

WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: August 16, 2010

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman
Robert Warnke, Highway Committee Member
Tim Hamblin, Highway Committee Member
David Albrecht, Highway Committee Member
Tom Egan, Highway Committee Member
John Haese, Highway Commissioner

ALSO

PRESENT: Mark Luebke, Town of Clayton
Richard Johnston, Town of Clayton
Terry Klungenberger, Town of Clayton
Cindy Duchatschek, Town of Nekimi resident
Lt. William Anthes, Winnebago County Sheriff's Dept.
John Fink, Assistant to the County Executive
Kathi Sawall, Town of Nekimi resident

The meeting was called to order by Chairman Robl at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Hamblin to approve the minutes of the August 2, 2010 meeting. Motion carried 5-0.

Chairman Robl asked the attendees if there was anyone who wanted to address any agenda items at this time. There was no input on agenda items.

Commissioner Haese stated that the Town of Clayton representatives were invited to attend today's meeting in order to discuss the possibility of a jurisdictional transfer between the town and Winnebago County involving Pioneer Road and CTH T. Mr. Johnston stated that the town had forwarded a letter to the committee outlining their requests for upgrades to CTH T in Larsen. They include addressing the trees located in the Pioneer Road right of way; resurfacing CTH T from Pioneer Road to CTH II with a 5" mat of HMA; information related to the life expectancy of the bridge on CTH T and a provision that Northeast Asphalt will be responsible for maintaining that segment of CTH T that is currently utilized as an access to the quarry and asphalt operation on CTH T.

Chairman Robl stated the requests as listed may be too costly for the county to fund. Mr. Johnston stated they realize their requests represent a "Cadillac" list of improvements, but stated the Town of Clayton is willing to negotiate. Supervisor Hamblin inquired as to if there have been any cost estimates done on this proposed project. Commissioner Haese stated he had just received the letter from the town last week. He and his staff will complete the cost study and bring it to the next committee meeting if possible. Supervisor Hamblin asked to have the costs itemized as presented in the town's letter. Mr. Haese thanked the Town of Clayton representatives for attending today's meeting and they exited the meeting.

A budget transfer regarding the proposed satellite facility in Winchester was discussed. Commissioner Haese stated that before this concept can proceed an architectural design needs to be completed in order to provide building and site costs to the committee. Mr. Haese stated that the department will fund the \$25,000 design fee from the Highway Fund. Supervisor Egan questioned if the state should be contributing to the construction fund since the satellite facility is being built to accommodate the additional lane miles the state will be adding. Commissioner Haese replied that this facility is needed not only for state maintenance, but also to provide safety and service to the adjoining towns and surrounding county and state highways. After discussion a motion was made by Supervisor Albrecht, seconded by Supervisor Hamblin to approve a budget transfer related to the architectural design for a satellite facility near Winchester. The motion carried 5-0.

Commissioner Haese reported that a new bridge on CTH K over the Fox River in Eureka will not be constructed until 2012. He stated that construction was originally scheduled for 2011, but due to the fact that several documents related to the environmental study for the project that was required by the WisDoT have not been prepared or submitted by the consultants and agencies it will be postponed. Since the documents have not been submitted in a timely fashion, the project will not be available to be included in the 2011 WisDoT bid program.

The revised Highway Department Five-Year Capital Improvement Plan was discussed. Commissioner Haese stated he had to move some of the project timelines around to fit within the budget. After a lengthy discussion a motion was made by Supervisor Albrecht to amend and approve the Winnebago County Highway Department Five Year Capital Improvement Plan as discussed today. The motion was seconded by Supervisor Warnke and carried 5-0.

Each of the committee members was sent a copy of State Statute 82.08 regarding Bridge/Culvert Aid so they can read and keep it for future reference. Supervisor Hamblin asked if the department acted on Supervisor Farrey's request for aid on Kolb Road. Commissioner Haese stated his department gave them an estimate to replace the culvert.

Commissioner Haese provided a brief synopsis on the status of current department projects including:

- CTH "D" – ARRA project contracted out and performed by private contractor should be completed this week.
- CTH "E" – the Highway Department has approximately two weeks of work remaining. Minor paving of driveway approaches, intersections, shouldering and center lining.
- CTH "A" – Right of way acquisition will not begin until 2011.
- UW Fox Valley – the old parking lot is being paved today, the new parking lot will be done in the future.
- CTH "T" – Right of way acquisition will begin in September.
- Eureka Boat Landing – prep work is completed and will be paved in September.
- The department's chip seal operation is finishing up some local work for the towns and will then move to Waupaca and Door counties before the end of the season.

Chairman Robl reported that the budget meeting with the County Executive went well. Mr. Haese stated the Highway Department was required to offset the tax levy by utilizing \$500,000 from the Highway fund.

General Operations:

- To date the department has expended 57% of their total budget for 2010.
- Commissioner Haese reported that the original estimate from 2007 to rebuild Pioneer Road to town standards was estimated at \$220,000.00 which did not include any engineering funds.
- Ms. Sawall asked if the proposed West Side Arterial could be placed on the next agenda so they can present questions regarding an updated map.

Due to the upcoming Labor Day holiday, the next Highway Committee meeting will be held on Monday, August 30th. Being no further business a motion was made by Supervisor Albrecht, seconded by Supervisor Hamblin to adjourn. Motion carried 5-0. The meeting adjourned at 10:35 a.m.

Laura Spanbauer
Highway Secretary