

WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee

**DATE:** Wednesday, January 13, 2010

**TIME:** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Chuck Farrey, Don Griesbach, Tim Hamblin, Jim Koziczowski, Bill Wingren

**ALSO PRESENT:** Mike Elder-Facilities & Property Management Director, Patty Francour – Information Systems Director, Mark Harris – County Executive, Debra Last – Citizen in Red Oak Court Nekimi, Larry Last – Citizen in Red Oak Court Nekimi, Margie Rankin – Park View Health Center Administrator, Tom Widener-County Board Supervisor, District 9

**ABSENT:** None

Meeting was called to order by Chairman Don Griesbach at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve December 16, 2009 meeting minutes as written, by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

**CORRESPONDENCE:** Mike Elder received a phone call from Brad Masterson asking for one month to make a decision on Pleasant Acres before being charged for utilities. Mike and Mark Harris indicated the committee should move forward with the presumption the building will no longer be used for storage either way.

**PUBLIC INPUT ON AGENDA ITEMS:** Tom Widener recommended very highly making a decision on Pleasant Acres and razing the building as soon as possible to save on utility costs.

**DISCUSSION AND ACTION ON OSHKOSH B'GOSH BUILDING PURCHASE:** Mark Harris indicated the Oshkosh B'Gosh property and buildings was purchase was closed before Christmas with a January 1, 2010 occupancy date for Winnebago County. The property will be tax exempt with the exception of the front portion being subject to tax which will be paid by Carters. The County will provide Utilities and infrastructure maintenance for the leased part with utilities being approximately \$4,000.00 per year for the leased space. The initial lease for Carters is ten years.

Bill Wingren would like the historical factor of Oshkosh B'Gosh acknowledged.

Mike Elder shared that there were sixteen proposals for redesign of the buildings, with the prices ranging from \$63,500 to \$168,730. Mike will meet with the Department Heads affected by the move once the consultant firm is hired. Patty Francour indicated the I.T. Hub will be ready for May 1<sup>st</sup>. Mike indicated that when control of the building was assumed, they discovered a lot of work was contracted out and have obtained the past records.

**DISCUSSION AND ACTION ON RAZING THE PAVILION BUILDING, BUDGET TRANSFER REQUEST \$700,000:**

Mike Elder would like to see the building down by next Fall to save money on fire suppression maintenance, elevator service maintenance and utilities.

Discussion was had regarding the cost of relocating the I.T. Hub and it was decided that the cost would be included in the budget transfer request of \$700,000.

Bill Wingren moved for approval of razing the Pavilion with costs for moving the IT Hub to be included. Tim Hamblin seconded. Motion passed 5-0.

**DISCUSSION AND ACTION ON RAZING THE PLEASANT ACRES BUILDING, BUDGET TRANSFER REQUEST**

**\$700,000:** Mike Elder indicated the building is currently being heated at a temperature between 60-65 degrees for the fire system and sprinkler system. Mike Elder also said that if Pleasant Acres is used for anything else other than a nursing home, you will have to give it its own heating system, look at codes and make accommodations, cover or replace existing single pane windows for energy efficiency and pay approximately \$100,000 in utilities per year. If tearing down the building, the new Park View Health Center can connect up to the Keller Gardens, improve the look of the Park View Campus and improve storm water retention costs. The tunnel system between Pleasant Acres and the Pavilion houses critical fiber and will be relocated with the I.T. Hub.

Chuck Farrey made a motion to lay over until first Facilities meeting in February. No Second.

Bill Wingren moved for approval of the Pleasant Acres demolition. Jim Koziczowski seconded. Motion passed 4-1 (Chuck Farrey – no).

**DISCUSSION ON ENERGY EFFICIENT AND CONSERVATION BLOCK GRANT:** The Jail Chiller and Expo Air Conditioning budget transfers will come before the County Board at it's next meeting. After its approval, the design will be finalized.

**MIKE ELDER REPORT ON DEPARTMENT OPERATIONS:** Mike went through the project list that was mailed to committee members. The Energy Grant reporting was also discussed.

**CHAIRMAN REPORT:** No report.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, February 10, 2010 at 9:30 AM in the Facilities Department. Jim Koziczowski indicated he will not be able to attend.

**ADJOURN:** Chuck Farrey made a motion to adjourn at 11:02 AM and seconded by Tim Hamblin. Motion passed 5-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
1/22/10