

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, November 10, 2010

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Chuck Farrey, Tim Hamblin, Bill Wingren, Joanne Sievert, Bill Roh

ALSO PRESENT: Mark Harris – County Executive, David Albrecht-County Board Chair, Mike Elder-Facilities & Property Management Director, Patty Francour Director of Information Systems, Mike Norton-County Board Supervisor District 20, Ann Marshall-League of Women Voters, Patricia Wolff-Oshkosh Northwestern

ABSENT: Bill Roh (excused)

Meeting was called to order by Chairman Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve October 13, 2010 meeting minutes as written, by Bill Wingren. Seconded by Joanne Sievert. Motion passed 5-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION ON COUNTY STORAGE NEEDS: In regards to the police chief commenting that Neenah and Menasha are running out of space for impound cars and storage area. It was discussed about the buildings that we have and if they would work for storing evidence, etc. It was also discussed that the storage area would need to be climate controlled for evidence. Joanne brought up the KC building and Mike will check into that. At this point we need to find out what the storage needs are and the possibility of merging other agencies together. It has been determined that we need a master plan of what we are doing with our current buildings.

DISCUSSION AND UPDATE ON PLEASANT ACRES AND PAVILION DEMOLITION: Mike gave an update to the committee that we have approval from the fire department to secure the Pleasant Acres Building, and we have specs from consultant. We need to go to the state and get demolition permit and then we can take it down. As for the Pavilion, 2nd Chance is moving tomorrow and Public Health is moving in Dec.

DISCUSSION AND UPDATE ON COUNTY ADMINISTRATION BUILDING PROJECT: Mike Elder updated the committee on the status of the remodeling of the County Administration Building. Mike discussed the pace of the project and expressed dissatisfaction with the contractor. We are not getting timelines from the contractor but it has been stated that the project should be done in 2-3 weeks. Mike outlined what work has been completed in the building so far and what still needed to be addressed. Still waiting for padding for the padded rooms and plexi glass for observation rooms.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike Elder gave an update on the various other projects and operations. Mike explained that he needed help dispelling a misconception that the Facilities department was responsible for all building maintenance with the Parks Department. A question was asked if the Highway Department would be involved with the demolition of the old Park View buildings by hauling the debris. Mike stated that they would be asked, but there may be some issues if there is a plowing operation that would preclude the Highway Department from providing trucks. Mike said he would work with John Haese on getting them involved.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, December 8th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Chuck Farrey made a motion to adjourn at 11:08am and seconded by Bill Wingren. Motion passed 5-0.

Respectfully submitted,

Penny Schry
Administrative Coordinator

