

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, October 13, 2010

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Tim Hamblin, Bill Wingren, Joanne Sievert

ALSO PRESENT: Mark Harris – County Executive, Mike Elder-Facilities & Property Management Director, Patty Francour Director of Information Systems, Linda Baeten, Public Health

ABSENT: Bill Roh (excused)

Meeting was called to order by Chairman Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve September 8, 2010 meeting minutes as written, by Bill Wingren. Seconded by Chuck Farrey. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND UPDATE ON COUNTY ADMINISTRATION BUILDING PROJECT: Mike Elder updated the committee on the status of the remodeling of the County Administration Building During the start-up of the roof-top units for the Second Chance Building a cracked heat exchanger was found requiring replacement. Since the units are so old, the entire unit will need to be replaced. Mike discussed the pace of the project and expressed dissatisfaction with the contractor. He stated that he would be making a formal request to expedite the project. Mike outlined what work has been completed in the building so far and what still needed to be addressed.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike Elder gave an update on the various other projects and operations. Mike explained that he needed help dispelling a misconception that the Facilities department was responsible for all building maintenance with the Parks Department. A question was asked if the Highway Department would be involved with the demolition of the old Park View buildings by hauling the debris. Mike stated that they would be asked, but there may be some issues if there is a plowing operation that would preclude the Highway Department from providing trucks. Mike said he would work with John Haese on getting them involved.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, November 10th at 9:30 AM at the County Administration Building, if available. In the event the building is not available, the meeting will be held at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:08am and seconded by Joanne Sievert. Motion passed 4-0.

Respectfully submitted,

Mike Elder
Director, Facilities and Property Management
10/20/10