

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
CRIMINAL JUSTICE STUDY COMMITTEE**

DATE: June 4, 2010

**DRAFT**

TIME: 1:00 PM

LOCATION: Personnel Conference Room  
Orin King Building  
448 Algoma Blvd. Oshkosh

PRESENT: David Albrecht, County Board Chairman  
Lt. Greg Cianciolo, Deputy Jail Administrator  
Paul Eisen, County Board Supervisor  
Chuck Farrey, County Board Supervisor  
Capt Mark Habeck, Jail Administrator  
Harvey Rengstorf, County Board Supervisor

ALSO PRESENT: Jennifer Woldt, Oshkosh Northwestern

1. Call to Order: D. Albrecht called the meeting to order at 1:00pm
2. Subject Matter of meeting: Discussion of vendors. Choose a consultant.

D. Albrecht called the meeting to order at 1:00pm.

Minutes of meeting May 27, 2010 were approved as amended to correct ILPP proposed project hours to 992. Moved by H. Rengstorf, 2d C Farrey at 2:15pm. 6-0.

M Habeck reported on calls to references. He called 3 Institute for Law & Policy Planning and 3 for Kimme & Associates Inc. He was able to speak to one for ILPP and will reach the other two. He spoke to the Jail Administrator for Dane County Wisconsin where a Criminal Justice study was performed in 2007. The reference would not recommend ILPP for this study. Their recommendations were not functional; didn't rely enough on local experts and recommendations were out of place for Wisconsin.

M Habeck requested a copy of the Dane County Wisconsin study to be forwarded to Oshkosh for committee review. It will be e-mailed. He reported that a copy of the Kimme Associates 2008 Criminal Justice study of Marathon County will be forwarded for committee review.

References for Kimme Associates contacted were Brown County, Marathon County, and Waukesha County Wisconsin. Brown County reference, former Sheriff, would recommend their

study having no bad concerns. Marathon County's Captain Bob Dickman described the Kimme study as thorough even involving Court Judges. He would hire the firm again. As a result of the study Marathon County jail population of 330 was reduced to 240 in their 279 bed capacity jail. Waukesha County Jail Administrator Mike Giese described the study as done right, a collaborative effort.

Although there was a pre-set mind to build, the study added options to this perspective.

M Habeck reported that before a decision is made the committee will interview the two Consultants before deciding which to employ. It is expected the Kimme principal will appear personally. Although the ILPP principal is out of country, they will have a personal representative and the principal will communicate with the committee/representative by phone.

P Eisen presented a matrix of proposal variables comparing consultants. It was reviewed and corrected by committee members. He identified particular concern of Kimme need to charge more in the event for need to hand tabulate data.

Motion by P Eisen & 2d by M Habeck to select ILPP & Kimme Associates as finalists to be interviewed, 5-1. H Rengsdorf nay.

A lengthy discussion of the questions to pose to the consultants ensued.

Consensus to notify the two finalists and 6 non-finalists was reached. Dates were selected for proposed interviews. M Habeck to work through purchasing department to arrange interviews.

Motion to adjourn by C Farrey; 2d H Rengsdorf at 2:20pm.  
Submitted by Paul Eisen for Chairman Albrecht