

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, May 12, 2010

**TIME** 9:30 AM

**PLACE:** Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

**PRESENT:** Chuck Farrey, Tim Hamblin, Bill Roh, Joanne Sievert, Bill Wingren

**ALSO PRESENT:** Dave Albrecht-County Board Chair, Mike Elder-Facilities & Property Management Director, Patty Francour-Information Systems Director

**ABSENT:** None

Meeting was called to order by Chairman Tim Hamblin at 9:30 AM.

**APPROVE MINUTES FROM PREVIOUS MEETING:** Motion to approve April 14, 2010 meeting minutes as written, by Bill Wingren. Seconded by Chuck Farrey. Motion passed 5-0.

**CORRESPONDENCE:** None

**PUBLIC INPUT ON AGENDA ITEMS:** None

**BUDGET TRANSFER-REALLOCATE FUNDS BETWEEN TWO CAPITAL PROJECTS:** Mike Elder explained that this \$5,000.00 fund transfer is to reallocate funds within the Capital Project Account from the Neenah HS building automation system upgrade to the Jail building automation system upgrade due to the bid for the jail project coming in higher than estimated and the Neenah project coming in lower than estimated.

Chuck Farrey made a motion to approve the fund transfer of \$5,000.00. Bill Wingren seconded. Motion passed 5-0.

**DISCUSSION ON OSHKOSH B'GOSH BUILDING:** Mike Elder indicated that every last bit of Carters is out of the building and will be alarmed 24/7. Mike also met with all the Department Heads who accepted the allocations for space amount. Second Chance will move in first, with other departments following and the move completed by the end of September. The physical work will begin on the building in approximately six weeks.

**DISCUSSION ON PAVILION AND PLEASANT ACRES DEMOLITION:** Mike Elder hired WasteCap for their deconstruction management services and they will be walking through the two buildings. The propane tank is out of fuel and ready for disposal, with some parties possibly interested in it. The water tower will be part of the demolition and the tunnel will be collapsed and filled in.

**MIKE ELDER REPORT ON DEPARTMENT OPERATIONS:** Mike went through the project list that was mailed to committee members. Mike also indicated that the Park View Health Center committee would like a joint meeting to discuss storage needs after they come up with a recommendation.

**CHAIRMAN REPORT:** Tim Hamblin was invited to attend the Courthouse Security meeting today at noon.

**SET DATE AND TIME FOR NEXT MEETING:** The next Facilities and Property Management committee meeting will be held on Wednesday, June 9, 2010 at 9:30 AM in the Facilities Department.

**ADJOURN:** Chuck Farrey made a motion to adjourn at 11:24 AM and seconded by Bill Wingren. Motion passed 5-0.

Respectfully submitted,  
Chris Kinderman  
Secretary, Facilities and Property Management  
5/20/10