



FOXCOMM EXECUTIVE COMMITTEE
MINUTES
MARCH 16, 2010

Present: Brian Leonhardt, Patty Francour, Tom Pynaker, Howard Mezera, Karen Carlson, Patrick Glynn, Barb Bocik
(*Attended a portion of the meeting)

1. The meeting was called to order at 2:39 pm

MOTION: Pynaker/Francour Motion to move meet and greet with Jeff Stauber first. Motion passed unanimously.

2. Approve Agenda: Pynaker/Francour moved approval of the March 16, 2010 agenda with the meet and greet of Jeff Stauber being moved to the top of the agenda. Motion passed unanimously.

Jeff Stauber advised the committee that he is excited about the interim project manager position that he has been hired for and is anxious to begin his duties. Chairman Leonhardt noted that FoxComm is also very excited about Jeff's arrival and noted that we will be asking others to step forward and help on the project as needed. Chairman Leonhardt advised Jeff that if he needs help, he should seek help from the Executive Committee in that the Executive Committee's purpose is to make recommendations to the Fiscal Advisory Board. Karen Carlson discussed the budget of FoxComm. Karen made a recommendation to the committee that she take the current operating budget and foot note each item as to the vendor and their contact information. The committee agrees with that recommendation. The Committee outlined the delineation of duties. Jeff Stauber will be working out of his home office unless he needs to be in a specific county. Karen Carlson advised that historical documents are kept in Winnebago County and Winnebago County will be keeping those records. The committee discussed the regional interoperability part-time position which will be hired shortly.

3. Approval of Minutes from March 9, 2010 Meeting: Pynaker/Francour moved approval of the Minutes from the March 9, 2010 meeting. Motion passed unanimously.

Closed Session: Francour/Pynaker moved to go into closed session pursuant to 19.85(1)(c) for the purpose of discussing the performance of an employee over which the Board exercises jurisdiction. Roll Call Vote: Leonhardt-Aye, Francour-Aye, Pynaker-Aye. Motion passed unanimously.

Closed Session: Pynaker/Francour motion to reconvene in open session. Roll Call Vote: Leonhardt-Aye, Francour-Aye, Pynaker-Aye. Motion passed unanimously.

4. Next Steps in Organizational Strategic Planning: Chairman Leonhardt would like to defer this to the next meeting when Mary Kohrell is present. Mary Kohrell will be asked to come back at next meeting to facilitate the mission/vision statement. Karen noted that minutes and agendas are posted on FoxComm website.

5. Next Meeting: March 30, 2010

6. Adjourn

MOTION: Pynaker/Francour moved to adjourn at 4:07 P.M. Motion passed unanimously.

Respectfully submitted,

Barb Bocik

Executive Administrative Assistant
Outagamie County Executive's Office

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