit in the Long Term Support area is due to the fact that we will defer access to COP Risk Reserve funds of \$283,000 until next year. Our labor surplus amount of \$688,000 will be turned back to the general fund.

Ellen referred to the Inpatient and Institutional utilization numbers through September. The average daily population (ADP) for juvenile corrections is 1.2; the ADP for residential care centers is 5.5, which is slightly lower than the budgeted level. The number for specialty hospitals for adults is slightly up this month (from 4.3 to 6.2), but overall the Behavioral Health Division shows an unspent tax levy of \$603,000. There were no children placed in specialty hospitals this month.

AGENDA ITEM #4: DIRECTOR'S REPORT

Bill Topel thanked the Board for its support of the Human Services 2011 budget. He feels it was in compliance with what was requested by the County Executive. Bill read a letter from a consumer expressing thanks for the courteous treatment the person received during the application process for FoodShare benefits.

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Bill Topel said he has been co-chairing an ad hoc committee looking at restructuring the WCHSA organization and/or changing its bylaws. The group was considering whether to include an executive director form of governance with a full-time lobbyist having the ability to take legal action against the state if need be; or whether to stay with the present structure, which is a quasi-governmental structure of board members and directors under the auspices of WCA. Bill said about 70% of the directors responded to a poll which resulted in there being insufficient support to move ahead with a restructuring of WCHSA; however, there was strong support to make changes in the state/county contract to indicate that any new programs would be negotiated with the state for a start date and a payment or reimbursement plan. Some other ideas were to add additional staff time from WCA for legal and lobbying support to WCHSA; to resurrect the quick response team for activity at the state level; and to change the PAC Advisory Committee structure to allow any county to participate and vote, change the process for electing PAC chairpersons, and setting term limits for executive board members.

AGENDA ITEM #5: BOARD MEMBERS' REPORTS

Donna Lohry reported on her attendance at the WCHSA regional meeting last month at which time there was a report on equipping large meeting rooms with a sound loop system so individuals with hearing loss can hook up to the system with their hearing aid.

Tom Widener also attended the WCHSA regional meeting. He said the sound loop system is being made available in several local buildings such as theatres, libraries, etc.

PROGRAM: FAMILY CARE UPDATE

Katie Mnuk, CEO of Lakeland Care District, explained that the planning of the Lakeland Care District for the counties of Fond du Lac, Manitowoc, and Winnebago began in 2008. Family Care services were previously offered in Fond du Lac County under the name of Creative Care Options. The transition to Family Care for members who were receiving waiver services in Winnebago County took place on July 1, 2010. Katie said the transition is an ongoing process. Enrollments through the end of September include 1,095 members in Fond du Lac County; 547 members in Manitowoc County; and 882 in Winnebago County. The District currently employs 97 individuals in Fond du Lac; 32 in Manitowoc; and 51 in Oshkosh. In the two new Family Care counties (Manitowoc and Winnebago), there have been 145 enrollees into Family Care. This includes 63 individuals taken off the waiting list in Manitowoc County (which went to Family Care earlier this year) and 20 individuals in Winnebago County. Winnebago currently has approximately 280 individuals on its waiting list. Katie said state guidelines dictate us to bring down the waiting list gradually over a 36 month period.

Katie said the staff of the District has monthly meetings with the ADRC staff and Economic Support staff to work through unique issues during the transition. A memo of understanding is in place between Lakeland and the Human Services Department that governs the interactions with the various programs. There is also an administrative contract renewable through December 2012 that governs eight (8) of the staff that work at Lakeland.

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Katie Mnuk explained that typically Managed Care organizations project a loss for the first couple of years in operation, and Lakeland is no exception to that. Lakeland's three-year business plan projects a \$2.1 million loss for 2011; a \$695,000 loss for 2012; and a surplus of \$207,000 for 2013. Currently the District is running a \$1.1 million loss. Member service costs are currently 97.96% of the budget; administrative costs are 5.78% of the budget. Katie said the state directed the District to use the surplus generated from the Creative Care Options for the expansion of Family Care. Katie said full entitlement from the state is about 32 months away for Winnebago County. At that time, anyone who is looking for services can be put on the Family Care or IRIS program without being placed on a primary waiting list first. Katie said Family Care is funded through a capitated rate, which is a fixed dollar amount from the state for every person they serve. She said the District completes contracts with providers on an annual basis. They contract with Winnebago County for mental health and AODA services.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried unanimously at 4:35 p.m. The next meeting of the Human Services Board will be **Monday, December 6, 2010 at 3:30 p.m.**

Respectfully submitted by Donna Lohry, Board Secretary

/dd