

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Thursday, April 8, 2010

TIME: 3:30 p.m.

PLACE: Oshkosh Area Community Foundation

MEMBERS PRESENT: Don Griesbach, Jef Hall, Jim Koziczkowski, Donna Lohry, Mike Norton, Rob Paterson, Harvey Rengstorf, and Tom Widener

MEMBERS EXCUSED: Ron Kuehl

STAFF PRESENT: Bill Topel, Ken Stoffel, Ellen Shute, Leo Podoski, Ann Kriegel, Mary Krueger, Tom Saari, Joaquin Lira, Krystle Krzewina, and Dorothy De Grace

OTHERS PRESENT: Tom Mentele – Lakeside Packaging Plus, Inc.

Jim Koziczkowski called the meeting to order at 3:30 p.m. Introductions were made.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE MARCH 11, 2010 HUMAN SERVICES BOARD MEETING

Harvey Rengstorf moved for approval of the minutes of the March 11, 2010 meeting; seconded by Mike Norton and carried (7-0). (Griesbach not present yet).

AGENDA ITEM #3: ACCEPT MINUTES OF THE FEBRUARY 9, 2010 SPECIALIZED TRANSPORTATION COUNCIL MEETING

Tom Widener moved to accept these minutes; seconded by Harvey Rengstorf and carried (7-0).

AGENDA ITEM #4: 2010 FINANCIAL REPORT

Ellen Shute said the Financial Report is based on actual expenses and revenues for January and February, but the amounts for the remainder of the year are projections based on expenses for the last six months. The report shows a surplus of \$298,102. The deficit of \$351,919 in Child Welfare is in part due to the number of admissions to correctional facilities and residential care centers. If the recent trend of decreasing admissions continues, the deficit will disappear. There is a slight surplus in Administrative Services due to a slight increase in basic county allocation and a \$20,000 payment from Kewaunee County for TCM computer program buy in. The \$473,719 surplus in Behavioral Health is because of the favorable variance in admissions to AODA residential settings, general hospitals, and specialty hospitals.

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The graph for inpatient and institutional utilization shows the average daily population (ADP) for juvenile corrections stayed essentially the same from last month—approximately 2.7. There was a slight decrease to 7.1 ADP for residential care centers. The ADP for adults in specialty hospitals decreased from 9 to 8.3; and the ADP decreased from 1.2 to .5 for children placed in specialty hospitals.

AGENDA ITEM #5: SPECIALIZED TRANSPORTATION COUNCIL ACCOMPLISHMENTS LETTER

Harvey Rengstorf said the letter from the Specialized Transportation Council lists all of its accomplishments during the past year. The council has been a vital force in the coordination of transportation services in Winnebago County.

AGENDA ITEM #6: ADRC UPDATE

Mary Krueger said we have been getting calls, referrals, and walk-ins to the ADRC. We have been logging the types of calls we receive. We've recently submitted our first time-reporting to the state. The state estimates that ADRC's can capture about 28% of their time and draw down additional federal dollars. In our first month we were drawing down 30%. Mary said we are currently trying to recruit members for the ADRC Committee. The members would ultimately be appointed by the County Executive. We've submitted a transition plan to the state explaining how many people are currently on waivers, since most of those people will automatically get transitioned into Family Care. We needed to lock in our waiting list, which is at 203 people. The state will divide that number by 36 months to take a certain number of people off the waiting list each of those months. Nursing home relocations and individuals who are turning 18 will be able to go directly to Family Care or IRIS for services without being on a wait list. Mary said we advertised in the local newspapers and community access TV about the opening of the ADRC.

AGENDA ITEM #7: WCHSA SPRING CONFERENCE

Bill Topel informed Board members of the WCHSA (Wisconsin County Human Service Association) Spring Conference to be held May 12-14. Bill said this year's theme is "Positive Partnerships for Progress;" and the underlying theme is to show how counties already collaborate voluntarily. Counties will focus on letting the state know that they have a stake in what happens politically and financially in terms of outcome for residents. The main speaker at the conference will be a person from the Pennsylvania Counties Association talking about how things changed when they started to work more closely together to advocate for things from the state.

AGENDA ITEM #8: DIRECTOR'S REPORT

Bill Topel thanked Board members for attending the Personnel & Finance Committee meeting on April 1 to support our recommendation to conduct a study of the pay structure of non-represented management staff. Although there was no action taken by the P & F Committee that day, Bill said he is hopeful they will address the issue over the course of time.

Bill Topel said he was informed by the County Executive that we need to strive for a 0% budget increase for next year. Mark Harris feels it will be attainable due to the fact that we should be able to reduce some of our budget because of Family Care.

Bill invited Board members to the Adult Foster Family Care Recognition Banquet on May 5 starting at 6:00 p.m. at La Sure's. Reservations are due by April 26 to Kathy Stark.

AGENDA ITEM #9: BOARD MEMBERS' REPORTS

Rob Paterson said that as one of the Board members attending the P & F meeting on April 1, he was glad that there was a discussion about our request for a study of the pay structure.

Jim Koziczowski thanked the Board for being able to work with such a wonderful group of people as Board chair over the past several years.

PROGRAM: JUVENILE RESTITUTION PROGRAM

Leo Podoski introduced Joaquin Lira and Krystle Krzewina representing the Juvenile Restitution Program. Leo said we brought the program in-house after many years of being contracted with the university. The plan was to save labor costs and increase communication and accountability. The cost savings allows us to afford some job pay for some of our juvenile offenders. Leo said the program is for juveniles that owe restitution to victims through theft or damage to property, and it offers community service hours to them.

Joaquin Lira said since we brought the program in-house we have improved communication between our department, the Victim Witness program (through the DA's office), and the courts. We are able to serve more clients because of improved communication and follow-through with court orders. We've also updated our procedures so they are more up-to-date legally. Joaquin said we have approximately 35 locations where community service is performed by juveniles. This larger number has helped us to increase the number of hours of service that a juvenile can perform and the amount of money given back for restitution. Some kids are able to obtain employment in the community and are still able to be part of our program and pay restitution. Krystle Krzewina offers eight classes a year for program participants on job seeking skills. Joaquin said the number of court orders that have been completed has increased over the past year. In 2008 there were 195 court orders involving community service; 40 of them were completed. In 2009 there were 166 court orders; 92 were completed. Joaquin said sometimes a juvenile reoffends and is given a court order for more community service. If they don't follow the rules of community service they are given consequences, which could include jail time. Joaquin said that in 2008 we paid \$19,117 in restitution to victims; in 2009 we paid \$29,000. Krystle meets regularly with the DA's office to be sure court orders are being met. Currently there are about 100 kids in the program. The age range is 10-17 years old. They qualify for the program because they have committed an offense. By being in the program, they are getting job experience while learning the responsibility of paying back a debt.

With no further business Harvey Rengstorf moved for adjournment; seconded by Mike Norton and carried unanimously at 4:35 p.m. The next meeting of the Human Services Board will be **Thursday, May 6, 2010 at 3:30 p.m.**

Respectfully submitted by Donna Lohry, Board Secretary
/dd