

**FAMILY SUPPORT PROGRAM
ADVISORY COMMITTEE**

Meeting Minutes

DATE: Tuesday, September 14, 2010

TIME: 12:00 p.m. – 1:00 p.m.

PLACE: Neenah Human Services Building
211 N. Commercial St., Neenah
Conference Room #002

PRESENT: Beth Culp, Lori Duclon for Tracy Gehrke, Elizabeth Jones, Cindy Knaggs, Lisa Murphy, Luann Rodriguez, Katie Schierl, and Dorothy De Grace

ABSENT/EXCUSED: Ashley Hesse, Danica Lewis, Kelly Luaders, Rob Paterson Jill Valdez, Kara Van Vooren, and Kathy Wagner

Beth Culp called the meeting to order at approximately 12:00 p.m.

1. **Approval of agenda:** With no additions to the agenda, it was approved as written.
2. **Approval of minutes for the June 8, 2010 meeting:** With no additions or corrections to the minutes, they were unanimously approved.
3. **Member sharing:**

Liz Jones is a member of the Insurance Commissioner's Committee on Autism. She said the Department of Health & Family Services issued a report that the waiting list for waiver services for children with autism is quite long at this time because the new mandate for insurance coverage is taking awhile for the transition of families.

Lori Duclon reported that all of the car seats they received through a grant have been distributed. They will apply for a new grant for next year. They continue to do car seat safety checks and home safety surveys for new mothers.

Beth Culp shared a letter she received from a girl that received funding from the Family Support Program (FSP) to attend camp this past summer. She also shared that the FSP program was able to reimburse a family for the cost of attending a conference on Fragile X. The family is willing to share the information they obtained from the conference.

4. **Family Support Coordinator's Report:**

- 2010 Statistics – Beth Culp said we are currently serving 85 kids with FSP money. We authorized almost \$100,000 to support families so far this year.

5. Birth-to-Three Program Director's Report:

- 2010 Stats – Beth Culp reported that we reached a record of 44 referrals to the Birth-to-Three program during August. She attributes some of it to our Child Find outreach efforts, such as our pairing up with Children with Special Health Care Needs to do some training to physician's offices for prescreening and reminding people of the availability of the Birth-to-Three Program.

6. Children's Long Term Support Reform:

Beth Culp said the state continues to look at the LTS programs and how services are offered for children and families. She said the state is due for a review by the federal government in 2011. It needs to have a plan in place for CMS (Centers for Medicare & Medicaid Services) by that time, including new quality assurance requirements being met. The state is looking at efforts to simplify the children's waiver process at the county level so it can be operated more efficiently.

7. Outreach Efforts:

Beth Culp said she has been reminding the Aging & Disability Resource Center (ADRC) that Family Support is still a viable option for support services to anyone aged 17 years, 6 months and beyond. The original referrals go through the ADRC. Beth said there is a Transition Advisory Committee that meets to discuss supports for kids as they transition out of high school.

8. Standardized Form for Human Services Agencies:

Beth Culp said that when someone applies for Family Support he must sign two consents for release of information and answer questions on a two-sided piece of paper. The person would also need to complete similar forms at other agencies when applying for services. The committee discussed at the last meeting whether to pursue the idea of a single form that would be acceptable for all agencies. Beth contacted several representatives from agencies that are commonly used by our consumers to see if it would be feasible. She said some agencies have more financial requirements and ask more in-depth questions. Beth said several of the service coordinators randomly checked with consumer families for their opinion. They found that most families aren't interested in a shared form. The committee decided not to pursue this at this time.

9. Future Agenda Items:

With no other business the meeting was adjourned at 12:35 p.m. The December meeting will be postponed until January; therefore, the next meeting of the Family Support Advisory Committee will be held on **Tuesday, January 11, 2011** from 12:00 p.m. to 1:00 p.m. in **Room 002** of the Neenah Human Services Building.

Respectfully submitted by Dorothy De Grace, Secretary