

**FAMILY SUPPORT PROGRAM  
ADVISORY COMMITTEE**

**Meeting Minutes**

**DATE:** Tuesday, March 1, 2011

**TIME:** 12:00 p.m. – 1:00 p.m.

**PLACE:** Neenah Human Services Building  
211 N. Commercial St., Neenah  
Conference Room #008

**PRESENT:** Beth Culp, Ann Freid, Tracy Gehrke, Elizabeth Jones, Danica Lewis, Rob Paterson, Luann Rodriguez, and Dorothy De Grace

**ABSENT/EXCUSED:** Cindy Knaggs, Kelly Luaders, Jill Valdez, Kara Van Vooren, and Kathy Wagner

Beth Culp called the meeting to order at approximately 12:00 p.m.

1. **Approval of agenda:** Ann Freid moved for approval of the agenda as written; seconded by Elizabeth Jones and carried.
2. **Approval of minutes for the September 14, 2010 meeting:** With no additions or corrections to the minutes, Elizabeth Jones moved for approval; seconded by Rob Paterson and carried.
3. **Member sharing:**

Liz Jones announced that the Walk for Autism for the Fox Cities will be held on Saturday, April 30 starting and ending at Tanner's in Kimberly. Registration and t-shirt pickup starts at 8:30 a.m. and the 5K walk starts at 11:00 a.m. The Cost is \$15 per person, which includes the walk, t-shirt, lunch and fun activities, such as a petting zoo, pony rides, clowns, Wild Air, and watching the Theda Star helicopter land. One-half of the proceeds will go to autism research, and one-half will stay in the Fox Cities for family grants or for speakers or other local needs.

Tracy Gehrke reported that the Public Health Department has relocated to 112 Otter Street in Oshkosh. The phone numbers will remain the same.

Ann Freid said there will be a fundraiser for Autism at Dublin's in Oshkosh on Saturday, March 19. It will include a silent auction, a 50/50 raffle, and the Copper Box will perform in the evening.

**4. Family Support Coordinator's Report:**

- 2011 Family Support Plan – Beth Culp asked for the committee's approval to submit the 2011 Family Support Annual Plan Update. She said the plan is not as lengthy as it has been in past years. Beth said there haven't been any changes to the way we've been operating our Family Support program.

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Beth Culp said we served 101 children with Family Support dollars in 2010 and we had 65 new referrals. We did not have a waiting list for services in 2010 and we don't currently have a waiting list. There were 18 families that received one-time FSP funding in 2010 for things such as a stroller, an adaptive equipment request, or modification to a home. Beth said when a family exceeds a need of approximately \$2,000 for services we usually match the services to a waiver. If we know that the need is over \$3,000 for services per year, the family is automatically put on a waiver. Following Beth's explanation, the committee approved the 2011 Family Support Plan for submission to the state.

- 2011 Statistics – Beth Culp said we are currently authorizing \$65,531.96 in Family Support funds for 38 families, and we received 5 referrals so far this year. Beth pointed out that we try very hard to get families' needs met with our resource allocations through an outcome-based process.

### **5. Birth-to-Three Program Director's Report:**

- 2011 Stats – Beth Culp reported that in 2010 we had 364 referrals, which are the most referrals made for Birth-to-Three in Winnebago County. She pointed out that the number of eligible children had not gone up significantly. Beth said we have been doing a lot of physician outreach and Child Find activities. We had 38 Birth-to-Three referrals in January of this year and 25 in February, which is seven more than last year at the same time.

### **6. Children's Long Term Support Reform:**

Beth Culp said this reform is now called "Compass Wisconsin." The state is currently focusing on getting things in compliance for a federal resubmission update for Children's Long Term Support waivers that is due in 2012. County workers need to meet with families on a periodic basis and must update the functional and financial eligibility information once every 365 days to the Center for Medicaid Services (CMS). Another focus of the state is on simplification, such as in the process for submitting waiver applications. The state is also trying to maximize revenue and is looking at the possibility of a Birth-to-Three waiver. They are looking at special education classes being covered by Medicaid for Birth-to-Three children and looking at an enhanced therapy rate. Beth said we continue to use an outcome-based process to determine services. We will continue to refer families to other support resource agencies, such as Children with Special Health Care Needs; Options for Independent Living; or Cerebral Palsy of Midwest Wisconsin. Beth said children with a disability who are in foster care or living with an extended family member and needing support will be receiving waiver funds for services, because it offsets our child welfare dollars by 60%.

**7. Outreach Efforts:**

Beth Culp said in addition to our outreach efforts for Birth-to-Three, she visited a couple of day care centers recently as part of our continuing outreach efforts for the Family Support Program. She continues to give information at the schools and meets monthly with the Oshkosh and Menasha School districts to identify children that should be referred for Family Support. Beth said she continues to look for new members to the FSP Committee.

**8. Standardized Form for Human Services Agencies:**

Beth Culp said that we talked with some families and did some research on whether it would be a good idea to pursue having them complete one standardized form when they apply for services with several agencies. It was decided not to go with the form because it would be too intrusive to families in terms of all of the information requested to fulfill the needs of the various agencies, and it would be too extensive for a request to just one agency.

**9. Future Agenda Items:**

There were no suggestions.

With no other business the meeting was adjourned at 1:00 p.m. The next meeting of the Family Support Advisory Committee will be held on **Tuesday, June 14, 2011** from 12:00 p.m. to 1:00 p.m. in **Room 002** of the Neenah Human Services Building.

Respectfully submitted by Dorothy De Grace, Secretary